

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
March 15, 2018  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Tom Schaeck, Chairman for Muncy Township Supervisors spoke about item 2.4c. He explained that at the Township meeting the previous night, several residents commented on the operations there. There were several concerns with regard to security as well as fire and EMS response. He is concerned with the well-being of the residents. He requested that the Commissioners please look at all issues regarding the operations of that program and facility before increasing the use of it.

Mr. Mirabito asked for clarification on the issues.

- Mr. Schaeck said that there is an increase in calls of clients leaving there unauthorized as well as concerns about the ability of the facility to be able to maintain proper security.
- Mr. Mirabito said he would hate to take this option away from C&Y and prevent them from using it.
- Mr. Schaeck said he is only voicing concerns to the Commissioners.
- Mr. McKernan emphasized that the operation there is legal. The concern Mr. Schaeck has is the staffing.

## **2.0 ACTION ITEMS**

- 2.1 APPROVE CASH REQUIREMENT REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through March 28, 2018, for payment on March 21, 2018, upon review & approval by the Commissioners.
- 2.2 ADOPT RESOLUTION 2018-08. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2018-08 updating the chain of succession.
- 2.3 APPROVE RENEWAL OF ONBASE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved renewal of Onbase for 2018 for the scanning of courts documents in the amount of \$11,240.09/annually.
- 2.4a APPROVE AGREEMENTS FOR C&Y. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following agreements for children and youth:
- Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Youth Workforce Development/Employment (YES) services for the period July 1, 2017 through June 30, 2018 not to exceed \$100,000.
- 2.4b APPROVE AGREEMENTS FOR C&Y. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following agreements for children and youth:• Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation services for the period July 1, 2017 through June 30, 2018 not to exceed \$45,000.
- 2.4c APPROVE AGREEMENTS FOR C&Y. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following agreements for children and youth:
- Families United Network, Inc. for foster care and residential care services at per diems ranging from \$27.27/day to \$198.05/day for the period July 1, 2017 through June 30, 2018.

2.4d APPROVE AGREEMENTS FOR C&Y. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following agreements for children and youth:

- Youth Services Agency for emergency shelter and residential care services at a per diem of \$158.00/day for the period July 1, 2017 through June 30, 2018.

2.4e APPROVE AGREEMENTS FOR C&Y. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following agreements for children and youth:

- Adelphoi Village, Inc. for foster care and residential care services at per diems ranging from \$76.45/day to \$289.11/day for the period July 1, 2017 through June 30, 2018.

2.5 APPOINT TO LIBRARY BOARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), appointed Rosemary Holmes to the Lycoming County Library System Board with term expiration of 12/31/20.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mya Toon announced that Lycoming County is requesting bids for flood mitigation acquisition and demolition. Mya explained this will be used for 10 properties and the demolition must be complete by June 30, 2018. Kurt Hausammann explained this was used for severe repetitive loss properties.

5.2 The Commissioners announced the receipt of refund check for Workers Compensation from the Hartman Agency in the amount of \$36,097.

5.2 John Lavelle presented the Comprehensive Plan Issue #5 (Land Use).

## **6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and the following were received:

Mr. McKernan spoke about the DC Levee trip and the meetings that he attended with Fran McJunkin and Director McDermott regarding funding for the levee. He is optimistic something can happen in the next six months.

Mr. Mussare thanked those members of the public who attend the meeting regularly.

Mr. Mussare also thanked the IS department for the work they do.

Mr. Mirabito said that discussion needs to happen about the budget cuts at the federal level. There will be a 10% cut in domestic spending. This needs to be changed by speaking out.

Mr. McKernan said that letters need to be arranged from elected officials and businesses that will be affected by the levee.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

Al Boyer from McIntyre Township said that the presentation John Lavelle gave was good. He also said that he is glad to hear that the Commissioners are aware of the mental health issues.

Todd Lauer from Jersey Shore said he was hearing from county employees that the Commissioners are not doing their job. But in the year he has been attending the meetings, he has seen a great improvement. Thank you.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a regular meeting on Thursday, March 22, 2018. There will be no meeting on Tuesday, March 20, 2018.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:25 a.m.