

Tuesday, March 19, 2019

Bid Opening: No bid opening

****Michele McDermott** - Approve accounts payable cash requirement report through March 27, 2019, for payment on March 20, 2019 in the amount of \$809,554.00.

**** Michele McDermott** - Approve accounts payable cash requirement report through April 3, 2019, for payment on March 27, 2019 upon review and approval by Commissioners.

Roxanne Grieco – Approve Update to the TDA – Collections - Eliminate Administrative Enforcement Officer position, paygrades 6/7 effective and reclassify Clerk IV, paygrade 5 position to Administrative Specialist Cost/Fines, paygrade 6 effective.

Roxanne Grieco - Approve personnel Actions:

Pre-Release – Belinda Parsons - as a full time replacement Cook – Pay grade 6 - \$17.86 per hour effective 4/7/2019.

Pre-Release – James M. Mitchley – as full time replacement Resident Supervisor – Pay grade 6 - \$16.59 per hour effective 4/1/19.

Prison – Yasmin Pigford – as full time replacement Correctional Officer Relief M/F – Pay grade CO1 - \$16.01 per hour effective 3/25/19.

Collections – Diana R. Richardson – as a full time reclassification/promotion Administrative Specialist Cost/Fines – Pay grade 06 - \$19.30 per hour effective 3/24/19.

Merilyn Severson - Approve Nancy Diggs to the Lycoming County Housing Authority as a board member effective immediately per HUD regulations.

Jason Yorks - Award Analytical Service Agreements on an as needed basis; as per bid pricing to the following Contractors:

- Fairway Laboratories, Inc.,
- Mountain Research, LLC,
- Environmental Service Laboratories, Inc.,
- ALS Environmental

* Matthew McDermott - Enact Ordinance 2019 – 01 Adopting the Local Economic Revitalization Tax Assistance (LERTA) Program for designated areas within the Borough of South Williamsport.

*****This is a recurring item that will be on for action each Tuesday.***

****Action Required Today***

~This Draft Agenda Subject to Change~

Matthew McDermott - Enact Ordinance 2019 – 02 Pennsylvania Counties Risk Counties Risk Pool and the Execution of the Intergovernmental Cooperation Law. (Matthew McDermott).

Mya Toon - Approve second amendment to agreement with Fry's fire protection.

* Mya Toon - Approve purchase of Tasers and supplies from Axon Enterprise, Inc. in the amount of \$23,258.00.

Mya Toon - Approve bill of Sale for the vehicle and the following lots that were auctioned on Municibid:

- 2001 Chevrolet Silverado sold for \$1,550.00 to Ken George
- Miscellaneous Computer Lots 4, 5 and 6 sold for \$5,550.00 to Hamza Tariq

Mya Toon - Award contracts for food products on a per item; as needed basis to:

- Keyco Distributors
- Benjamin Foods LLC,
- Feesers Inc
- Sysco Central PA

Mya Toon - Victim/Witness Services grant in the amount of \$258,893 over a 2-year period (1/1/2019-12/31/2020) from the Pennsylvania Commission on Crime and Delinquency (PCCD).

Austin Daily - Approve 2nd amendment for form of agreement with Transitional Living Center – Lycoming County Master Leasing Program.

Salary Board

Approve elimination of Administrative Enforcement Officer position, paygrades 6/7

Approve reclassification of Clerk IV, paygrade 5 position to Administrative Specialist Cost/Fines, paygrade 6

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Assessment Revision

Brooke Wright - Approve Real Estate Exonerations. See attached.

Brooke Wright - Approve Real Estate Refunds.

65-002-320 – Weis Markets Inc - \$3262.08

41-373-176-999 – Ashler. Inc - \$2320.56

Information

Alex Armstrong – Proclamation Lycoming 4 H Week March 17-23, 2019.

Jason Hurwitz – Recognition of 100th Anniversary of the Kiwanis.

Commissioners - Award Service Pins

Mark Bennardi	Maintenance	10 years
Ed Feigles	Planning and Community Development	20 years
Susan Satteson	Prison	20 years
Beth Johnston	Fiscal	20 years
Tim Stutzman	Prison	20 years

Commissioner Comment

Public Comment

Next Regularly Scheduled Meeting:

The next planning Session is Tuesday, April 2, 2019. Reminder there will be no public meetings on March 26, 2019 and March 28, 2019. Commissioners will be attending the CCAP conference in Harrisburg.

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****Action Required Today***

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