

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

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Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
WORK SESSION MEETING MINUTES
Tuesday April 21, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Wiley- Via Phone**

1.0 BID OPENING

None

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

2.1 *Krista Rogers/Nicki Gottschall – Approve the following Accounts Payable Cash Requirement Report(s): Cash Requirements Report through April 29, 2020 for payment on April 22, 2020.

3.0 AWARDS

Mr. Mirabito presented the Library Month Proclamation.

4.0 TDA ACTIONS

None

5.0 PERSONNEL ACTIONS

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Prison- Zachary G. Balliet, Full-time Correctional Officer 1 Cook

Change in job code only. Job Code 404 Paygrade CO1, \$17.917/ hourly

Effective: 5/3/20. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

None

8.0 ACTION ITEMS

8.1 Chris Brewer/Beth Johnson/Matt McDermott -Enactment of an Ordinance, Numbered 2020-03 as presented by Special Counsel to the County, which ordinance would be used to refinancing and reduce debt service payments by the County. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.2 Chris Brewer/John Lavelle/Scott Williams -Enactment of an Ordinance, Numbered 2020-04, as presented by Special Counsel to the County, which ordinance would be used in the rehabilitation or replacement of seventeen bridges within the County, infrastructure improvements to 4th Street in Williamsport and various other transportation projects. Management System with BTM Software Solutions in the amount of \$9,350.00. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.3 Ed Robbins- Approve Agreement with Clear Vision Residential Treatment Services, Inc. to provide child welfare services for juvenile probation. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.4 Jason Yorks- Approve grant 903 grant application to the Department of Environmental Protection in the amount of \$35,985.06. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.5 Ken George- Second Amendment to Agreement with Lutron Services Co., Inc to extend the term of the Agreement for the Courthouse until March 31, 2023. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.6 Jenny Picciano- Second Amendment to Agreement with Armstrong Township for the Sylvan Dell Conservation Land Project to revise the grant budget. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.7 Kristin McLaughlin- Approve CDBG Language Access Plan for the County of Lycoming, Jersey Shore Borough, Montoursville Borough, and South Williamsport Borough. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

8.8 Kristin McLaughlin- Approve CDBG Citizens Participation Plan for County of Lycoming, Jersey Shore Borough, Montoursville Borough, and South Williamsport Borough. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

8.9 Kristin McLaughlin- Approve Resolution 2020- to appoint Matthew McDermott as the CDBG Language Access Coordinator for the County of Lycoming. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

9.0 BOARD OF ASSESSMENT REVISIONS

9.1 Real estate refund for 17-002-509 – Daniel Robbins - \$2907.45. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

9.2 Real estate exonerations. Please see attached list. Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.

10.0 COMMISSIONER COMMENT. Mr. Metzger wanted to remind the Public of the importance to complete the Census questionnaire. He discussed the issue of Hunger in our County. PA is #2 in the Country with unemployment claims. Food banks are up 50% and need help. Press release in regards to the recycling questions will be released in the next day or two. The Governors’ Stay at Home Orders is now set up to May 8th.

Mr. Mussare sends his condolences to the family of Ed Bustin.

Mr. Mussare believes times are challenging. He asks everyone to take a moment to be positive and check on each other.

All Commissioners agreed on the importance of wearing masks and following the guidelines of our Governor.

Mr. Mirabito ditto's the other Commissioners' comments and wanted to bring some awareness to the Families dealing with learning/education and asks for feedback from the Public on children receiving devices from the schools for learning.

11.0 PUBLIC COMMENT There are no Public comments today via email and/or

12.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Tuesday April 28, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701. We will not have a meeting on Thursday April 30, 2020.

****Please refer to video recording of meeting for more detailed information.**

https://www.youtube.com/channel/UCSRDCV2YEbfo_nPDRfPMnEuw