

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
January 10, 2019
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 Award ITB for Correctional Officer Uniforms to Rogers Uniforms. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.2 APPROVE PURCHASE OF OFFICE FILING SYSTEM FROM DATUM FILING SYSTEMS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved for Domestic Relations Office in the amount of \$442,783.17.

2.3 APPROVE HUMAN RESOURCES REPORT FOR DECEMBER 2018. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.4 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved:

Juvenile Probation – Robin L. Kaiser- as full time reclassification per the 2019 budget- Clerk III – Pay grade 4 - \$13.95/hour effective 1/13/19.

2.6 APPROVE AMENDMENT NO.1 TO FFY2014 CDBG - WASHINGTON TOWNSHIP/HILL ROAD PROJECT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

2.7 APPROVE PROFESSIONAL AND ADMINISTRATIVE SERVICES FFY2017 CDBG –FRANKLIN TOWNSHIP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.ch requirement.

2.8 APPROVE FY2017 COOPERATIVE AGREEMENT –JERSEY SHORE BOROUGH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.9 APPROVE FY2016 COOPERATIVE AGREEMENT – JERSEY SHORE BOROUGH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.10 APPROVE FY2017 CDBG GRANT AGREEMENT FOR NON-ENTITLEMENT AREAS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved.

2.11 APPROVE REAPPOINTMENTS TO THE AG LAND PRESERVATION BOARD. A motion by Mr. Mirabito and seconded Mr. Mussare passed (3-0), and approved the following members:

Mr. John Schon	Mr. Donald Hepburn	Mr. Michael Sherman
1967 Pleasant Valley Road	2010 Fairview Road	575 Brouse Road
Cogan Station, PA 17728	Montoursville, PA 17754	Montgomery, PA 17752

2.12 APPROVE REAPPOINTMENT TO LYCOMING COUNTY CONSERVATION DISTRICT AS DISTRICT DIRECTORS. A motion by Mr. McKernan and seconded by Mr. Mussare and passed (3-0), approved.

- Joseph Radley
- William Kahler
- County Commissioner Director Appointee Commissioner Richard Mirabito for the one year term of January 1, 2019 – December 31, 2019.

Mr. McKernan recessed the Commissioners' Meeting at 10:18 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Mr. McKernan convened the Board of Assessment Revision at 10:18 a.m.

3.2 APPROVE SALARY SCHEDULE. A motion by Ms. Brelsford and seconded by Mr. Mussare and passed (4-0), approved.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Salary Board at 10:20 a.m.

Mr. McKernan reconvened Commissioners' Meeting at 10:20 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Lycoming County Human Trafficking Outreach Team/Human Trafficking Awareness Month. (Adam Welteroth/Amber Morningstar)

5.2 Lycoming County Resource Management Services requests bids for Equipment Tires and Tire Repairs.

5.3 Lycoming County Resource Management Services requests bids for Rental Equipment.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were received:

Mr. McKernan – We are working with a tight schedule to review the radio proposal. We recently had good meeting and are going through our own analysis and due diligence. We are having the solicitor review the proposal also.

Mr. Mirabito – We will provide the public with more information on this process.

Mr. McKernan- We are finalizing the details for a public meeting with PFM to go over the EIP report. The meeting will likely take place on Jan 24th or 31st from 6:30 p.m. to 8:30 p.m. PFM will make a 45 minute presentation and the public will be able to ask questions. The report will be posted on line to allow the public to review prior to the meeting. The report is 140 pages long.

Mr. McKernan mentioned that January is Human Trafficking Awareness month, next week Adam Welteroth and Amber Morningstar will be making a presentation next week.

Mr. Mussare- In acknowledgement of the tragic death of Mr. Ryan Jones, they have arrested the alleged murderer. There was a large headline, years ago, about Murders; come to Williamsport and you will never get caught. I am proud to say that is no longer true. Take a look at our amazing network of Law Enforcement agencies, the U.S. Marshalls, NEU, Our County Deputies, FBI and Local police departments; it is amazing how fast they get things done. We have an excellent, excellent team. They do the job well. They do it really well.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, January 15, 2019. The next public meeting will be held on Thursday, January 17, 2019.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting at 10:25 a.m.