

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

Telephone (570) 320-2124
Fax (570) 320-2127

COUNTY of LYCOMING
48 WEST THIRD STREET
WILLIAMSPORT, PA 17701

www.lyco.org
county.commissioners@lyco.org

**Minutes of the Meeting of
October 18, 2018
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan – Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. Mussare opened the floor to public comment on agenda items only:
Mr. Charles Lupert of the Lycoming Neighborhood Development Corporation has been following the staff reduction in paler and would like to acknowledge PRC has been instrumental in their success of building new homes and improving neighborhoods. Working with the PRC foremen and inmates has been beneficial to all, LNDC has been able to keep their rates and expenses lower, inmates have built over 87 homes over the years.

Mr. Mussare commented that the Commissioners have been to a number of the projects and recognized how LNDC strengthened the Walnut St and Campbell Street area when they built two homes, the entire block raised up. High Street Stabilized.

Mr. Mirabito asked, “Do you have any 2019 projects planned?”

Mr. Lupert replied No. We recently lost our Executive Director, Ted Lyon and we have been in the process of reorganizing, finding a new Director. We are anticipating receiving a large sum of money that will allow us to do more projects and be recertified.

Mr. McKernan hopes the LNDC will continue on with your mission. Economy in general is making creating a shortage of workers. We are trying to lead the

county in way that is comfortable for taxpayers. We are not stopping our support of non-profits.

Mr. Mirabito we understand how PRC supports nonprofits it is not the intention of any of the C's to stop the support. We thank you for your support. LNDC is the only organization that is building new homes in Williamsport.

Jason Yorks PRC has given inmates hope. We have been able to hire and get them employed at RMS. Stop recidivism. Tim Mahoney has been instrumental in teaching skills.

Dawn Linn CEO of the YWCA has a partnership with PRC and state they wouldn't be able to maintain their building, painting, construction and deep cleaning. So many dollars have been saved with the support of PRC. Thank you for what you do.

Mr. Mirabito stated that without the YWCA, victims of Domestic Violence would have no place to go. The YWCA provides a safety net for so many people.

2.0 ACTION ITEMS

2.1 AWARD BUILDING MATERIALS CONTRACT TO LEZZER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved.

2.2 APPROVE FOLLOWING PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

District Attorney – Nicole Boyer – as full time replacement Clerk III – Pay grade 4 - \$13.95/ hour effective 10/21/18.

Courts – Kevin M. Packer Jr – as full time reclassification Law Clerk II – Pay grade 11 - \$50,548.35 annually effective 10/21/18.

Tabled – Prison- Clinton Engle – as full time replacement Maintenance III – Pay grade 7 - \$18.08 /hour effective 10/22/18.

2.3 APPROVE ANNUAL AGREEMENT WITH EQUIVANT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved for LSI – R and Northpointe Case Plan Licenses for the period November 2018 – November 2019.

2.4 APPROVE PURCHASE MICROSOFT VMWARE SOFTWARE . A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved a critical Information Services budgeted item in the amount of \$22,420.92.

2.5 APPROVE PURCHASE AGREEMENTS FOR RECYCLING BALER MATERIALS AND SUPPLIES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved following suppliers on an as needed basis; as per bid item pricing:

1. Accent Wire Tie for 12 Gauge Galvanized High Tensile Tying Wire; 10 Gauge Black Annealed Tying Wire and $\frac{3}{4}$ Inch Metal Strapping.
2. Recycling Equipment Corporation for 12 Gauge Galvanized High Tensile Tying Wire; 10 Gauge Black Annealed Tying Wire.

2.6 APPROVE THE FOLLOWING CHILD WELFARE SERVICES CONTRACTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following Child Welfare Services contracts:

- **Approve** contract with Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Youth Workforce Development/Employment (YES) services for the period July 1, 2018 through June 30, 2019 not to exceed **\$165,000**.
- **Approve** contract with Lycoming-Clinton Counties Commission for Community Action (STEP, Inc.) for the provision of Family Navigation services for the period July 1, 2018 through June 30, 2019 not to exceed **\$45,000**.
- **Approve** contract with UMPC Susquehanna Home Care and Hospice for the provision of Nurse Family Partnership Program services for the period July 1, 2018 through June 30, 2019 not to exceed **\$75,000**.
- **Approve** contract with Susquehanna Valley CASA – Voices for Children for the provision of child advocate services to dependent children for the period July 1, 2018 through June 30, 2019 not to exceed \$30,000.
- **Approve** contract with West Branch Drug and Alcohol Abuse Commission for the provision of Strengthening Families Program services for the period July 1, 2018 through June 30, 2019 not to exceed **\$20,000**.
- **Approve** Bruce Anderson, M.A. Licensed Psychologist to provide mental health services to Lycoming County Children and Youth Services for the period July 1, 2018 through June 30, 2018, not to exceed **\$10,000**.
- **Approve** Dr. Russell Gombosi, M.D. to serve as medical consultant to Lycoming County Children and Youth Services for the period July 1, 2018 through June 30, 2019 not to exceed **\$15,000**.

Mr. McKernan recessed the Commissioners' Meeting at 11:25 a.m.

4.0 BOARD of ASSESSMENT REVISION

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:25 a.m.

4.2 APPROVE REAL ESTATE EXONERATION: A motion by Mr. Mirabito and seconded by Mr. Mussare passed (2-0) to approve due to the trailer being razed.

12-352-119.Z Haley Engquist 528 Ruben Kehrer Rd Lt 43 1950 0 -1950 (**\$12.68**) 2018

4.3 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mirabito and seconded by Mr. Mussare passed (2-0) approved the following real estate refunds:

35-004-507 – Patricia Kiernan - \$138.86

60-348-245 – Sandra Reese - \$91.91

71-013-208.A – Mark Sauers - \$19.96

27-308-118.12 – James & Nancy Confer - \$68.53

64-003-100 – Williamsport Elderly Housing - \$3286.48

4.4 APPROVE REAL ESTATE EXEMPTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare passed (2- 0) approved the real estate exemption recommendations as stated by the assessment office.

<u>PARCEL</u>	<u>NAME</u>	<u>SITE LOCATION</u>	<u>REASON FOR EXEMPTION</u>	<u>APPROVED</u>	<u>DENY</u>	<u>ASSESS VALUE</u>
62-004-600	Sons of Italy Lodge 2786	144 E Fourth St	Non Profit Activities		X	84,440
25-427-138.P	Clinton Lodge 79	168 Hinaman Hollow Rd	Shooting range for police officers		X	46,150

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:33 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:33 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Declaration of Domestic Violence Awareness Month

5.2 Award 30 year service pin – Jodie Fagnano

5.3 Job Well Done awards for the Sheriff's Office Clerical.

Christie Shrimp
 Jodie Fagnano
 Candace Dawes
 Rebecca Willits
 Jennifer Hartley
 Roxanne Myers.

5.4 Presentation of Life Saving Award for an incident that took place on November 7, 2017. Deputies were involved in the apprehension of a murder suspect.
 Chris Warden
 Cody Barto
 Nick Labe

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and the following were received:

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 23, 2018.

9.0 ADJOURN COMMISSIONERS' MEETING. Mr. McKernan adjourned the Commissioners' Meeting at 11:46. a.m.