

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
June 26, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:04 a.m.

Bids were opened for the following:
Concrete Manhole covers (2nd request). (2 bidders)

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved a accounts payable cash requirement report through July 4, 2018, for payment on June 27, 2018 in the amount of \$836,927.33.

2.2 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through July 11, 2018, for payment on July 3, 2018, upon review & approval by commissioners.

2.3 APPROVE PSA WITH GEORGE JR4. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with George Jr 2018-2019 for the Juvenile Probation Office.

- 2.4 APPROVE PSA WITH DON MARTINO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Don Martino for the Juvenile Probation Office.
- 2.5 APPROVE PSA WITH JEFFREY YATES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Jeffrey Yates for the Juvenile Probation Office.
- 2.6 APPROVE PSA WITH CROSSROADS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Crossroads 2018-2019 for the Juvenile Probation Office.
- 2.7 APPROVE AMENDMENT TO PSA WITH BEHAVIORAL SPECIALISTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to the 2017-2018 professional service agreement with Behavioral Specialists, Inc. for the Juvenile Probation Office.
- 2.8 APPROVE PSA WITH BACHLE WELDING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Bachle Welding & Machine, Inc.
- 2.9 APPROVE AMENDMENT TO PSA WITH DEACON EQUIPMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 1 to professional service agreement with Deacon Equipment Company, Inc. for Maintenance & Repairs.
- 2.10 APPROVE PURCHASE FROM AAA TARPS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of 4-new replacement tarps for use on the 2014 Tarpomatic Machine from AAA Tarps in the amount of \$10,150.
- 2.11 APPROVE PURCHASE FROM INTERNATIONAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase of walls for the Domestic Relations office from International in the amount of \$269,065.46.
- 2.12 APPROVE CBA WITH DEPUTY SHERIFF ASSOCIATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved collective bargaining unit agreement with the Lycoming County Deputy Sheriffs Association..
- 2.13 APPROVE PSA WITH MCCORMICK LAW FIRM. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), approved professional service agreement with McCormick Law Firm for solicitor services for the Assessment Office.

Mr. McKernan recessed the Commissioners' Meeting at 10:47 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:47 a.m.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate exonerations:

Parcel Number	Owner's Name	Site Location	From Value	To Value	Reason
15-309.2-188.04	Robert & Diane Hitzeman	65 Clearview Ln	78250	0	Veteran's Exemption
23-338-131	Chris & Sarah Stevens	4359 Rt 239 Hwy	3760	0	Veteran's Exemption
53-002-201	Kristie Holmes	466 Clark St	89220	0	Veteran's Exemption
31-346-102.W-002	Dolores & Duane Myers	123 Maplewood Ln	27350	15940	Change per appeal
27-001-518-007	Sharri Isherwood	3605 Lyc Ck Rd Lt 7	1380	0	Trailer gone
27-001-518-004	Connie Pfleegor	3605 Lyc Ck Rd Lt 4	4070	0	Trailer gone
15-003-106-004	Larry Schmohl	220 Sawmill Rd Lt 4	6650	0	Trailer gone
66-014-122	Wmspt College Housing Inc	1246 Vine Ave	84020	23340	Fire Damage House removed
43-006-507	James Johnston	1952 Lyc Ck Rd	24430	18960	5/18 Building removed
65-014-500	Stephen Sheetz	99 Maynard St	333970	95140	6/18

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. Mr. McKernan adjourned the Board of Assessment Revision at 10:47 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:47 a.m.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and none were received.

7.0 PUBLIC COMMENT. The floor was opened to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, June 28, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at 10:47 a.m.