

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, FEBRUARY 20, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS Mr. Metzger led the opening Prayer and Pledge of Allegiance.

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Meeting

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve.
Mr. Mussare 2nd the motion. Approved 3-0.**

1.5 Public Comment (Agenda Items Only) **None**

2.0 EMPLOYEE SERVICE AWARDS

Mr. Metzger read the Proclamation to honor the life of Annabelle Miller and her 59 years of dedication to the County. Several people spoke about her and many expressed how she will be missed.

3.0 TDA ACTIONS Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.

3.1 Roxanne Grieco – Approve update to the TDA Report Effective 2/15/20.

3.1.1 Remove one (1) part-time temporary Planning & Community Development Special Projects position, Paygrade 15.

4.0 PERSONNEL ACTIONS Mr. Mussare moved to approve both actions. Mr. Mirabito 2nd the motion. Approved 3-0.

4.1 Roxanne Grieco – Approve the following personnel actions:

4.1.1 DPS: Jeffrey L. Hutchins, Full-Time Replacement/Promotion, DPS Director of Public Safety, Salary \$80,000.00.
Effective 2/23/20.

4.1.2 Pre-Release: Corey W. Brewer, Part-Time Replacement Driver, not to exceed 1,000 hours annually, Paygrade 4, \$12.96/ hour.
Effective 2/24/20.

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS Ms. Gottschall moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0.

5.1 Convene Salary Board

5.2 Roxanne Grieco – Approve update to Salary Schedule, effective 2/15/20.

5.2.1 Remove one (1) part-time temporary Planning & Community Development Special Projects position, Paygrade 15.

5.3 Adjourn Salary Board

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

None

7.0 ACTION ITEMS

- 7.1 Mya Toon – Grant and Monitoring Agreement with Lycoming County Historical in the amount of \$10,000.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**
- 7.2 Mya Toon – Radiological Emergency Response Fund (RERF) grant application in the amount of \$5,876.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0**
- 7.3 Jason Yorks – Purchase request for two (2) new Michelin off-road heavy equipment tires for RMS in the amount of \$17,269.48. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**
- 7.4 Jason Yorks – Tolling Agreement with Cummings & Smith, Inc. to extend the termination date until May 31, 2021. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0**
- 7.5 Jason Yorks – Purchase request for one (1) new 2020 Portable Gas Extraction Monitor for RMS in the amount of \$12,683.80. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0**

8.0 BOARD OF ASSESSMENT REVISIONS

None

9.0 COMMISSIONER COMMENT All three Commissioners' discussed the Airport and the recent changes. They will have 2 flights a day going to Charolette. They believe this is a good thing.

10.0 PUBLIC COMMENT Mr. Chad Riley- Cogan House- Asking how he can find budget information. Commissioners' explained that he can find up-to-date information on our Homepage under Financial Transparency link :

<https://lycomingcountypa.opengov.com/transparency>

Todd Lauer-Jersey Shore, read a letter he wrote to the Commissioners.

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next scheduled work session is on Tuesday, February 25, 2020. The next public meeting will be held on Thursday, February 27, 2020. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING 10:38

****Please refer to video recording of meeting for more detailed information.**

**[https://www.youtube.com/channel/UCSRDCV2YEbfo
nPDRfPMnEuw](https://www.youtube.com/channel/UCSRDCV2YEbfo
nPDRfPMnEuw)**