

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS

Meeting Minutes

PUBLIC MEETING

TUESDAY, JANUARY 28, 2020

10:00 A.M.

Present:

Scott Metzger

Tony Mussare

Rick Mirabito

Director McDermott

Solicitor Smith

1.0 BID OPENING

None

2.0 ACCOUNTS PAYABLE CASH REQUIREMENT REPORT MR. MUSSARE MOVED TO APPROVE. MR. MIRABITO 2ND THE MOTION. APPROVED 3-0

2.1 *Nicki Gottschall – Approve the following Accounts Payable Cash Requirement Report(s):

2.1.1 Accounts payable cash requirement report through February 5, 2020 for payment on January 29, 2020 of \$ 831,468.53.

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report

- 3.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects
 Paygrade 11.

4.0 PERSONNEL ACTIONS

4.1 Roxanne Grieco – Approve the following personnel actions:

- 4.1.1 DPS: Communications, Garrett McKinney, Full-Time,
 Coordinator/GIS Specialist, Paygrade 8, \$41,118.42.

 Effective 2/10/20.
- 4.1.2 District Attorney: Full-Time, Replacement Assistant County Detective,
 Paygrade AD, \$23.09/hourly.

 Effective 2/10/20.

5.0 SALARY BOARD ACTIONS

5.1 Roxanne Grieco – Approve update to Salary Schedule effective 12/1/2019.

- 5.1.1 DPS- Creation of one (1) Part-time Temporary DPS Special Projects
 Paygrade 11.
- 5.1.2 Appoint Special County Detectives to participate in the Roving DUI
 Patrols for the 24- month period January 1, 2020 through December 31,
 2021.

6.0 REPORTS/INFORMATION ITEMS

- 6.1 Paula Young will be presented with her 10- year service pin on Thursday.
- 6.2 Jersey Shore FBLA Club will be attending Thursday's Public meeting to present
 the FBLA Proclamation.
- 6.3 Mya Toon- Invitation to Bid Food Products

7.0 ACTION ITEMS

- 7.1 Ken George – Amendment to Agreement with Kourt Security Partners, LLC a/b/a/ Select Security for the Courthouse Access Control System in the amount of \$1,164.00 per month. **MR. MIRABITO MOVED TO APPROVE. MR. MUSSARE 2ND THE MOTION. APPROVE 3-0.**
- 7.2 Chelsea Blair- Agreement with Wood Environment & Infrastructure Solutions, Inc. for construction oversight and inspection services for the rehabilitation and replacement of relief wells project amount of \$273,531.00.
- 7.3 Jerry Kennedy – Purchase request with Central Square Technologies for 2020 annual software maintenance agreement renewal for eFinance Plus.
- 7.4 Mya Toon - Award Contract for Bread Products to Bimbo Bakeries on a per item as needed basis. **MR. MIRABITO MOVED TO APPROVE. MR. MUSSARE 2ND THE MOTION. APPROVE 3-0.**
- 7.5 Jason Yorks - Agreement with West Physics Consulting, LLC to support the existing radiation monitoring program for LCRMS.
- 7.6 Jason Yorks- Amendment Number 3 to the Agreement with Highway Equipment & Supply Company Inc. for service and repairs.
- 7.7 Jason Yorks- Purchase Request with Susquehanna Motor Company Inc. for LCRMS repair of 2013 Mack CHU613 Semi Truck Tractor in the amount of \$11,636.91.

8.0 BOARD OF ASSESSMENT REVISIONS

- 8.1 Brooke Wright – Approve Real Estate Refunds:
- 15-309-207 – David & Mary Moore - \$22.23
- 40-003-218 – MS Realty LLC - \$136.29
- 40-003-220 – MS Realty LLC - \$4.55

8.2 Brooke Wright – Approve Real Estate Exonerations: Please see attached list.

9.0 COMMISSIONER COMMENT-- NONE TODAY

10.0 PUBLIC COMMENT

VICKI SMEDLEY- JERSEY SHORE, HAS SPOKE WITH MR. MIRABITO. SHE WOULD LIKE THE OPPORTUNITY TO PRESENT A SLIDE SHOW TO THE COMMISSIONERS' AND POSSIBLY AT ONE OF OUR PUBLIC MEETINGS. THE TOPIC IS CLIMATE CHANGE AND WHAT WE CAN DO TO HELP.

11.0 NEXT SCHEDULED MEETING

The next public meeting will be held on Thursday, January 30, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.