

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

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www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
May 10, 2018  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.  
A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM CORRECTIONS EMPLOYEE WEEK. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed May 6-12, 2018, as Corrections Employee Week in Lycoming County.  
Mr. McKernan thanked the Corrections Employees for all they do.  
Mr. Mussare said that it is "no easy job".  
Mr. Mirabito stated that current day challenges are much different from past challenges.

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2.2 ADOPT RESOLUTION 2018-13. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2018-13 for commitment of \$511,882 to the East End Gateway Project.

Chip Edmunds of Lycoming College shared his excitement about this commitment and project.

Chelsea Myers from the City of Williamsport added that this is a focus area, and thanked the Commissioners.

Al Clapps from the Gateway Commission thanked everyone involved.

Mr. Mussare added that there are many spokes in the wheel, and this is a big impact on the community.

Mr. Mirabito added his thanks to all the partners.

2.3 AWARD CONTRACT TO MASTERS EXCAVATING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded FMA 2015 Demolition Contract to Masters Excavating LLC.

2.4 APPROVE CBA FOR DETECTIVES. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-1, Mussare), approved collective bargaining agreement with Teamsters Local 764 for Detectives for the period January 2017 to December 2021.

Mr. Mussare explained he is opposed to section 6, dues deductions. He feels that a public employer should not have to collect them.

2.5 APPROVE MOU WITH TEAMSTERS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Memorandum of Understanding with Teamsters Local 764 for Martin Wade.

2.6 APPROVE MOU WITH TEAMSTERS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Memorandum of Understanding with Teamsters Local 764 for Calvin Irvin and Curtis Laudenslager.

2.7 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through May 23, 2018, for payment on May 16, 2018, upon review & approval by the Commissioners.

2.8 APPROVE PURCHASE FROM G&M BANDSAW. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase from G & M Bandsaw, Inc., for 1-new 2018 Scotchman DO 70/110-24M Ironworker with accessories in the amount of \$28,787.

2.9 APPROVE PSA WITH NMS LABS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with NMS Labs for the District Attorney's Office.

2.10 APPROVE AGREEMENT WITH TYLER TECHNOLOGIES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved License

and Services Agreement with Tyler Technologies for CAMA (computer aided mass appraisal) Software.

Tom Heap explained that he is looking at the second quarter of 2019 for implementation.

2.11 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: District Attorney – Cassandra E. Lejedal as full time replacement Clerk III – Pay grade 4 - \$14.514219/hour effective 5/20/18.

Coroner – Amy L. Turner as part time replacement Deputy Coroner On Call – Pay grade 7 - \$16.83/hour effective 5/14/18, not to exceed 1,000 hours annually.

2.12 APPROVE UPDATE TO POLICY 907. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to Policy 907 - Vehicle Drivers Policy – of the County’s Policy and Procedures Manual..

2.13 APPROVE AGREEMENT WITH STEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with STEP in the amount of \$150,000 for the Loyalsock Center for Healthy Aging pending preparation and review of agreement.

Rachelle Abbott of STEP said that this is an important project that seniors county-wide will be able to enjoy.

Mr. Mussare stated seniors are very active today and they are very valuable to the community.

Mr. Mirabito added that the after school programs are a great help. Kids and older folks being brought together help both.

Ms. Abbott said that the credit must be given to the seniors who pushed for this change.

Mr. McKernan reminded everyone that this project and the East End Gateway project could not have been done without the First Community Foundation.

Mr. Mussare said this is an example of Act 13 money being used to leverage other funding.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mya Toon announced that LCRMS is requesting bids for HDPE Pipe and Landfill Gas Well Accessories and Portable Landfill Gas Extraction Monitor.

5.2 Mya Toon announced that LCRMS is requesting bids for Concrete Manhole Boxes for a Force Main Waterline Project.

5.3 Matt McDermott announced City Swift Plan for levee remediation public outreach and meetings.

**6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and none were received.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Bill Nichols of River Valley Transit commented on the resolution that was adopted. He thanked the Commissioners for participating.

Larry Stout from Montgomery Historical Society announced the semi annual open house on Sunday May 20 from 1-4 at the stone church in Alvira. This is on the Federal Government property and they have been very gracious and take care of the property very well.

Jim Dunn from Armstrong Township said that a tax reassessment cannot come soon enough as there is great discrepancy in assessments of like properties.

Mr. Dunn also thanked the Commissioners and the Planning and Community Development Staff for the great work on the comprehensive plan and the investments in the community. He went on to suggest consolidation of projects and remarket them as regionalization.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 22, 2018. No meetings on May 15 or May 17, 2018..

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:26 a.m.