

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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**Minutes of the Meeting of
May 22, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:03 a.m.

2.0 ACTION ITEMS

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through April 21, 2018, for payment on April 14, 2018, in the amount of \$2,788,703.16.

2.2 APPROVE PCORP GRANT APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved PCoRP Loss Prevention Grant Application for 2017/2018 in the amount of \$20,000.

2.3 AWARD CONTRACT TO ENTERPRISE FLEET MANAGEMENT. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-1, Mirabito), awarded contract to Enterprise Fleet Management for vehicle leasing.

The following discussion was held prior to the vote:

Mr. Mussare asked if another vendor was able to provide a better deal if the county could also use them?

Mya Toon explained there was no exclusivity clause.

Mr. Mussare said that he would have preferred to use a local vendor, but due to the costs associated, it could not be done right now.

Mr. McKernan said that this has been a long time in the works. He sees that it will provide a significant savings for the cash flow for the county. The number of vehicles the county has is close to 200. The county will start with six vehicles under this initiative to see if the program works. The end result of this program will be watched closely to see if it is doable.

Mr. Mirabito said that he has issues with this. It is true that it has been discussed, but this is the first time it is discussed in a public meeting. Another issue is that the national company met face to face with county people five times, whereas the local company did not. The bigger issue does it make more sense to own, or to lease. The county does not have a cash flow crisis, it has a spending crisis. If the least expensive option is to own a vehicle, is more being spent by leasing them? Also, the county should look at other cars, not just SUVs. He is not thrilled with this idea.

Mr. McKernan said that at least ten other counties in the state are using Enterprise for the fleet management.

Mr. Mirabito said he is concerned that if the leasing option does not work, the amount of capital that will be required to get where would be would be great.

Mr. Mussare said that this will help with cash flow and will save money. He reminded people that the county will get cash back at the end of the lease. It is not a typical lease.

Mr. Mirabito said he does not see the savings.

2.4 APPROVE REVISION TO POLICY 504.1. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved revision to policy 504.1 – expense reimbursement - of the county’s policy and procedures manual.

Mya Toon explained this was increasing the mileage reimbursement to 90% of the IRS rate.

2.5 APPROVE AMENDMENT TO PSA WITH SCOTT SCOTILLA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Scott Scotilla increasing the not to exceed amount to \$50,000 and extending the term.

2.6 APPROVE PCORP RENEWAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved a PCorp renewal and authorize chairman to sign.

6.0 COMMISSIONER COMMENT. The floor was opened to commissioner comment and none were received.

7.0 PUBLIC COMMENT. The floor was opened to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, May 24, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. The meeting was adjourned at 10:55 a.m.