

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
January 30, 2018  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:02 a.m.

Bids were opened for the following: Rental Equipment (10 bidders)

**2.0 ACTION ITEMS**

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through February 7, 2018, for payment on January 31, 2018 in the amount of \$1,986,309.

**6.0 COMMISSIONER COMMENT.** The floor was opened to commissioner comment and none were received.

**7.0 PUBLIC COMMENT.** The floor was opened to public comment and the following were received:

Larry Stout raised awareness that the solicitor, J. David Smith was chosen as one of the top 100 people in the area, and it was published in the Pennsylvania Business Central Paper.

Todd Lauer asked questions and received answers on the following items:

- The water bottle program.

Mya Toon responded that the county hasn't heard if the grant has been approved for their payment. But the bottles have been distributed.

- The study for the evaluation of the courthouse and the District Attorney Office.

Mr. Mirabito responded that Barton has not provided it yet.

Mr. McKernan added that the results won't be known until the end of February, beginning of March.

- The 300 acre survey that Larson Design Group was to do.

Mr. McKernan said the survey was completed and subdivision was approved. The county is waiting on the sales contract.

- The 3+one contract status.

Mr. McKernan said that they met with Fiscal and the Treasurer last week and data access was established. They are in the analysis process.

- The status of the Dozer pad replacement.

Mr. McDermott said it has been completed.

- The new walls for the Domestic Relations Office.

Mr. Mirabito explained that the office needed more rooms, and the new walls will be paid for by the federal government on a reimbursement basis.

- The two agreements with SteelFusion.

Mya Toon explained that there are two contracts for different services, one for the Coroner and one for the District Attorney.

- The two contracts with Glenn Mills for Juvenile Probation Department.

Mr. McKernan explained that they were for two different fiscal years.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, February 1, 2018.

**9.0 ADJOURN COMMISSIONERS' MEETING.** The meeting was adjourned at 10:31 a.m.