

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

LYCOMING COUNTY BOARD OF COMMISSIONERS **WORK SESSION MEETING MINUTES**

**Tuesday April 28, 2020
10:00 A.M.**

Present:

Commissioner Metzger

Commissioner Mussare

Commissioner Mirabito- Via Phone

Director McDermott

Solicitor Wiley- Via Phone

1.0 BID OPENING – Nicki Gottschall- RFP for the Re-Entry Coordinator

1.1 Geo

1.2 STEP

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT

None

3.0 EMPLOYEE SERVICE AWARDS

None

4.0 TDA ACTIONS

None

5.0 PERSONNEL ACTIONS REPORT Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Mr. Mussare opposed. Approve 2-1.

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Sheriff- Eric E. Wolfgang, Part-time replacement Deputy Sheriff. Paygrade PDS, \$18.34 per hour. Effective: 5/4/20.

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

7.1 Mya Toon- ITB for Food Products.

7.2 Mya Toon- ITB for Bread Products.

8.0 ACTION ITEMS

8.1 Mya Toon- Approve Second Amendment with HRI, Inc. to reconstruct County Farm Road to extend the term of the Agreement until September 30, 2020, due to COVID-19. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.2 Mya Toon- Approve Act 13 Grant and Monitoring Agreement with Central PA Food Bank to help meet the increased food need of Lycoming County residents during the COVID-19 crisis in the amount of \$10,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approve 3-0.**

8.3 Mya Toon- Approve Agreement with Richard Starynski, Esq. to interview and hold hearings for mental health commitment cases at various counties not to exceed \$5,000 annually. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.4 Mya Toon Approve grant application to the Office of Justice Programs for a reentry program at the Prison for a 36-month duration in the amount of \$210,000. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.5 Mya Toon- Approve Agreement with Geo Reentry Services, LLC for monitoring services. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.6 Mya Toon- Approve Agreement with Dinges, Dinges, & Waltz, LLC to provide legal services for juvenile cases in the amount of \$40,000.00 **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.7 Mya Toon- Approve Non-Disclosure and Confidentiality Agreement with the Commonwealth of Pennsylvania to provide law enforcement, firefighters, emergency management personnel and emergency medical services personnel with confidential information that could protect these individuals from infection of COVID-19 while performing their essential job-related functions. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approve 3-0.**

8.8 Mya Toon- Approve Amendment with Scotilla Psychological Services, LLC to perform psychological evaluations and expert services on as needed basis for the Public Defender's Office. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approve 3-0.**

8.9 Austin Daily - MOU with Susquehanna Greenway Partners to submit a grant application to the Pennsylvania Department of Conservation and Natural Resources to conduct a wayfinding and signage analysis of select Lycoming County trails in the amount of \$50,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approve 3-0.**

8.10 Austin Daily- Approve Resolution 2020-10 for Greater Williamsport Area Greenway Wayfinding Plan for grant application electronic authorization. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approve 3-0.**

8.11 Austin Daily- Approve non-motorized trail grant application to DCNR to conduct a wayfinding and signage analysis of select Lycoming County trails in the amount of \$50,000.00 with a cash match of \$20,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approve 3-0.**

9.0 **BOARD OF ASSESSMENT REVISIONS- None**

10.0 **COMMISSIONER COMMENT- Mr. Mussare Pleads with the people to continue to follow CDC guidelines and be careful. Keep practicing safe distancing to hopefully not have another wave.**

Mr. Metzger spoke in regards to the interview with Jim Webb. Small business and transportation is a necessity. People need cars and people need to buy houses. Government needs to to out of the way and allow business owners to take care of their own businesses. “ Let’s heal and prosper”.

Mr. Mirabito asked the public to let us know if there is an area in the community that is in need. And mentioned that this polls will be opened and Mr. Mussare said we plan to have a video out to show how the mail in ballot system will be working.

11.0 PUBLIC COMMENT

Gage Wood- Asked question in regards to Children and Youth Building. (We have not taken action at this time) Asked who was paying for the P25 radios for Williamsport School Districts? (County is not paying for this) And lastly, he questioned why their were Sheriff Deputies at the Recycling drop offs? (Commissioners explained this was for traffic control and safety)

John Shireman- Thanked the Commissioners for opening recycling back up.

Todd Lauer- Commented on the City Police and that he is pleased with the recent officers who turned in the other officers.

12.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Tuesday May 5, 2020 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of meeting for more detailed information.**

https://www.youtube.com/watch?v=azMaMTn_Ffs