

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
October 8, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Absent
Commissioner Mirabito - Present
Director McDermott - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:02 a.m.

Qualifications were opened for following: HVAC Design & Implementation project. (3)

2.0 ACTION ITEMS

2.1 APPROVE ACCOUNTS PAYABLE CASH REQUIREMENT REPORT: A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved through October 16, 2019, for payment on October 9, 2019 in the amount of \$425,008.99.

2.2 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH EDWARD J. RYMSZA, ESQ: A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved legal representation for Noah Stroup due to conflict of interest.

2.3 APPROVE PURCHASE AGREEMENT ALBERT MONITORING SERVICES: A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved in the amount of \$16,219.12.

2.4 APPROVE 1ST AMENDMENT TO THE OPENGOV, INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the software agreement new subscription start date to 10/1/19.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and none were received:

7.0 PUBLIC COMMENT. The floor was opened to public comment and none was received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, October 10, 2019 at 10:00 a.m. at the Executive Plaza, 330 Pine Street, 1st Floor Commissioners' Briefing Room.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at 11:45 a.m.