

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
February 21, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE GRANT AND MONITORING AGREEMENT WITH LYCOMING POLICE CAMP CADET FOUNDATION, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$3,000 for preventative programming and building positive relationships with young people and law enforcement.

2.2 APPROVE RESOLUTION 2019- 03. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved to dispose of surplus property with an estimated excess value of \$1,000.00.

2.3 APPROVE THE FOLLOWING PERSONNEL ACTIONS . A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions.

DPS – Communications - Jonathan D. Fry – as a full time replacement Telecommunicator I/WOE- Pay grade 6 -\$16.59 hourly effective 3/4/19.

Prison – Nicholas M. Lomison- as a full time Correctional Officer Relief – Pay grade CO1 - \$16.01 hourly effective 3/3/19.

Prison – Logan M. Vargo – as full time Correctional Officer Relief – Pay grade CO1 - \$16.01 hourly effective 3/3/19.

Prison – Paul P. Zenga – as a full time replacement Correctional Office Relief- Pay grade CO1- \$16.01 hourly effective 3/12/19.

Maintenance – David N. Allen – as a full time replacement/promotion

Maintenance II – Pay grade 6 - \$16.69 hourly effective 2/24/19.

2.4 APPROVE THE SUBMISSION OF THE LETTER OF INTENT FOR FEMA DISASTER RELIEF FUNDS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.5 APPROVE 1ST FOURTH AMENDMENT TO AGREEMENT WITH JAMES WACKER, LLC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

2.6 APPROVE FOURTH AMENDMENT TO AGREEMENT WITH WILLIAM J. MIELE, ESQ. This item was tabled until next week.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Prison – Job Well Done – Bail/Release Managers Harry Rogers and Ron Poust. See attached for details.

5.2 Commissioners reviewed and approved the Cash Requirement report for this week in the amount of \$823,663.00.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were received:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were none received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting will be held on Thursday, February 28, 2019. The meeting begins at 10:00 a.m. Commissioner’s Briefing Room. 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

9.0 ADJOURN COMMISSIONERS’ MEETING. Mr. McKernan adjourned the Commissioners’ Meeting at 10:29 a.m.