

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Minutes
PUBLIC MEETING
Thursday, January 30, 2020
10:00 A.M.

Present:

Commissioner Metzger
Commissioner Mussare
Commissioner Mirabito
Solicitor Smith

1.0 OPERATIONS Mr. Metzger Led the meeting with Opening Prayer and Pledge of Allegiance.

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting
- 1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve.**

Mr. Mussare 2nd the motion. Previous meeting minutes approve 3-0.

1.5 Public Comment (Agenda Items Only) **NONE**

- 1.5.1 Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

2.0 EMPLOYEE SERVICE AWARDS

Paula Young 10 Service Pin & PEMA Professional Certification

3.0 TDA ACTIONS Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0

- 3.1 Roxanne Grieco- Approve update to the TDA Report
3.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.

4.0 PERSONNEL ACTIONS Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0

- 4.1 Roxanne Grieco – Approve the following personnel actions:
4.1.1 DPS: Communications, Garrett McKinney, Full-Time, Coordinator/GIS Specialist, Paygrade 8, \$41,118.42.Effective 2/10/20.
4.1.2 District Attorney: Full-Time, Replacement Assistant County Detective, Paygrade AD, \$23.09/hourly. Effective 2/10/20.

Recess Public meeting: 10:46 a.m.

5.0 SALARY BOARD ACTIONS Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 4-0

- 5.1 Roxanne Grieco – Approve update to Salary Schedule Effective 12/1/2019.
5.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects Paygrade 11.
5.1.2 Appoint Special County Detectives to participate in the Roving DUI Patrols for the 24- month period January 1, 2020 through December 31, 2021.

- 5.2 Adjourn Salary Board 10:48 a.m.

Reconvene Commissioners Meeting

6.0 REPORTS/INFORMATION ITEMS

6.1 Jersey Shore FBLA Club receiving FBLA Proclamation

6.2 National Coroner and Medicolegal Death Investigator week- Proclamation

6.3 Mya Toon – Invitation to Bid Food Products

7.0 ACTION ITEMS

7.1 Chelsea Blair- Agreement with Wood Environment & Infrastructure Solutions, Inc. for construction oversight and inspection services for the rehabilitation and replacement of relief wells project amount of \$273,531.00. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

7.2 Jerry Kennedy – Purchase request with Central Square Technologies for 2020 annual software maintenance agreement renewal for eFinance Plus. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

7.3 Jason Yorks - Agreement with West Physics Consulting, LLC to support the existing radiation monitoring program for LCRMS. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0.**

7.4 Jason Yorks- Amendment Number 3 to the Agreement with Highway Equipment & Supply Company Inc. for service and repairs. **Mr. Mussare moved to approve. Mr. Mirabito 2nd the motion. Approved 3-0.**

7.5 Jason Yorks- Purchase Request with Susquehanna Motor Company Inc. for LCRMS repair of 2013 Mack CHU613 Semi Truck Tractor in the amount of \$11,636.91. **Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. A approved 3-0.**

8.0 BOARD OF ASSESSMENT REVISIONS

Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 8.1 & 8.2 - 3-0

8.1 Brooke Wright – Approve Real Estate Refunds:
15-309-207 – David & Mary Moore - \$22.23
40-003-218 – MS Realty LLC - \$136.29
40-003-220 – MS Realty LLC - \$4.55

8.2 Brooke Wright – Approve Real Estate Exonerations: Please see attached list.

9.0 COMMISSIONER COMMENT

Mr. Mussare- Commented on the Laws passed by Legislation- None Violent crime=no bail. He is going to discuss more when he goes to Harrisburg.

Mr. Metzger- Commented on Billy Casper Golf Course. Successful year- They are right on track and a highlight of the County.

Mr. Kiessling – Follow-up Comment on Mr. Mussare’s comment- Drug dealers are murders. We have to stop what is happening.

10.0 PUBLIC COMMENT Mr. Shick- Muncy Township Supervisor. Commented in regards to the letter the township received from Director of Planning. States it was a rate increase and came at a bad time. He is asking the Commissioners to do something.

All Commissioners agreed to vote on rescinding of the original approval of resolution. Mr. Mirabito moved to approve. Mr. Mussare 2nd the motion. Approved 3-0. Director Rossman will change the resolution to show the rate change effective year as 2021.

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11.0 NEXT SCHEDULED MEETING

The next scheduled work session is on Tuesday, February 4, 2020. The next public meeting will be held on Thursday, February 6, 2020. Both meetings begin at 10:00 A.M. in the Commissioner’s Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS’ PUBLIC MEETING 11:34 a.m.

****Please refer to video recording of meeting for more detailed information.**