Tuesday, December 12, 2017

DRAFT

**Bid Opening**: Early Intervention Program (3 bidders)

**\*\***Beth Johnston - Approve accounts payable cash requirement report through December 20, 2017, for payment on December 13, 2017.

Adopt resolution 2017-35 for the 2018 TDA.

Approve update to County Policy and Procedures Manual for the following policies: 400 (job code listing) and 401 (pay scale). (Ann Gehret/Roxanne Grieco)

Adopt Resolution 2017-36 for renewal of collateral security note for the Joinder Board line of credit.

Jason Yorks – Authorize Corporate Guarantee Statement for RMS bid for disposal of sewage sludge and grit at 10% of bid amount, in an amount to be determined.

Jason Yorks – Award contract to e-Loop, LLC for processing and recycling of electronics.

Adrianne Stahl – Approve professional service agreement with Ryan Gardner to serve as conflicts attorney in the amount of $40,000.

Adrianne Stahl – Approve professional service agreement with Don Martino in the amount not to exceed $24,200.

Tom Heap – Approve professional service agreement with David Wilk for solicitor services to the Collections office not to exceed $12,000/annually.

Leslie Kilpatrick – Approve professional service agreement with Contrast Communications, not to exceed $100,000.

Leslie Kilpatrick – Approve quote from Mitel Business Systems in the amount of $13,167.14.

Kurt Hausammann – Approve amendment 3 to Act 13 Agreement with South Williamsport extending the agreement to November 30, 2017.

Kurt Hausammann – Approve professional service agreement with Tetra Tech, Inc not to exceed $74,000.

Kurt Hausammann – Approve professional service agreement with Delta Development not to exceed $124,000.

Fran McJunkin – Approve amendment to agreement with Vassallo Engineering extending it to December 31, 2018.

Josh Billings – Approve Act 13 agreement with Williamsport Municipal Water Authority for Mosquito Creek water main in the amount of $125,000.

Jenny Picciano – Approve subrecipient monitoring agreement with STEP in the amount of $75,000.

Mya Toon - Award contracts for food products to Benjamin Foods, LLC, Feesers Inc, Keyco Dist. Inc and Sysco Central Pennsylvania on a per item and as needed basis.

Mya Toon - Award contract for bread products to Bimbo Bakeries

Mya Toon – Approve amendment to agreement with Bastian Tire and Auto Center for vehicle maintenance and repair.

Mya Toon – Approve amendment to agreement with Fry's Fire Protection fire extinguisher maintenance & repair.

Mya Toon – Award contract to Staples for office supplies.

Mya Toon – Approve agreement with Sun Gazette for advertising for 2018.

Mya Toon – Approve professional service agreement with Forensic Pathology Associates for the Coroner’s Office.

Mya Toon - Award the James V. Brown Library Adult Main Circulation Area Remodel Bid to the following vendors:

- Wandell’s Office Furniture, Inc. for the help desk in the amount of $15,425.

- B.A. Meixel Electrical Inc. for wiring in the amount of $9,995.00.

Mya Toon - Reject the James V. Brown Library Adult Main Circulation Area Remodel Bid for:

- Reed Associates, Inc. in the amount of $56,450.00.

- Wandell’s Office Furniture, Inc. for the office furniture in the amount of $6,800.

Mya Toon – Approve revision to policy 504.1 Expense Reimbursement of the county policy & procedure manual.

Mya Toon – Approve business rental preferred rate agreement with Penrac, LLC.

Roxanne Grieco – Approve update to policy 410 Reclassification and Promotion of the county policy & procedure manual.

Roxanne Grieco - Approve the following personnel actions:

Courts – Lois I. Ulmer as part time replacement Clerk III – Pay grade 4 - $12.96/hour effective12/18/2017, not to exceed 1,000 hour annually.

Treasurer – Katherine A. Zay as full time replacmenet Clerk III – Pay grade 4 - $13.95/hour effective 12/18/2017.

Maintenance – Charles Young as full time replacement Custodial Worker – Pay grade I - $10.84/hour effective 12/18/2017.

District Attorney – promotion of Kacey L. Prichard as full time replacement Clerk III – Pay grade 4 - $13.95/hour effective 12/31/17.

Pre-Release – promotion of Witold Malek as full time replacement Resident Supervisor II – Pay grade 8 - $26.89/hour effective 12/17/17.

Coroner – Jennifer L. Nolan as part time replacement Deputy Coroner/On Call – Pay grade 7 - $21.54/hour effective 12/31/17, not to exceed 1,000 hours annually.

Coroner – Olivia A. Forney as full time replacement Deputy Coroner - Pay grade 7 - $18.08/hour effective 12/31/17.

# Salary Board

None.

# Assessment Revision

Brooke Wright - Approve real estate refund for parcel 11-310-139 - Scott & Bonnie Wheeland in the amount of $64.79.

## Information

Fran McJunkin – Project LOMA media release.

Leadership Lycoming Class of 2018

**Commissioner Comment**

## Public Comment