

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY OF LYCOMING
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**Minutes of the Meeting of
September 27, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD FOOD CONTRACTS PER ITEM, AS NEEDED BASIS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), approved Keyco Distributors Inc.
Benjamin Foods LLC.
Feesers Inc.
Sysco Central, PA.

2.2 APPROVE BILL OF SALE - 2006 CHEVROLET UPLANDER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved in the amount of \$160.00.

2.3 ACCEPT RCAP GRANT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the grant in the amount of \$1 million dollars for work on relief wells.

2.4 ACCEPT FY 2018 US EPA BROWNFIELD REVOLVING LOAN FUND (RLF). A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the fully executed contract (cooperative agreement) in the amount of \$800,000.

2.5 APPROVE HUMAN RESOURCE REPORT FOR SEPTEMBER 2018. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

2.6 APPROVE THE FOLLOWING PERSONNEL ACTIONS: A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.
Fiscal Services – Lori A. Wallis reclassified as full time fully qualified Fiscal Technician- Pay grade 6 - \$18.21/hour effective 10/7/18.
Planning & Community Development- Chelsea Myers – as a full time replacement Hazard Reduction Planner- Pay grade 9 – \$42,179.89 effective 10/1/18.
Planning & Community Development – Salvatore Vitko as a full time replacement Zoning Officer - Pay grade 7 - \$38,500.00 effective 10/01/18.
Prison- Emiro J. Mugno – as a full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.01/hour effective 10/08/18.
Prison – Matthew J. Myers – as a full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.01/hour effective 10/14/18.
Prison – Chase C. Willard – as full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.01/hour effective 9/30/18.
Prison – Andrew M. Wimble – as full time replacement Correctional Officer Relief – Pay grade CO1 - \$16.01/hour effective 10/08/18.

3.0 SALARY BOARD

4.0 BOARD of ASSESSMENT REVISION

5.0 REPORTS / INFORMATION ITEMS.

5.1 RMS	Dave Bonus	30 year service pin
Department of Public Safety	Carla Miller	20 year service pin
Prison	Chris Shuck	20 year service pin

5.2 Central PA Food Bank celebrated September as Hunger Action Month.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and the following were received:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 2, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.