

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
August 29, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ENACT ORDINANCE 2019 – 03 . A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved authorizing of issuance of general obligation bonds in an aggregate principal amount not to exceed \$17,270,00.00. The timing of the bond is great to benefit from current market conditions and refinancing opportunity.

2.2 APPROVE THE FOLLOWING PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved. Domestic Relations – Tyler T. Bierly - as a part time replacement Domestic Relations Investigator – Pay grade PAD - \$22.52 per hour effective 9/3/19 not to exceed 1000 hours annually.

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Prothonotary – Megan M. Donahay – as full time replacement Clerk III – Pay grade 4 - \$13.95 per hour effective 9/8/19.

Prison – Joshua D. Owens – as a full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.81 per hour effective 9/10/19.

Prison – Saleem M. Wesley – as full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.81 per hour effective 9/1/19.

Prison – Ryan M. Long – as a full time replacement Correctional Officer Relief – Pay grade CO1- \$16.81 per hour effective 9/1/19.

Prison – Dane R. Markley – as a full time replacement Correctional Officer Relief – Pay grade CO1 - \$ 16.81 per hour effective 9/10/19.

Prison – Olivia M. Gnoffo – as a full time replacement Correctional Officer Relief – Pay grade CO1- \$16.81 per hour effective 9/1/19.

2.3 AWARD PURCHASE AGREEMENT TO INTAB, LLC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$11,212.50 for the lowest compliant quote for voting booths.

2.4 APPROVE PROFESSIONAL SERVICES AGREEMENT WITH QUALITY AIR MECHANICAL, INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this 5 year agreement to provide the LCRMS air conditioning system, on an as needed basis.

2.5 AWARD A PURCHASE REQUEST TO SUSQUEHANNA MOTOR COMPANY, INC., A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for this repair maintenance for the 2006 Mac Roll off truck in the amount of \$16,662.71. Director Yorks discussed the importance of keeping trucks like this one in the fleet.

2.6 APPROVE SERVICE PROVIDER AGREEMENTS: A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for Juvenile probation department.

- Northampton County for 2019-2020 at the rate of \$265 a day.
- Erie County for 2019-2020 at the rate of \$250.00 a day.
- Adelphoi for 2019 -2020 at various rates.
- Abraxas for 2019-2020 at various rates.

2.7 APPROVE 2019 PHARE GRANT AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved in the amount of \$1,150,000.00.

2.8 APPROVE CHILD WELFARE SERVICES CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

- **Approve** child welfare services contract with the EIHAB Human Services for residential care services at the per diem rate of **\$175.00/day** for the period July 1, 2017 through June 30, 2018.
- **Approve** child welfare services contract with the EIHAB Human Services for residential care services at per diems ranging from **\$196.35/day to \$224.40/day** for the period July 1, 2018 through June 30, 2019.
- **Approve** child welfare services contract with The Christian Home of Johnstown, Inc. for residential care services at the per diem rate of **\$142.85/day** for the period July 1, 2018 through June 30, 2019.
- **Approve** amendment to the July 1, 2018 through June 30, 2019 professional services contract with Bruce Anderson, MA for psychological services, increasing the maximum contract amount from \$10,000 to \$12,000; all other terms and conditions of the contract remain unchanged.
- **Approve** Bruce Anderson, M.A. Licensed Psychologist to provide mental health services to Lycoming County Children and Youth Services for the period July 1, 2019 through June 30, 2020, not to exceed **\$15,000**.
- **Approve** John P. Pietrovito, Attorney at Law to serve as solicitor for Lycoming County Children and Youth Services at the rate of **\$5,500/month** for the period July 1, 2019 through June 30, 2020.
- **Approve** the Greevy and Taylor Law Office to serve as substitute solicitor on an as-needed basis for Lycoming County Children and Youth Services at the rate of **\$120/hour** for the period July 1, 2019 to June 30, 2020.
- **Approve** Angela C. Lovecchio, Attorney at Law to provide Guardian Ad Litem Services to children petitioned before the court in the amount of **\$3,700/month** for the period July 1, 2019 to June 30, 2020.
- **Approve** Trisha Hoover Jasper, Esq. to provide Substitute Guardian Ad Litem services for the period July 1, 2019 to June 30, 2020 at **\$75/hour**.
- **Approve** Patricia A. Shipman, Esq. to provide Substitute Guardian Ad Litem services for the period July 1, 2019 to June 30, 2020 at the rate of **\$75/hour**.
- **Approve** Dr. Russell Gumbos, M.D. to serve as medical consultant to Lycoming County Children and Youth Services for the period July 1, 2019 through June 30, 2020 at the rate of **\$75/hour** not to exceed **\$15,000**.

2.11 APPROVE THE FOLLOWING HUMAN SERVICES DEVELOPMENT FUND CONTRACTS FOR THE PERIOD JULY 1, 2019 TO JUNE 30, 2020: A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

- Confer Home Health Services, LLC for adult homemaker services in the amount of **\$20,000**.

- Favors Forward for Information and Referral services in the amount of **\$3,000.**
- Jersey Shore Summer Recreation, Inc., for life skills educational services in the amount of **\$4,000.**
- Project CoffeeHouse for the Montgomery Summer Alive program in the amount of **\$4,000.**

A question was asked about why the funds are so late in forthcoming, and Mark Egly explained the HSDF funds are aligned with the State budget process and must wait for the budget to be signed in July of each year.

2.12 APPROVE THE SUBMISSION OF THE LYCOMING COUNTY CHILDREN AND YOUTH AND JUVENILE JUSTICE SERVICES NEEDS BASED PLAN AND BUDGET REQUEST FOR THE FISCAL YEAR JULY 1, 2020 TO JUNE 30, 2021. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved in the amount of \$14,170,863.00. This submission is required by State before September 15, 2019 and also subject to the State budget process.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Commissioners and Judge McCoy recognized Stephanie Tribble, Director of Domestic Relations and her staff as they were recognized by Governor Tom Wolf for their excellent reputation across the Commonwealth of Pennsylvania for their efforts on behalf of Children and their families. Judge McCoy as Administrative Judge commended the department on their dedication, professionalism and being a pleasure to work with. Judge McCoy said, “It is such a well-run office, they make my job easy”. Supporting over 3200 cases and administering over 1 million dollars every month, with massive paperwork, Lycoming County Domestic Relations consistently stands out as one of the top performing fifth Class Counties in the Commonwealth of Pennsylvania. Congratulations to all.

Commissioner McKernan – Domestic Relations has an excellent reputation across the state and the Commissioners are proud of your achievements. We also appreciate all the efforts of your staff on behalf of the children. He read the Governor’s proclamation.

Commissioner Mussare and Mirabito extended their appreciation for their efforts on behalf of children. August was designated as Child Support Enforcement Awareness month in Lycoming County.

5.2 Mya Toon on behalf of the county requesting bids for HVAC Design and Implementation for the TSP building.

5.3 John Lavelle/Mya Toon on behalf of the County requesting proposals for Central Susquehanna Valley Throughway Impact Study.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to public comment and none were received:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, September 3, 2019.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:32 a.m.