

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
September 13, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Absent
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AMENDMENT TO 2017 LIME BLUFF ELECTRIFICATION PROJECT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed(2-0), approved to extend the term of the project through to June 30, 2019.

2.2 APPROVE CONTRACT PLUNKETTS CREEK RECREATION PROJECT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed(2-0), approved to complete the revitalization of the township tennis courts, volleyball court, basketball court and baseball field project using Act 13 Legacy funds in the amount of \$10,000.

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2.3 APPROVE PSA WITH WILLIAM A. COX, M.D. EMERITUS FCAP. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved for the Public Defender's Office.

2.4 APPROVE SUBGRANT AWARD –LYCOMING COUNTY INTERMEDIATE PUNISHMENT PROGRAMS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved in the amount of \$851,367.00 for the project period 7/1/2018 -6/30/2020.

2.5 APPROVE FY2017-2018 CONTRACT WITH TIOGA COUNTY HUMAN SERVICES. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved the juvenile probation department as an alternative to initial plans.

2.6 APPROVE FY2018-2019 CONTRACT WITH CLEAR VISION. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved for programing and residential treatment for girls located in Montgomery, PA.

2.7 APPROVE 2017 904 RECYCLING GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved grant to submit 16,221.77 tons of residential and commercial materials acceptable under Act 101. DEP creates a formula and will notify LCRMS the dollar value which is anticipated to be approximately \$130,000.

2.8 APPROVE PURCHASE OF SIX NEW ARI-HETRA MOBILE LIFTING POSTS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved purchase from ARI Phoenix through National Cooperative Purchasing Alliance in the amount of \$51,770.40.

2.9 APPROVE EQUIPMENT RENTAL AGREEMENT FOR CRANE SERVICE. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved with Allison Crane & Rigging, Inc. The lowest bidder did not have a crane available; Allison Crane & Rigging, Inc. was the second lowest bidder.

2.10 APPROVE TAX COLLECTION RENEWAL AGREEMENTS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0) approved to provide tax collection services to the following school districts that do not have elected tax collectors; East Lycoming School District, Montgomery Area School District and South Williamsport Area School District.

2.11 APPROVE THE FOLLOWING PERSONNEL ACTIONS:

- Adult Probation – Cynthia M. Burnett – promotion as full time replacement –Clerk IV– Pay grade 5- \$15.43/hour effective 9/23/18.
- Adult Probation – Ashley E. Vincent – as full time replacement – Clerk III - \$13.95/hour effective 9/17/18.
- District Attorney – Thomas A. Burkhart – as a full time replacement Assistant District Attorney – ADA - \$52,764.08 effective 10/01/18.

2.12 APPROVE CONTRACT US MARSHAL SERVICE- DETENTION SERVICES. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0) approve to house Federal inmates; including providing medical and transportation services. The contract was reviewed and negotiated by solicitors and deemed favorable to the County. Any questionable language was rectified. The contract can last up to three years and be terminated by either party after 30 days.

2.13 APPROVE CDBG PROJECT FINALIZATION . A motion by Mr. Mirabito and seconded by Mr. McKernan and passed to approve the flowing projects for the FFY 2017, including South Williamsport, Jersey Shore and Montoursville Borough, Community Development Block Grant Program:

Lairdsville Lateral Installation	\$ 100,000.00
Generator Acquisition	\$ 30,000.00
Elmira Street Building Renovations	\$ 101,179.00
Meadow Alley Reconstruction (Jersey Shore)	\$ 76,659.00
Curb Cuts Phase III (Montoursville)	\$ 58,733.00
Adult Wheelchair Accessible Swing (Montoursville)	\$ 20,000.00
Administration/Planning	\$ 93,560.00

Mr. McKernan recessed the Commissioners' Meeting at 10:46 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:46 a.m.

4.2 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved real estate exemptions as listed in attachment A.

4.3 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mirabito and seconded by Mr. MCKernan and passed (2-0), approved the following real estate refunds:

71-001-415 – Wayne & Channing Bump - \$127.71
63-001-101 – Paul G. Enterprises - \$ 8,042.38

4.4 ADJOURN BOARD OF ASSESSEMENT BOARD. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), adjourned the Board of Assessment Revision at 10:52 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:52 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 LCRMS is requesting a new bid cycle for Recycling Baler materials and supplies.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and the following were received:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan there will be no work session on Tuesday, September 18, 2018. The next public meeting will be on Thursday, September 20, 2018. The Controller's Office did not receive any bids for the Recycled Mixed Glass Project as of 9/14/18.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), adjourned the Commissioners' Meeting at 11:05 a.m.