Commissioners’ Meeting Agenda

***December 21, 2017***

***Opening Prayer***

***Pledge to the Flag***

**1.0 OPERATIONS**

1.1 Convene Commissioners’ meeting.

1.2 Approve the minutes of the previous meetings.

1.3 Receive public comments (agenda items only).

**2.0 ACTION ITEMS**

2.1 Enact Ordinance 2017-05 updating the Hotel Tax Ordinance.

2.2 Adopt resolution 2017-35 for the 2018 TDA. (Ann Gehret/Roxanne Grieco)

2.3 Approve update to County Policy and Procedures Manual for the following policies: 400 (job code listing) and 401 (pay scale). (Ann Gehret/Roxanne Grieco)

2.4 Approve the following personnel actions: (Ann Gehret/Roxanne Grieco)

Juvenile Probation – Robin Leigh Kaiser as full time replacement Clerk I – Pay grade 2 - $11.79/hour effective 12/26/17.

Sheriff – Odessa R. Carichner as full time replacement Deputy Sheriff – Pay grade 7 - $18.08/hour effective 1/2/18.

DPS – Communications – reclassification of Scott W. Konkle as full time replacement Communications Specialist/Project Manager – Pay grade 9 - $30.06/hour effective 12/31/17.

Pre Release – reclassification of Thomas Probst as full time Resident Supervisor – Pay grade 6 - $16.59/hour effective 12/31/2017.

2.5 Approve amendment to agreement with Williams Pipeline Services Company for Transcontinental Gas Pipe Line Corp. - Site License Agreement. (Darla Greiner)

2.6 Approve PEMA Directive for Certified Hazardous Material Response Teams in Pennsylvania. (Darla Greiner)

2.7 Approve temporary permit for the force main project, and authorize the Director of RMS to sign. (Jason Yorks)

2.8 Approve change order 2 to the 2016 Landfill Gas System Modifications. (Jason Yorks)

2.9 Approve the 2018 fee schedules for the Landfill and Transfer Station. (Jason Yorks)

2.10 Approve 2018 software licensing and hardware maintenance agreement with Dominion Voting Systems in the amount of $20,889. (Forrest Lehman)

2.11 Approve professional service agreement with Election IQ not to exceed $50,000. (Forrest Lehman)

2.12 Approve professional service agreement with Phillips Office Solutions. (Marci Hessert)

2.13 Approve purchase of Pyramid Vehicular Repeater from Keystone Communications in the amount of $22,155.25 for the Sheriff’s office. (Marci Hessert)

2.14 Award contract for trash removal services to Fred Hamm, Inc. for 2018. (Marci Hessert)

2.15 Approve lease for ARD Operating, LLC (Alta) for 2nd & 3rd floor for a period of two years. (Marci Hessert)

2.16 Approve appointments/reappointments as listed on Attachment A.

**6.0 COMMISSIONER COMMENT:**

**7.0 PUBLIC COMMENT:**

**8.0 NEXT REGULARLY SCHEDULED MEETING:** Planning Session on Tuesday, January 2, 2018.

**9.0 ADJOURN COMMISSIONERS’ MEETING.**

**Attachment A**

**Lycoming County Library System Board (3 year terms)**

Evelyn Derrick 12/31/2018

Louise Eakin 12/31/2019

Christine Foresman 12/31/2019

Rick Mirabito 12/31/2019

Ben Brigandi 12/31/2018

Patricia Shipman 12/31/2018

Diane J. Eck 12/31/2020

Vacant 12/31/2020

Tom Burkholder 12/31/2020

**Lycoming County Housing Authority (5 year terms)**

Brian Booking 12/31/2022

Kenneth Young 12/31/2019

Holly Baker 12/31/2019

Alfreda Bair 12/31/2020

Nicoya Catino 12/31/2021

**Lycoming County Conservation District (4 year terms)**

Joseph Radley 12/31/2018

Denise Tobin 12/31/2018

Rick Mirabito 12/31/2018

Carl Schlappi 12/31/2019

Paul Wentzler 12/31/2019

Cameron Koons 12/31/2021

Bill Messersmith 12/31/2021

**SEDA-COG Board of Directors (1 year term)**

Jack McKernan 1/1/2019

Howard Fry 1/1/2019

**Lycoming County Airport Authority (5 year terms)**

Rebecca Burke 12/31/2021

Bill Martin 12/31/2022

Ryan Tira 12/31/2022

Chris Logue 12/31/2022

Atwood Welker 12/31/2019

Garth Everett 12/31/2019

Frank Pelligrino 12/31/2018

**Lycoming County Water and Sewer Authority (5 year term)**

Don Konkle 1/1/2021

Mike Miller 1/1/2021

Mike Philbin 1/1/2021

Charley Hall 1/1/2023

James Carpenter 1/1/2019

Frank Forscha 1/1/2019

Jan Ransdorf 1/1/2020

Paul Wentzler 1/1/2020

Victor Marquardt 1/1/2023

**Joint Rail Authority (5 year term)**

David Schultz 12/31/22

Scott Harvey 12//31/22