

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS

Meeting Minutes

PUBLIC MEETING

TUESDAY, April 14, 2020

10:00 A.M.

Present:

Scott Metzger

Tony Mussare

Rick Mirabito- Via Phone

Matthew McDermott

Solicitor Smith- Via Phone

1.0 BID OPENING

None

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT

None

3.0 EMPLOYEE SERVICE AWARDS: Proclamation presented by Mr. Metzger.

National Public Safety Telecommunicator Week: April 12-18

4.0 TDA ACTIONS

None

5.0 PERSONNEL ACTIONS: Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

5.1 Roxanne Grieco – Approve the following personnel actions:

5.1.1 Commissioners- Cynthia A. Dawson, Full-time Replacement Executive Secretary, paygrade 5 \$29,679.54/Salary. Effective: 4/20/20

6.0 SALARY BOARD ACTIONS

None

7.0 REPORTS/INFORMATION ITEMS

None

8.0 ACTION ITEMS

8.1 Mya Toon- Approve 2020 Grant Application to PA Counties Risk Poll (PCoRP) in the amount of \$20,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.2 Jason Yorks- Approve Price Quote wit Sunbury Motors Company for the engine rebuild of R-31 in the amount of \$16,646.60. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.3 Scott Williams- Award RFP for Central Susquehanna Valley Transportation (CSVt) Impact Special Study to Michael Baker International, Inc. in the amount of \$167,940.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.4 Adrienne Stahl- Approve Agreement with Trisha Hoover Jasper, Esq. for legal services as a conflicts attorney in the amount of \$40,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.5 Adrienne Stahl - Approve Agreement with Helen Stolinis, Esq. for legal services as a conflicts attorney in the amount of \$40,000.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.6 Shannon Rossman- Master Services Agreement with Wood Environment and Infrastructure Solutions, Inc. for the execution of various written Work Orders related to the Relief Well Rehabilitation Construction Project. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.7 Shannon Rossman- Change Order with Woods Environmental for the Relief Well Rehabilitation Construction Oversight Contract for Access Ramp Design in the

amount of \$118,507.00. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

8.8 Shannon Rossman- Change Order with Wood Environment and Infrastructure Solutions, Inc. for EDA Phase 2 for grant submittal support and PennDOT coordination in the amount of \$24,482.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

8.9 Forrest Lehman- Addendum to price quote with ElectionIQ for vote-by-mail services Poll Recruitment Letter \$.50 per letter. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

9.0 BOARD OF ASSESSMENT REVISIONS

None

10.0 COMMISSIONER COMMENT- Mr. Mussare wanted to thank any people. He also is pleading with the Governor to open our economy and businesses back up. Mr. Mirabito and Mr. Metzger also made comments on the current economy and thanked everyone for the sacrifices and dedication to doing a good job and keeping our numbers at a low in Lycoming County.

11.0 PUBLIC COMMENT None

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

12.0 NEXT SCHEDULED MEETING

The next meeting will be held on Tuesday, April 21, 2020 at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**County Staff and Members of the public may utilize www.Lyco.org to access: the "Commissioner's Meeting" that is live-streamed on YouTube, Meeting Agendas, and to provide Public Comment and ask Questions. Additionally, Members of the public may sign in to the YouTube video to provide public comment on agenda items only at the beginning and general public comments at the end of the meeting

****Please refer to video recording of meeting for more detailed information.**

<https://www.youtube.com/watch?v=vLhLaNTesvY>