

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
March 29, 2018  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare – Present until 10:17 a.m.  
Commissioner Mirabito - Present until 10:17 a.m.

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.  
A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 PROCLAIM RED CROSS MONTH. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), proclaimed March as “Red Cross Month” in Lycoming County.

2.2 PROCLAIM SAFE DIGGING MONTH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed the month of April as “Pennsylvania 811 Safe Digging Month.”

- 2.3 APPROVE PSA WITH TRISHA HOOVER-JASPER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Trisha Hoover Jasper for Conflict Attorney for 2018-2019 in the amount of \$40,000/annually.
- 2.4 APPROVE PSA WITH PA WINDOW TINT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with PA Window Tint for safety film on the east side of the courthouse.
- 2.5 APPROVE PP&L RIGHT OF WAY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved right of way with PP&L for underground service to a new garage at the PreRelease Center.
- 2.6 AWARD CONTRACTS FOR JAMES V. BROWN LIBRARY REMODEL. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved contracts for James V Brown Library remodel to:  
Best Quality Builders in the amount of \$70,663.00 for work sections A-F.  
SupplySource in the amount of \$15,958.38 for office furniture.
- 2.7 APPROVE PSA WITH PA FIREARM COMMISSION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with PA Firearm Commission for the Juvenile Probation Office.
- 2.8 APPROVE PURCHASE FROM SILT SOCK EROSION CONTROL PRODUCTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved purchase of a 2018 Silt Sock Attachment from Silt Sock Erosion Control Products \$10,474.47.
- 2.9 APPROVE 903 RECYCLING GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved DEP 903 Recycling Coordinator grant application in the amount of \$35,480.72.
- 2.10 ACCEPT HR REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), accepted the Human Resources report through March 29, 2018.
- 2.11 APPROVE PERSONNEL ACTION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel action:  
RMS – Resource Recovery – Justin Kontz as full time replacement Truck Driver – Pay grade 5 - \$15.22/hour effective 4/2/18.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Josh Billings presented issue 7 of the Comprehensive Plan - Water Quality.

Jerry Walls provided comments on the water quality issue.

Chad Riley asked about how flooding relates to water quality.

## **6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and the following were received:

Mr. McKernan commented on the survey that STEP is conducting. More input is needed.

## **7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Chad Riley of Cogan House asked the status of the GEO contract.

Mr. McKernan said it has not been signed yet.

Mr. McDermott said that the legal review is done and a meeting is in process.

## **8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 3, 2018.

## **9.0 ADJOURN COMMISSIONERS' MEETING.** Mr. McKernan adjourned the Commissioners' Meeting at 10:48 a.m.