

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
May 30, 2019  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE ACCOUNTS PAYABLE CASH REQUIREMENT REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved through June 4, 2019, for payment in the amount of \$892,277.23.

2.2 APPROVE PERSONNEL ACTIONS: A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved:  
Veterans Affairs – Natalie S. Steppe – as full time new position/promotion  
Veterans Affairs Assistant- Pay grade 7 - \$19.09 per hour effective 6/2/19.  
Veterans Affairs – William M. McMunn – as full time replacement Veterans Affairs Assistant – Pay grade 6 - \$16.59 per hour effective 6/10/19.

- 2.3 APPROVE LEASE EXTENSION WITH HISTORIC FRANKLIN SCHOOL PROPERTIES LLC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approve an additional 24 months at the monthly lease amount of \$1922.09.
- 2.4 APPROVE AGENCY SERVICE AGREEMENT WITH PAYGOV.US.LLC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approve a payment processing system for Government agencies-Prothonotary office.
- 2.5 APPROVE PALMETTO POSTING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for posting of Real Estate Tax Sale notices.
- 2.6 APPROVE FY2019-2024 MARCOS/PHILIPS COPIER LEASE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the five year lease to save the county an average of \$64,000 a year.
- 2.7 APPROVE EQUIPMENT RENTAL AGREEMENT FOR CRANE SERVICE WITH WILLIAMSPORT CRANE AND RIGGING, INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.
- 2.8 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH BARTON LOGUIDICE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved for engineering services with no minimum.
- 2.9 AWARD PURCHASE AGREEMENT TO ORCHARD PUMP & SUPPY COMPANY, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved for the purchase of 1- New Marlow Pump in the amount of \$11,780.00.
- 2.10 APPROVE CONTRACT WITH CLEAR BALLOT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-1), approved to purchase the Clear Vote voting system in the amount of \$1,007,896.00. Mr. Mussare casting the no vote.

In discussion with the Director of Voter Services, Forrest Lehman, Clear Vote is the best fit for the needs of Lycoming County and all its stakeholders. The size of the system reduces the logistic costs of transporting the system to the 86 precincts. The volunteers will be able to continue fitting the machine into their cars. This system is in compliance to the State's requirement to provide paper documentation of the vote cast, a voter verifiable paper trail. Mr. Lehman stated that the machines are not able to determine, if the vote cast is a legal one. That is deemed a separate issue and the responsibility of voter registration. The new system will be in place for the upcoming fall election. It is important to remain on this timeline, so that the system has the ability to work out any issues prior to the 2020

Presidential election. The state moved up the deadline for the updated voter systems.

Mr. Mirabito appreciated the time and efforts Mr. Lehman invested in the research and evaluation of the new voter system.

Mr. Mussare is very upset that the State is mandating the upgrades of the voting systems, to me to verify what the intent of the voter was. off of the touchscreen, and to have the paper verification does not seem to be the biggest problem that faces America today, as our borders are opened up and we are being inundated with illegal people. Here in Lycoming County we had one person voting for several years that was not an American citizen. Voting as an American is our most precious right. Only the votes of the United States citizens should count. How does that happen? All they have to do is check the box that they are Americans and there is no verification required. When we asked for VoterID, what the hell happened? If it can happen here in Lycoming County, imagine it can happen all across this country. Does the machine, this process protect us from having people check that box.

Mr. Lehman - You are correct, the issue you are raising is a question that a new voting system is not able to address. That is a voter registration issue, that has to do with whether is eligible to vote or not. That issue is already addressed prior to a citizen voting on the touchscreen.

It was discussed that the verifiable paper trail will help address some issues to prevent an election for being invalidated.

2.11 APPROVE PURCHASE AGREEMENT WITH PA CHIEFS OF POLICE/DATAWORKS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-1), approved to provide livescan fingerprint stations and digital arrest phot equipment and maintenance in the amount of \$34,000. Following the directive by Governor Wolf to upgrade systems to Windows 10 for Central Processing and the Williamsport Police Department.

2.12 APPROVE ANNUAL RENEWAL OF LICENSING FOR FULL COURT SOFTWARE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$11,825.00 budgeted IS item for the Prothonotary's office.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Honoring the Life of Mrs. Ernestine "Teeny" Beach.

Jeff Dawes spoke on behalf of the Beach family. Teeny was a person with a servant's heart, always doing what she could to help others. She worked at Sylvania third shift and then come home and help her husband milk the cows in the morning. A hard worker, Teeny often would bring over food and drinks to the staff. She was such a huge part of the history of the county farm for over 72 years. We are grateful for all that she did for the employees and her service to the county.

5.2 Award Service Award Pins – Duane Layton 40 years and Beth Stugart 30 years. Jason Yorks – We would like to show our appreciation publically for our great employees. Duane has been here since the beginning of landfills, he has an uncompromising integrity and loyalty. Beth and Duane are shining examples of excellent employees.

Duane oversees all of the contracts, psa's and agreements with great detail. As director, I often ask Duane for advice and use him as a sounding board as he has worked with many Directors and is a wealth of information.

Duane Layton – Thank the Commissioners and my co-workers without them I would not be able to do my job. Thank you.

Jason Yorks- Beth Stugart is the best example of uncompromising loyalty and integrity, any coordination of all events goes through Beth. There are so many moving parts in running LCRMS, Beth keeps them running smoothly. She is the go to person at the Landfill. She is the glue that holds LCRMS together. Beth is a behind the scenes kind of person, getting the things done and a master at it.

Commissioners congratulated Beth and Duane and were appreciated of their years of service and dedication to Lycoming County.

5.3 Proclamation for the American Lung Association – Women's Lung Health Week  
Rose Williams – Why do we devote a week? It is the number one killer of women. Every five minutes a woman dies from lung cancer.

5.4 The Future of Mental Health Awareness in Lycoming County – Stepping Up Initiative. Chris Ebner provided an update on the mental health initiatives by the County.

5.5 Appreciation of Lycoming County Volunteer Election Workers and their successful coordination of 86 polling places all over the County and 42% voter turnout that equated thousands of voters.

5.6 Proclamation of May as National Foster Care Month

5.7 Lycoming County received a \$59,727.00 refund check from the Security National Insurance Company.

**6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and none were received:

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were none received:

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, June 4, 2019. The next public meeting will be held on Thursday, June 6, 2019. Both meetings begin at 10:00 a.m. Commissioner's Briefing Room. 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**9.0 ADJOURN COMMISSIONERS' MEETING.** Mr. McKernan adjourned the Commissioners' Meeting.