

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
July 31, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened.

No Bids were opened.

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through August 8, 2018, for payment on August 1, 2018, in the amount of \$1,860,690.00

2.2 APPROVE FY 2018 -28 THOMPSON REUTERS CONTRACT . A motion by Mr. Mirabito and seconded by Mr. Mussare passed (3-0) approved assured print pricing for ten years for Court Administration.

2.3 APPROVE AMENDMENT No.1 TO PSA WITH WEBB WEEKLY. A motion by Mr. Mussare and seconded by Mr. Mirabito passed (3-0) approved Recycling Notifications 2017- 2019.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and the following were received:

Mr. Mirabito and Mr. Mussare discussed turning in real estate taxes. A consensus was determined to contact the tax office to seek clarification

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when taxes are due on the weekend. Also you must take your taxes to the counter prior to the deadline. Taxes mailed after or turned in after the deadline are late. Taxes are due in the office and must be postmarked before the deadline. When possible turn in taxes early to avoid confusion.

Mr. Mirabito commented that 33 children have died from being left in hot cars. He has compassion for working busy parents and commended a couple for coming up with an idea to help prevent children from being left in hot cars. He also recommended to leave your purse or backpack next to child.

7.0 PUBLIC COMMENT. The floor was opened to public comment and none was received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, August 2, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned.