

Commissioners:

SCOTT L. METZGER  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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## LYCOMING COUNTY BOARD OF COMMISSIONERS

### Meeting Minutes

### PUBLIC MEETING

TUESDAY, February 4, 2020

10:00 A.M.

### Present:

Scott Metzger

Tony Mussare

Rick Mirabito

Solicitor Smith

#### 1.0 BID OPENING.

Eight bids for Rental Equipment Ms. Gottschall opened the bids. No Bonds were with any of the bids.

Five Star Equipment

Best Line Equipment

Cleveland Brothers Equip. Co,

Lundy Construction, Co., Inc.

Groff Tractor & Equipment

United Rentals

Commonwealth Equipment

Allison Crane & Rigging

**2.0     ACCOUNTS PAYABLE CASH REQUIREMENT REPORT Mr. Mirabito moved to approve (contingent of Commissioners' review of the Report when they return to office) Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0.**

2.1     \*Krista Rogers/Heather Lehman – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1   Accounts payable cash requirement through February 12, 2020 for payment on February 5th, 2020, is \$4,055,709.45.

**3.0     EMPLOYEE SERVICE AWARDS**

**Presenting at Thursdays Public meeting 2/6/20:**

Jan/Feb Service Awards:

Jerri Rook	1/4/10	J.McCoy	10
Rebecca Loner	1/4/10	J.Lovecchio	10
Paula Singer	1/11/10	Courts	10
Jeff Horn	2/4/90	PRC	30
Stacy Lewis	2/1/10	PCD	10
Jennifer Hartley	2/21/10	Sheriff	10
Adam Lorson	2/22/10	APO	10

Deputy Luke Motter – Distinguished Service Award (Aggravated Assault while on light duty)

Sergeant Eric Spiegel – Distinguished Service Award (Officer of the Year)

Deputy Christopher Warden – Medal Of Honor Award (Fire Rescue)

**4.0     TDA ACTIONS**

**None**

**5.0     PERSONNEL ACTIONS**

5.1     Roxanne Grieco – Approve the following personnel actions:

5.1.1   Adult Probation: David Poretta, Full-Time Replacement Adult Probation Officer, Paygrade APO \$21.95/hourly.  
Effective 2/18/20.

5.1.2   Prison: Joshua Ward, Full-Time Replacement Correctional Officer Relief, Paygrade CO1 \$17.23/Hourly.  
Effective 2/09/20.

5.2     Approve HR Activity report for the month of January 2020.

**6.0     SALARY BOARD ACTIONS   None**

**7.0     REPORTS/INFORMATION ITEMS**

- 7.1     Thursday- 2020 National Court Reporting & Captioning Week February 8-15, 2020
- 7.2     Thursdays- Teen Dating Violence Awareness Month in Lycoming County

**8.0     ACTION ITEMS**

- 8.1     Mya Toon – Resolution for Purchase of Real Property at 2107 Lycoming Creek Road. 2020-05. **Mr. Mirabito moved to approve, Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.2     Mya Toon - Contracts Under \$10,000 for the Month of January. **Mr. Mirabito moved to approve ,Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.3     Shannon Rossman - Second Amendment to Agreement with Williamsport Municipal Water Authority for the water main replacement project, extend the project term until December 31, 2020.
- 8.4     Chelsea Blair - RACP Grant Agreement for the Lycoming County Levee Improvement Project.
- 8.5     Mark Egly - Agreement with Adelphoi Village, Inc. for emergency shelter and residential care services. Per Diem- **Mr. Mirabito moved to approve ,Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.6     Mark Egly - Agreement with Cornell Abraxas Group, Inc. for emergency shelter and residential care services. Per Diem- **Mr. Mirabito moved to approve, Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.7     Mark Egly - Agreement with Catholic Social Services of the Diocese of Scranton d/b/a Big Brothers Big Sisters of the Bridge for financial and operational support for the establishment and operation of a local Big Brothers Big Sisters mentoring program to serve at-risk you and families in Lycoming County, Not to exceed \$26,000.**Mr. Mirabito Moved to approve, Mr. Mussare 2nd the motion. Approved 3-0.**
- 8.8     Matthew McDermott/Brooke Wright- Change Order #4 to Agreement with Tyler Technologies for Integration Costs of Marshall & Swift Software; amount of \$100,000. **Mr. Mirabito Moved to approve, Mr. Mussare 2nd the motion. Approved 3-0.**

**9.0     BOARD OF ASSESSMENT REVISIONS**  
**None**

**10.0     COMMISSIONER COMMENT All three Commissioners discussed ACT 77. They also thanked Forrest Lehman for all his knowledge and wisdom. They wanted it to be known that they appreciate him very much!**  
**All three Commissioners also discussed the Airport and the article about 1 flight a day. They wanted the public to know that they have requested a meeting with the Airport Authority to talk about this and how this effects our area.**

**11.0     PUBLIC COMMENT**  
**John Shireman- Jersey Shore- Commented on the poor roads in Williamsport.**  
**Richard Henry- Hughesville- Commented on STEP transportation and the fact that his sister, Cynthia Linger is spending 1.5-3 hours a day on the STEP van. He is asking the Commissioners to help with finding a solution.**

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**12.0     NEXT SCHEDULED MEETING**

The next public meeting will be held on Thursday, February 6, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.