

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
October 30, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:00 a.m.

No Bids were opened.

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through November 7, 2018, for payment on October 31, 2018, in the amount of \$1,315,245.47.

2.2 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito passed (3-0) approved payable cash requirement report through November 14, 2018 for payment on November 7, 2018 upon review and approval by Commissioners.

2.3 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito passed (3-0) approved payable cash requirement report through November 21, 2018 for payment on November 14, 2018 upon review and approval by Commissioners.

2.4 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito passed (3-0) approved payable cash requirement report through November 28, 2018 upon review and approval by Commissioners.

2.5 APPROVE EMPLOYEE SEPARATION AGREEMENT. A motion was made by Mr. McKernan to convene an executive session due to this being a personnel issue. Commissioners, Director and Solicitor met to discuss. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0) approved the employee separation agreement for the public defenders' office.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and the following were none were received.

7.0 PUBLIC COMMENT. The floor was opened to public comment and the following were received:

Chad Riley- Do you have the preliminary numbers for the Lycoming County budget? Will there be a deficit?

Mr. McKernan stated there will be no tax increase-no need to raise taxes this year. The budget is being fine-tuned for the next 30 days. There will be slight changes and discussions of how to finance big ticket items such as; the voting machines, public safety radio equipment and a building for the coroner and MDJ Solomon's courtroom. The lease has expired and the MDJ will need to continue conducting court.

Mr. Mirabito – The coroner cannot continue operating in his present conditions. Susquehanna Hospital will be building a trauma center and the coroners' office is expecting an increase in work load.

Mr. Mussare – stated the needs of the coroners' office are very specific and the safety of personnel are also at stake, due to the presence of lethal substances the staff comes into contact with and the fact they currently must wash their clothes in their homes. He has witnessed the staff doing their job and the difficulties of putting a body in to a body bag- vehicle and then you have to also deal with the challenges of lethal drugs like fentanyl. We are in a scary situation and we are being reactive,not proactive.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, November 1, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at 10:58 a.m.