

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
April 11, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE ACCOUNTS PAYABLE CASH REQUIREMENT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved through April 17, 2019 in the amount of \$846,011.59.

2.2 APPROVE PERSONNEL ACTIONS: A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved:
Maintenance – David J. Eitel as a full time replacement for Maintenance III-HVAC- Pay grade 8 - \$19.81 per hour effective 4/29/19.

2.3 APPROVE AMENDMENT NUMBER 3 TO AGREEMENT WITH DEACON EQUIPMENT COMPANY, INC. A motion by Mr. Mussare and seconded by

Mr. Mirabito and passed (3-0), approve to provide Recycling Tubgrinder Materials and Supplies a two year extension with no increases.

2.4 AWARD A PURCHASE AGREEMENT FOR THE LYCOMING COUNTY

LANDFILL 2019 FIELD -12 CONSTRUCTION PROJECT TO R & L DEVELOPMENT COMPANY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), in the amount of \$5,373,066.00 was tabled for Commissioner Review.

2.5 APPROVE CLEVELAND BROTHERS EQUIPMENT CO.INC., A motion by Mr.

Mussare and seconded by Mr. Mirabito and passed (3-0), approved the quote for a maintenance event to a 2006 Caterpillar 330 DL Hydraulic Excavator, EXC-09 in the amount of \$24,290.66.

2.6 AWARD ITB FOR FLOOD MITIGATION, ACQUISITION AND DEMOLITION

PROJECT TO STEINBACHER ENTERPRISES,INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.7 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH TRISHA HOOVER

JASPER, ESQ. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved as a conflict attorney.

2.8 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH HELEN STOLINAS,

ESQ. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved as a new conflict attorney, fulfilling a vacancy.

2.9 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH DONALD

MARTINO, ESQ. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved as legal representation for Ariel Harlan.

2.10 APPROVE EMERGENCY PROTECTION GRAND APPLICATION FROM NCRS.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$250,991.00.

Mr. McKernan recessed the Commissioners' Meeting

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Mr. McKernan convened the Board of Assessment Revision. Nicki Brelsford Deputy Controller was present.

3.2 APPOINT AS SPECIAL COUNTY DETECTIVES FOR THE ROVING DUI

PATROLS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (4-0), approved for the 12 month period January 1, 2019 – December 31, 2019.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Salary Board.

Mr. McKernan reconvened Commissioners' Meeting.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Beth Johnston and Jerry Kennedy – JWD/TOA for installation of the new EFinance Software. Lori Weston
Chris Dalla- Piazza
Howard Persun

This team did an excellent job of installing the new EFinance software, under difficult circumstances of transitioning companies and lost company knowledge, the gaps could have easily prevented employees and vendors from being paid on time. Behind the scenes, this team went above and beyond keeping the County in great working order. Commissioners expressed their appreciation.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were able to be extracted from the recording device:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were none were able to be extracted from the recording device:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 16, 2019. The next public meeting will be held on Thursday, April 18, 2019. Both meetings begin at 10:00 a.m. Commissioner's Briefing Room. 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting.