

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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**LYCOMING COUNTY BOARD OF COMMISSIONERS**  
**Meeting Minutes**  
**PUBLIC MEETING**  
**THURSDAY, December 19, 2019**  
**10:00 A.M.**

**Present:**

**Commissioner McKernan**  
**Commissioner Mussare**  
**Commissioner Mirabito**  
**Director McDermott**  
**Solicitor Smith**

**1.0 OPERATIONS**

1.1 Opening Prayer

1.2 Pledge of Allegiance

1.3 Convene Commissioners' Meeting **10:04 a.m.**

1.4 Approve the Minutes of the Previous Meeting **Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

1.5 Public Comment (Agenda Items Only) **NONE**

## **2.0 EMPLOYEE SERVICE AWARDS Clocks were presented to the following employees**

2.1 John Yingling - Retirement

2.2 Fran McJunkin- Retirement

2.3 Kenneth Osokow- Retirement

2.4 Kathy J. Rinehart- Retirement

2.5 Suzanne Fedele- Retirement

## **3.0 TDA ACTIONS**

None

## **4.0 PERSONNEL ACTIONS**

4.1 Ann Gehret – Approve Personnel Action Report - **The following Personnel actions were approved. Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

4.1.1 Assessment - Cindy M. Black - Full-time replacement Clerk III - Paygrade 4 - \$13.95 per hr.  
Effective 1/6/20

4.1.2 DPS/Communications - Clinton W. Frackman - Full-time replacement Telecommunication I - WOE - Paygrade 6 - \$16.59 per hr.  
Effective 1/6/20

4.1.3 Human Resources - Roxanne M. Grieco - Promotional Full Time replacement Director of Human Resources - Salary - \$90,261.59.  
Effective 1/12/20

4.1.4 RMS - Transfer Station - Jimmy C. Bennett - Full-time Replacement Transfer Station Supervisor - Paygrade 7 - \$18.08 per hr.  
Effective 1/6/20

4.1.5 Prison - Robert Wells - Full-time replacement Correctional Officer Relief  
- Paygrade CO1 - \$17.23 per hr.  
Effective 1/7/20

4.1.6 Human Resources - Lauren Bower - Promotional Full Time replacement  
Deputy Director HR - Salary - \$57,611.71.  
Effective 1/12/20

## 5.0 **SALARY BOARD ACTIONS**

None

## 6.0 **REPORTS/INFORMATION ITEMS**

**None**

## 7.0 **ACTION ITEMS**

Approve the appointments to the following Lycoming County Boards: **All the following appointment have been approved. Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

7.1.1 Lycoming County Library System Board - term ending Dec 31, 2022.

- Richard Mirabito
- Larry Stout
- Christine Foresman

7.1.2 Lycoming County Agriculture Land Preservation Board - term ending Dec 31, 2022.

- Paul Wentzler
- Dean Bussler

7.1.3 Lycoming County Airport Authority Board - term ending Dec 31, 2024.

- Garth Everett
- Michael Reed
- Stephen Logue
- Trisha Gibbons Marty

- 7.1.4 Lycoming County Industrial Development Authority Board - term ending Dec 31, 2024.
  - Jason Bogle
  
- 7.1.5 Lycoming County Water and Sewer Authority Board- term ending Dec 31, 2024.
  - Paul Wentzler
  
  - Jan Ransdorf
  
- 7.1.6 Lycoming County Authority - term ending Dec 31, 2024.
  - Brian Shearer
  
- 7.1.7 Lycoming County Zoning Hearing Board - term ending Dec 31, 2024.
  - David Hines
  
  - Romuald Andraka ( Alternate )
  
- 7.1.8 Lycoming County Planning Commission - term ending Dec 31, 2023
  - Linda Sosniak
  
  - Bret Taylor
  
- 7.1.9 Lycoming County Conservation District – term ending Dec 31, 2023
  - Richard Mirabito
  
  - Paul Wentzler
  
  - Tom Hamm

7.1.10 Appoint Leah M. Dawes as Interim Tax Claim Director effective

Jan 01, 2020. **Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**

- 7.2 Matthew McDermott – Approve scholarship program initiative by the Lycoming County Board of Commissioners to assist Lycoming County agencies in obtaining EMS trained personnel. **Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**
- 7.3 Beth Johnston - Resolution 2019-24 (Five Year Capital Plan) **Mr. Mussare moved to approve Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0**
- 7.4 Beth Johnston - Resolution 2019-25 (2020 Budget) **Mr. Mussare moved to approve Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0**
- 7.5 Beth Johnston- Resolution 2019-26 (Millage Rate) . **Mr. Mirabito moved to approve Mr. Mussare 2<sup>nd</sup> the motion. Approved 3-0**
- 7.6 Beth Johnston- Resolution 2019-27 (Predetermined Ratio) **Mr. Mussare moved to approve Mr. Mirabito 2<sup>nd</sup> the motion. Approved 3-0**

#### **7.0 COMMISSIONER COMMENT**

**Commissioner Mussare and Commissioner Mirabito touched base on the accomplishments of Commissioner McKernan while he was in office. Commissioner McKernan thanked everyone and spoke of Lycoming County in comparison to other County's.**

#### **9.0 PUBLIC COMMENT**

**Scott Metzger thanked Commissioner McKernan for his service and spoke of looking forward to joining the board in 10 days.**

Speakers who wish to address the Board of Commissioners will be limited for No More than Three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**10.0 NEXT SCHEDULED MEETING**

The next scheduled work session is on Tuesday, January 7, 2020. The next public meeting will be held on Thursday, January 9, 2020. Both meetings begin at 10:00 A.M. in the Commissioner's Briefing Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

**11.0 ADJOURN THE COMMISSIONERS' PUBLIC MEETING 11:53**

**\*\*Please refer to video recording of meeting for more detailed information.**