

Commissioners:

SCOTT L. METZGER
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
Thursday, November 12, 2020
10:00 A.M.**

Present:

**Commissioner Metzger
Commissioner Mirabito
Director McDermott
Solicitor Smith**

1.0 OPERATIONS- Prayer and Pledge of Allegiance led by Mr. Metzger.

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Public Meeting

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0.**

1.5 Public Comment (Agenda Items Only) **Mr. McKernan questioned the Law Clerk increase. Why not wait? And asked if Mark Davidson's position is temp while new person is trained. Commissioners explained the need for the Law Clerk and answered yes to the temp position.**

Recess Commissioners' Public Meeting

2.0 SALARY BOARD ACTIONS Roxanne Grieco – Approve update to Salary schedule **Ms. Rogers moved to approve all. Mr. Mirabito 2nd the motion. Approved 3-0.**

2.1 Courts:

- Change Law Clerk from paygrade 8 to paygrade 9.
- Change Law Clerk I from paygrade 9 to paygrade 10.

2.2 Soil Conservation:

- Create PT Temporary Conservation District Special Projects position, paygrade 12.

2.3 Adjourn Salary Board Actions

Reconvene Commissioners' Public Meeting

3.0 ACTION ITEMS

3.1 Shannon Rossman- Vote on the allocation of COVID-19 County Relief Block Grant funds to Lycoming County non-profits, including their Subrecipient agreements, as attached hereto, a total of which shall not exceed \$1,216,040.00. The allocation of funds will be contingent upon meeting the grant and Subrecipient Agreement terms and conditions. **Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0.**

3.2 Shannon Rossman- Vote on Right-Of-Way Use and Maintenance Agreement for Timber Run. **Mr. Mirabito moved to approve. Mr. Metzger 2nd the motion. Approved 2-0.**

3.3 Beth Johnston - Public comments on the proposed 2021 Lycoming County Budget. **Mr. McKernan, Williamsport-**

***How is OpenGov working? Beth Johnston answered: Good for online transparency. A little difficult with entries. Going to give one more year.**

***Hotel tax-Same as previous year. How has the revenue been this year with Covid-19? Commissioners answered: Hit hard- But still not horrible.**

***Why was there an increase in Constables? Commissioners explained that the Judges requested security in the Court Rooms. So that made the fees increase.**

***Liked the decrease in HR. How are they handling it? Commissioners believe they are handling it well.**

4.0 COMMISSIONER COMMENT- None

5.0 PUBLIC COMMENT- None

Speakers who wish to address the Board of Commissioners will be limited for **no more than three (3) minutes** on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

6.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Tuesday November 17, 2020, at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

****Please refer to video recording of
meeting for more detailed
information.**

https://www.youtube.com/channel/UCSRDCV2YebfonPD_RfPMnEuw/videos