

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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LYCOMING COUNTY BOARD OF COMMISSIONERS
Meeting Minutes
PUBLIC MEETING AGENDA
THURSDAY, December 5, 2019
10:00 A.M.

Present:

Commissioner McKernan
Commissioner Mussare
Director McDermott
Solicitor Smith

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Meeting

1.4 Approve the Minutes of the Previous Meeting Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

1.5 Public Comment (Agenda Items Only) None

2.0 EMPLOYEE SERVICE AWARDS

None this week

3.0 TDA ACTIONS

3.1 Roxanne Grieco – Approve update to the TDA Report Effective 12/1/2019. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

3.1.1 DPS - EMA – Training and Operation Coordinator pay grade 7/8 to Emergency Management Specialist- Training pay grade 7/8. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

3.1.2 DPS-EMA Change Energy Development Emergency Response Coordinator pay grade 8/9 to Emergency Management Specialist – Planning Paygrade 8/9. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

4.0 PERSONNEL ACTIONS

- 4.1 Roxanne Grieco – Approve HR Activity report for the month of November 2019. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 4.2 Roxanne Grieco – Approve the following personnel actions:
- 4.2.1 DPS-EMA- Paula R. Young- as Full-time replacement/promotion Emergency Management Specialist/Training- Paygrade 8 – Salary of \$41,929.65 Salary- Effective 12/1/19. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 4.2.2 Pre-Release- Riley Thomas- as Part-time replacement Resident Supervisor- Paygrade 5- \$14.14 per hour. Effective 12/8/19. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 4.2.3 Prison- Nathaniel E Kendall – as Full-time replacement Correctional Officer Relief- Paygrade CO1- \$16.81 per hour. Effective 12/16/19. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 4.2.4 Prison- Trevor E Campbell- as Full-time replacement Correctional Officer Relief- Paygrade CO1- \$16.81 per hour. Effective 12/8/19. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 4.2.5 Adult Probation- Erick Fortin- as Fulltime Replacement Probation Supervisor- Paygrade 10- Salary of \$70,892.25 – Effective 12/1/19.
(Refer to MOU as position is being funded by County General \$67,604.78 and by ACT 35 funds \$3,287.47.). Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting

5.0 SALARY BOARD ACTIONS

5.1 Convene Salary Board

5.2 Roxanne Grieco – Approve update to Salary Schedule. Effective 12/1/2019.

Ms. Rogers moved to approve, Mr. Mussare 2nd the motion. Approved 3-0

5.2.1 DPS / EMA – Training and Operation Coordinator pay grade 7/8 to Emergency Management Specialist- Training pay grade 7/8. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

5.2.2 DPS / EMA Change Energy Development Emergency Response Coordinator pay grade 8/9 to Emergency Management Specialist – Planning Paygrade 8/9. Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

5.2.3 Adult Probation – Probation Supervisor- paygrades 9/10.

(Refer to MOU as position is being funded by County General \$67,604.78 and by ACT 35 funds \$3,287.47.).

Ms. Stahl moved to approve, Mr. Mussare 2nd the motion, Ms. Rogers Opposed. Approved 3-1

5.3 Adjourn Salary Board 10:28 a.m.

Reconvene Commissioners' Public Meeting

6.0 REPORTS/INFORMATION ITEMS

None

7.0 ACTION ITEMS

- 7.1 Roxanne Grieco – Approve Memorandum of Understanding- (MOU) - Mr. Fortin to be paid at the rate of \$70,892.25, consisting of \$67,604.78 from County Funds & \$3,287.47 from Court controlled ACT 35 Funds.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.2 Mya Toon – Approve agreement with William A. Cox, M.D., FCAP for \$25,000.00 .
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.3 Mya Toon – Agreement for Bulk Flare Purchase with Tiadaghton Valley Regional Police Department, Muncy Township, Lycoming County Sheriff's Office.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.4 Beth Johnston – Enactment of Ordinance 2019-05.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.5 Chelsea Blair – Change Order #1 to Flood Mitigation and Demolition Project 90 Bear Trap Lane & 1182 Pleasant Stream Rd. for \$6,000.00.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.6 Chelsea Blair – Change Order #2 to Flood Mitigation Acquisition & Demolition Project 1915 Upper Bodine Rd. Amount of \$2,200.00.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- 7.7 Mya Toon – Amendment to Agreement with Kourt Security Partners, LLC d/b/a Select Security.
Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0

Recess Commissioners' Public Meeting

8.0 BOARD OF ASSESSMENT REVISIONS

- 8.1 Convene Board of Assessment Revision
- 8.2 Brooke Wright – Approve Real Estate Refunds: Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- | | |
|--------------|--------------------------------|
| 57-429-129.E | Daniel & Linda Lapp – \$270.87 |
| 15-002-414 | Nikki Lynstrom – \$90.12 |
- 8.3 Brooke Wright – Approve Real Estate Exemption: Mr. Mussare moved to approve Mr. McKernan 2nd the motion. Approved 2-0
- | | |
|------------|-------------------------|
| 43-349-119 | Community Action Realty |
|------------|-------------------------|
- 8.4 Adjourn Board of Assessment Revision

Reconvene Commissioners' Public Meeting 10:30 am

8.0 COMMISSIONER COMMENT

Mr. Mussare spoke about the importance of the Public understanding what CCAP is. He explained the nine Committees the Commissioners sit on and about each Committee creating a work plan.

Top 5 Priorities this year:

- 1. Behavioral Health/Funding**
- 2. EMS Crisis/Solutions**
- 3. County Property Tax Reform**

4. Rural Broadband

5. Adult Probation/Funding.

Mr. McKernan followed-up on Mr. Mussare's comments with a topic that didn't make the Top 5 priorities, and still very important: Stream Restoration- We need abilities to get in streams without going through DEP.

10.0 PUBLIC COMMENT : NONE

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

11.0 NEXT SCHEDULED MEETING

The next scheduled work session is on Tuesday, December 10, 2019. The next public meeting will be held on Thursday, December 12, 2019. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

12.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING 10:35 a.m.