

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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Commissioners' Meeting Agenda

May 2, 2019

Opening Prayer

Pledge to the Flag

1.0 OPERATIONS

- 1.1 Convene Commissioners' meeting.
- 1.2 Approve the minutes of the previous meetings.
- 1.3 Receive public comments (agenda items only).

2.0 ACTION ITEMS

- 2.1 Approve purchase agreement to Eagle Truck Equipment, Inc., truck body modifications for a 2012 MACK TD713 Titan Semi Truck Tractor, R-35 in the amount of \$53,742.00. (Jason Yorks)
- 2.2 Approve a purchase agreement with Woods CRW Corporation for undercarriage parts in the amount of \$39,265.34.(Jason Yorks)
- 2.3 Approve professional services agreement of Dell Marketing, L.P. (Jason Yorks)
- 2.4 Approve professional service agreement with Select Security (Kourt Security, LLC d/b/a Select Security) to provide building security and access control for the Lycoming County Courthouse. (Ken George)
- 2.5 Approve contracts under \$9,999 activity report for April. (Mya Toon)
- 2.6 Approve lease amendment for Alta. (Mya Toon)
- 2.7 Approve HR Activity report for April. (Roxanne Grieco)

2.8 Approve the following personnel actions: (Roxanne Grieco)

Prison – Adam C. Welteroth- as a reclassification to Fully qualified status Bail Release Officer – pay grade 9 – \$22.25 per hour effective 5/5/19.

Prison – Tracey L. Pupo – as a full time replacement Correctional Officer Relief – Reserve- Pay grade C01 – \$16.81 per hour effective 5/14/19.

DA-Central Processing – Anthony J. Rampulla Jr. - a new position as Central Processing Officer – Pay grade CPO - \$15.64 per hour effective 5/6/19 not to exceed 1000 hours annually.

2.9 Approve TDA and TDA Totals Report. (Roxanne Grieco)

District Attorney – Central Processing: Creation of two (2) part-time Central Processing Officer positions

Veterans Affairs: Creation of one (1) full-time Veterans Affairs Assistant.

Recess Commissioners' Meeting

3.0 SALARY BOARD

3.1 Convene Salary Board.

3.2 Approve District Attorney – Central Processing: (Roxanne Grieco)

Creation of two (2) part-time Central Processing Officer positions at \$15.64/hour

3.3 Approve Veterans Affairs: (Roxanne Grieco)

Creation of one (1) full-time Veterans Affairs Assistant, Paygrades 6/7

3.4 Adjourn Salary Board.

4.0 BOARD of ASSESSMENT REVISION

4.1 Convene Board of Assessment Revision.

4.2 Approve real estate exonerations: See attachment.

4.3 Approve the following real estate refunds:

26-330.1-187.89 – Blair & Jean Soars - \$2413.74

73-007-204 – Alpha Student Housing - \$248.20

4.4 Adjourn Board of Assessment Revision.

Reconvene Commissioners' Meeting

5.0 REPORTS/INFORMATION ITEMS

5.1 Recognizing the week of May 5-11, 2019 as Corrections Employee Week in Pennsylvania. (Warden Shoemaker)

5.2 Planning and Community Development Department Retirements
Lynn Cunningham – Assistant Transportation Planner
Kurt Hausammann- Director of Planning and Community Development

5.3 Proclaiming May as Mental Health Awareness Month in Lycoming County.
(William Weber)

6.0 COMMISSIONER COMMENT:

7.0 PUBLIC COMMENT:

8.0 NEXT REGULARLY SCHEDULED MEETING: The next work session will be on
Tuesday, May 7, 2019

9.0 ADJOURN COMMISSIONERS' MEETING.