

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
December 7, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2017-31. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-31 for the five year capital plan.
Beth Johnston read a prepared statement outlining the 2018 budget.

2.2 ADOPT RESOLUTION 2017-32. A motion by A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adopted resolution 2017-32 for the 2018 budget.

- Beth Johnston read a prepared statement outlining the 2018 budget. There is a .75 mil increase, with a deficit of \$100,748,717. This is the lowest deficit since 2006.
- Mr. McKernan said there is an additional \$1.9 million of Act 13 funds to when the budget went on public display. He hopes that going forward we don't have to rely on Act 13 for operating costs. Currently it will be used to keep the deficit down and to keep the increase in millage rate reasonable.
- Mr. Mirabito said that he recognizes the gas industry has caused some operating expenses, so feels it is ok to use the Act 13 funds for operating expenses.
- Mr. McKernan said one item that needs discussed is to manage the long term responsibilities for pensions through attrition, and to put together a plan to better control spending.
- Mr. Mirabito said that other commissioners in other counties are also attempting to reduce employees through attrition as well. He also mentioned that counties cannot count on state funding.
- Mr. McKernan said that our (the commissioners) work is not done. The fund balance continues to get tighter. Costs need to be reduced and revenues need to increase.
- Mr. Mussare said it is impossible to sugar coat a tax increase. He thanked the fiscal department and all employees and department heads for their hard work. He realized a lot was asked/demanded from the staff. He also thanked the media for the accurate reporting.
- Mr. Mussare said there are still a number of issues facing Lycoming county government including the golf course. The losses are decreasing but the goal is to break even. There is a contingency plan. Also the excess property needs to be sold. There can be a reduction in the workforce through attrition. He suggested looking at an early retirement buyout. Over the next two years work will be done in putting together an affordable healthcare package. He is well aware of the issues that senior citizens face. He is hoping that through CCAP an option for counties will be made available for implementing a sales tax or earned income tax to allow for property tax relief. He said this board, these three commissioners worked as hard as they could and given their best. He detailed some of the positives the county still has including the S&P rating of A+.

2.3 ADOPT RESOLUTION 2017-33. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-33 setting the 2018 millage rate at 6.5 mils.

2.4 ADOPT RESOLUTION 2017-34. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved resolution 2017-34 setting the predetermined ratio at 100%.

2.5 APPROVE ACCOUNTS PAYABLE CASH REQUIREMENT REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved accounts payable cash requirement report through December 13, 2017, for payment on December 6, 2017.

2.6 APPROVE INVOICE FROM TELEOSOFT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved invoice from Teleosoft for court scheduling software in the amount of \$11,264.

2.7 APPROVE INVOICE FROM TELEOSOFT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved invoice from Teleosoft for sheriff system software in the amount of \$18,109.

2.8 APPROVE INVOICE FROM TELEOSOFT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved invoice from Teleosoft for orphans court software in the amount of \$12,875.

2.9 APPROVE EXTENSION TO COMMUNICATIONS AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved third extension to the Inter-County Cooperative communications agreement with Sullivan County.

John Yingling explained this is one of the earliest instances of regionalization. Dispatching for Sullivan County began in 1984.

2.10 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions: DPS - Jeffrey W. Arnold, Jr. as full time replacement Telecommunicator I/WOE – Pay grade 6 - \$16.59/hour effective 12/11/17.

2.11 ACCEPT PERSONNEL ACTION REPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), accepted personnel action report through November 30, 2017.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Marci Hessert announced that Lycoming County Resource Management Services is requesting bids for lubrication products.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and the following were received:

Mr. McKernan detailed the CCAP conference that the commissioners recently attended. He spoke about CCAP's priority list for 2018.

Mr. Mussare talked about talking to the Sheriff and about the deputies being involved in gun fights. He said a constituent thanked him for allowing the deputies to help with the event that took place at Sheetz. He then thanked the Sheriff for his services.

Mr. Mirabito announced a stepping up conference that was held Monday and Tuesday that helped with mental health issues of people in prison. He wants the public to be more aware.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, December 13, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners' Meeting at 10:57 a.m.