

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
March 22, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan – Present until 10:59 a.m.

Commissioner Mussare - Present

Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Bob Pryor of Mifflin Township stated concerns with the county zoning ordinance and setbacks. Specifically a lack of setbacks there would be a problem. Also there is a problem with people littering. Something to enforce that should be in the ordinance.

Mr. McKernan recessed the Commissioners' Meeting at 10:12 a.m.

Mr. McKernan opened the Public Hearing for Zoning Ordinance Amendment.

John Lavelle provided an overview of the amendments and changes as well as what prompted them. There are 21 municipalities that use county zoning. He provided a copy of the changes to Mr. Pryor and suggested Mr. Pryor contact the zoning administrator to assist with his questions. He also stated that property maintenance is controlled by the building code, not by a zoning ordinance.

Mr. McKernan opened the Public Hearing to public comment and the following was received:

Todd Lauer of Jersey Shore asked a question relating to wild chickens, and if it is a violation under the new ordinance.

Mr. Lavelle said that it may fall under the non-conformity.

Mr. McKernan closed the Public Hearing for Zoning Ordinance Amendment.

Mr. McKernan reconvened the Commissioners' Meeting at 10:26 a.m.

2.0 ACTION ITEMS

2.1 ENACT ORDINANCE 2018-01. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (McKernan – yes; Mussare – abstain; Mirabito – yes; 2-0), enacted Ordinance 2018-01 for Zoning Amendment.

2.2 APPROVE CIPP GRANT APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the County Intermediate Punishment Program grant application to Pennsylvania Commission on Crime and Delinquency in the amount of \$944,074 for a period of two years.

2.3 APPROVE 2018 LIQUID FUELS ALLOCATIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved 2018 County Liquid Fuels allocations (attachment A).

2.4 APPROVE PSA WITH PROFESSIONAL PETROLEUM SERVICE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Professional Petroleum Service Co for the two fuel islands at RMS.

2.5 APPROVE AMENDMENT TO PSA WITH GREEN MACHINE SALES, LLC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Green Machine Sales, LLC for maintenance & repairs to the Single Stream Equipment.

2.6 APPROVE PSA WITH ERA. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with ERA for Crane Service.

2.7 WAIVE DISPOSAL FEES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), waived disposal fees for waste collected from the Great American Cleanup days from April 7th through April 30th, 2018.

2.8 APPROVE 902 GRANT APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-0), approved 902 grant application to PADEP in the amount of \$349,666.40 for DEP's portion with the total amount being \$388,518.22.

2.9 APPROVE PSA WITH WILLO PRODUCTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved professional service agreement with Willo Products Locking Controls for the Prison.

2.10 AWARD CONTRACTS FOR FOOD PRODUCTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-0), awarded contracts for food products on a per item as needed basis to the following:

Keyco Distributors	Benjamin Foods.
Feesers, Inc.	Sysco Food Services LLC.

2.11 APPROVE QUOTE FROM EPLUS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from ePlus for Cisco Smartnet maintenance and support on core network switches for the downtown and Lysock campus in the amount of \$17,531.56.

2.12 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the following personnel actions:

- District Attorney – Anne M. Mungo as full time replacement Clerk III – Pay grade 4 - \$13.95/hour effective 3/26/18.
- Prison – Maggie C. Marshall as full time replacement Female Correctional Officer – COI - \$16.01/hour effective 3/25/18.
- Prison – promotion of Clyde E. Kennelley, Jr. as full time replacement Lieutenant – Pay grade 10 - \$32.74/hour effective 4/8/18.
- Public Defender – Kelli J. Harding-Cervinsky as full time replacement Paralegal – Pay grade 7 - \$18.08/hour effective 3/26/18.
- Domestic Relations – Joshua M. Klinger as part time replacement Domestic Relations Investigator – Pay grade 7 - \$16.83/hour effective 3/26/18, not to exceed 1,000 hours annually.
- Soil Conservation – Rita J. Groy as part time West Nile Virus Technician – Pay grade 7 - \$16.83/hour effective 4/2/18, not to exceed 1,000 hours annually.
- Maintenance – promotion of Regina D. Rooker as full time replacement Custodial Supervisor – Pay grade 6 - \$16.59/hour effective 3/25/18.
- Courts – MDJ Kemp – Danielle A. Ehrgood as full time replacement Clerk III – Pay grade 4 - \$14.200843/hour effective 3/25/18.

Mr. McKernan recessed the Commissioners' Meeting at 11:12 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:12 a.m.

4.2 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved real estate exonerations as listed in attachment B.

4.3 APPROVE REAL ESTATE REFUND. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), approved the following real estate refund: Eugene Schurer – 43-007-102 - \$305.73.

4.4 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (2-0), adjourned the Board of Assessment Revision at 11:14 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:14 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Tom Krajewski presented the 6th Comprehensive Plan review Issue – Volunteerism.

Jerry Walls commented that this was a well done presentation. Social media tools should be used.

Chad Riley asked why there is a lack of communication between elected officials and the younger generation?

Mr. Krajewski said that the paper is a required form of communications, so that is what the government uses instead of other means. Another reason is that the younger generation is not sure what to look for. Municipalities can be trained to use social media. The youth ambassador program would help.

Dave Lechniak, South Williamsport Mayor, said that the borough is working on this problem as well. They have done a lot to get the younger people involved. One problem is the younger people do not want to commit.

Larry Stout of Clinton Township provided additional comments on the subject. He added that leaders do not grow on trees. He suggested looking at other organizations that have been successful in this area, such as churches, and model plans after them. He also said that success stories need to be celebrated.

Mark Murawski added that we are all stockholders in our community.

Chad Riley from Cogan House said he lost his job as constable because he ran for the Office of the Sheriff. He suggested that is also why some younger people do not get engaged, they fear retribution.

6.0 COMMISSIONER COMMENT. Mr. Mussare opened the floor to commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. Mussare opened the floor to public comment and the following were received:

Todd Lauer of Jersey Shore talked about recent incidents with regard to police and fire accidents. He suggested the accidents were due to a lack of respect and carelessness caused by “I want to be a hero” syndrome. These people should be charged criminally. They jeopardize public safety.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. Mussare announced the next regularly scheduled meeting as a work session on Tuesday, March 27, 2018.

9.0 ADJOURN COMMISSIONERS’ MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (2-0), adjourned the Commissioners’ Meeting at 12:07 a.m.

Attachment A

Municipality	Allocation	LTAP Bonus	Total
Anthony Township	2,107.00		2,107.00
Armstrong Township	908.00		908.00
Bastress Township	642.00		642.00
Brady Township	579.00		579.00
Brown Township	629.00		629.00
Cascade Township	1,157.00		1,157.00
Clinton Township	3,226.00	400.00	3,626.00
Cogan House Township	2,888.00		2,888.00
Cummings Township	934.00		934.00
Eldred Township	2,939.00		2,939.00
Fairfield Township	2,986.00		2,986.00
Franklin Township	4,366.00		4,366.00
Gamble Township	2,781.00		2,781.00
Hepburn Township	3,899.00	50.00	3,949.00
Jackson Township	1,697.00		1,697.00
Jordan Township	2,863.00		2,863.00
Lewis Township	2,278.00		2,278.00
Limestone Township	3,025.00		3,025.00
Loyalsock Township	10,889.00		10,889.00
Lycoming Township	3,136.00		3,136.00
McHenry Township	845.00		845.00
McIntyre Township	780.00		780.00
McNett Township	1,144.00		1,144.00
Mifflin Township	1,717.00	250.00	1,967.00
Mill Creek Township	1,985.00		1,985.00
Moreland Township	4,566.00		4,566.00
Muncy Township	1,988.00		1,988.00
Muncy Creek Township	4,352.00		4,352.00
Nippenose Township	1,128.00		1,128.00
Old Lycoming Township	5,511.00	300.00	5,811.00
Penn Township	4,900.00		4,900.00
Piatt Township	1,976.00		1,976.00
Pine Township	1,791.00		1,791.00
Plunketts Creek Twp	1,494.00		1,494.00
Porter Township	2,045.00		2,045.00
Shrewsbury Township	1,803.00		1,803.00
Susquehanna Township	898.00		898.00
Upper Fairfield Township	2,854.00		2,854.00
Washington Township	3,176.00		3,176.00

Attachment A
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Watson Township	1,122.00		1,122.00
Wolf Township	4,347.00	300.00	4,647.00
Woodward Township	2,500.00		2,500.00
Duboistown Borough	856.00		856.00
Hughesville Borough	1,739.00		1,739.00
Jersey Shore Borough	3,520.00		3,520.00
Montgomery Borough	1,244.00		1,244.00
Montoursville Borough	4,305.00		4,305.00
Muncy Borough	1,940.00	550.00	2,490.00
Picture Rocks Borough	744.00		744.00
Salladasburg Borough	176.00		176.00
South Williamsport Borough	5,082.00	50.00	5,132.00
Williamsport City	23,543.00	500.00	24,043.00
Total	150,000.00	2,400.00	152,400.00

Attachment B

Parcel Number	Owner's Name	Site Location	From Value	To Value	Diff	Cty Taxes	Reason	Years Exoned
43-007-102	Eugene Schurer	2023 Carlton Terr	470960	417760	-53200	(\$345.80)	Court Order	2018
27-001-518-022	Sharon Adams	3605 Lyc Ck Rd Lt 22	1910	0	-1910	(\$12.42)	Trailer razed	2017-2018
42-386-154.04	Stephen & Nadine Willits	206 Kelly Dr	171750	0	-171750	(\$1,116.38)	Veteran's Exemption	2018
67-023-511	Thomas & Sandy Gilbert	3336 W Fourth St	85160	0	-85160	(\$553.54)	Veteran's Exemption	2018