

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
May 24, 2018  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare – Present until 11:45 a.m.  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM DRUG COURT MONTH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed May as Drug Court Month in Lycoming County.

President Judge Butts talked about the 10 components included in treatment courts and their effectiveness. She detailed the history and scope of the courts while explaining the aggressiveness in trying to reduce the mental issues of inmates in jail.

Sarah Guistina from West Branch Drug and Alcohol emphasized they are committed to this partnership.

Matthew Welickovitch from the public defender's office detailed his successful recovery from addiction after participating in treatment court.

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May 24, 2018

Seth Fredrickson, a certified recovery specialist, is a graduate of juvenile and adult drug court. He provided a history of his struggle with addiction. John Stahl, supervisor of treatment court said that these programs cost money. But when one looks at the numbers and what is impactful, this works, it has long term impacts.

Mr. McKernan thanked everyone for sharing their stories.

Mr. Mussare said that there is a tremendous dedicated group that solves issues and creates successful participants.

Mr. Mirabito said that addiction can happen to anyone. This work is important. He asked the Judge what would make the program more successful.

President Judge Butts emphasized that manpower, staff, more probation officers. Also a “pre-plea” treatment court is in the works.

2.2 PROCLAIM EMS WEEK. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed May 20-26 as EMS week in Lycoming County.

Mr. McKernan thanked those who provide emergency medical services for their dedication to the program.

Mr. Mussare asserted that all three commissioners are dedicated to solving this problem.

Mr. Mirabito referenced an ad in the paper that stated “what if you called 9-1-1 and nobody came?”

2.3 ADOPT RESOLUTION 2018-14. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2018-14 for PIB loan application.

Mark Murawski explained this is in part due to implementing the \$5 registration fee, and will help to fix the bridges. He said that the PIB loan rate is half of prime, so it is important to lock that in now, instead of waiting for the rates to go up.

2.4 APPROVE AMENDMENT TO AGREEMENT WITH STEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to subrecipient agreement for 2014 CDBG with STEP.

2.5 APPROVE LETTER OF INTENT WITH RAKESTRAW. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Letter of Intent with Rakestraw for sale of real estate.

Mr. McKernan asked about the urgency of the group who would establish who will be in charge of the project. He is concerned about the risk on the County’s part.

Josh Billings explained that there is an MOU in the works that should be done by the time the DCNR funding is made available.

Mr. Mussare is concerned that the county will end up with this project. Is the county liable?

Solicitor Smith assured the Commissioners that the conditions are replicated in the agreement of sale as are in the Letter of Intent, to prevent the County being held liable.

2.6 APPROVE AGREEMENT OF SALE WITH KMETZ. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement of sale with Kmetz for real estate.

2.7 APPROVE CONTRACT WITH KIDSPEACE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved child welfare services contract with KidsPeace National Centers, Inc. for foster care and residential care services at per diems ranging from \$55.19/day to \$333.08/day for the period July 1, 2017 through June 30, 2018.

2.8 APPROVE CONTRACT WITH SECOND HAVEN SERVICES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved child welfare services contract with Second Haven Services for Youth for residential care services at a per diem of \$224.45/day for the period July 1, 2017 through June 30, 2018.

2.9 APPROVE AMENDMENT TO CONTRACT WITH ADELPHOI. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to the 2017-18 child welfare services contract with Adelphoi Village, Inc. to reduce the per diem for two categories of foster care and residential care services for the period July 1, 2017 through June 30, 2018.

2.10 APPROVE UPDATE TO TDA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to TDA: Courts - Creation of an entry level Law Clerk Position; PCD – Elimination of the Environmental Planner position and reclassification of the Community Development/Lead Planner position.

Mr. Mirabito said this is a position reduction and legacy cost reduction.

2.11a APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: PCD – reclassification of Jennifer A. Picciano as full time Community Development/Lead Planner – Pay grade 11 - \$53,478.35/annually effective 6/3/18.

2.11b APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-1, Mussare), approved the following personnel actions:

PCD – promotion of Thomas E. Krajewski as full time Development Services Supervisor – Pay grade 9 - \$44,017.40/annually effective 6/3/18.

PCD – promotion of Austin J. Daily as full time Community & Economic Development Planner – Pay grade 8 - \$39,794.80/annually effective 6/3/18.

2.11c APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: PCD – reclassification of Joshua A. Billings as full time Subdivision and Land Development Administrator – Pay grade 8 - \$55,570.64/annually effective 6/3/18.

2.11d APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0, Mussare absent), approved the following personnel actions:

- Veterans Affairs – Michael D. Seitzer as full time replacement Veterans Affairs Assistant – Pay grade 6 - \$16.59/hour effective 5/29/18.
- Information Services – reclassification of Jerry L. Kennedy, Jr. as full time Deputy Director/Manager Networking & Systems – Pay grade 12 - \$77,680.31/annually effective 6/3/18.
- Maintenance – Nakisha J. Cramer as full time replacement Custodial Worker – Pay grade 1 - \$10.84/hour effective 5/29/18.
- RMS – Operations – reclassification of Nathaniel Edkin as full time Equipment Operator – Pay grade 6 - \$18.00/hour effective 6/3/18.
- RMS – Operations – Daniel P. Eck as full time replacement Equipment Operator – Pay grade 6 - \$18.00/hour effective 5/31/18.
- Courts – promotion of Amanda K. Bess as full time replacement Clerk IV – Pay grade 5 - \$15.73/hour effective 6/17/18.
- Prison – promotion of Bradley W. Baysore as full time replacement Corrections Counselor – Pay grade 9 - \$21.62/hour effective 6/3/18.
- Prison – Stephanie R. Hamilton as full time replacement Correctional Officer/Cook – COI - \$16.01/hour effective 6/17/18.
- Prison – Tyler P. Amos as full time replacement Correctional Officer Relief – COI - \$16.01/hour effective 5/27/18.
- Prison – Joseph W. Fullerton as full time replacement Correctional Officer Relief – COI - \$16.01/hour effective 5/27/18.
- District Attorney – Neil T. Devlin as full time replacement Assistant District Attorney – ADA - \$52,764.08/annually effective 6/4/18.
- District Attorney – as full time replacement Assistant Detective – AD - \$19.234944/hour effective 6/3/18.

2.12 APPROVE DEP PERMIT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0, Mussare absent), approved Water Obstruction & Encroachment permit submission to PA DEP.

2.13 APPROVE AIR QUALITY PLAN EXTENSION. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0, Mussare absent), approved air quality plan extension request to DEP for Field 12.

2.14 APPROVE AMENDMENT TO AGREEMENT WITH ALS ENVIRONMENTAL. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0,

Mussare absent), approved amendment to professional service agreement with ALS Environmental.

2.15 APPROVE AMENDMENT TO AGREEMENT WITH HESCO. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0, Mussare absent), approved amendment to professional service agreement with Highway Equipment & Supply Company Inc.

2.16 APPOINT TO LCIDA (MARTY) . A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0, Mussare absent), approved Trisha Marty to the Lycoming County Authority with term ending 12/31/22.

***Mr. McKernan recessed the Commissioners' Meeting at 11:50 a.m.***

### **3.0 SALARY BOARD**

3.1 CONVENE SALARY BOARD. Mr. McKernan convened the Salary Board at 11:50 a.m. Deputy Controller Brelsford was present

3.2 APPROVE UPDATE TO SALARY SCHEDULE. A motion by Ms. Brelsford and seconded by Mr. Mirabito and passed (3-0), approved update to salary schedule: Courts - Creation of an entry level Law Clerk Position; PCD – Elimination of the Environmental Planner position and reclassification of the Community Development/Lead Planner position.

3.3 ADJOURN SALARY BOARD. Mr. McKernan adjourned the Salary Board at 11:52 a.m.

***Mr. McKernan reconvened the Commissioners' Meeting at 11:52 a.m.***

**6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and none were received.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Larry Stout from Clinton Township praised the Commissioners on implementing the \$5 fee. This program sounded too good to be true.

The volunteer fire company and EMS issues are like a volcano. He suggested creating regions to discuss regionalization.

Chad Riley from Cogan House Township asked if the tax increase from last year is causing the deficit to go down.

Mr. McKernan responded that the projected deficit for 2017 was about \$7-8 million, the actual was closer to \$4-5 million. The 2018 seems to be getting better, but it is too early to tell.

Mr. Riley said that more money needs to be spent on the front end to keep people out of jail. He suggested more funding for the Probation Office and for kids in need.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 29, 2018.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners' Meeting at 12:07 p.m.