

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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COUNTY of LYCOMING
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**Minutes of the Meeting of
November 30, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

Mr. McKernan recessed the Commissioners' Meeting at 10:06 a.m.

Mr. McKernan opened the Public Hearing for CDBG OBO South Williamsport. Kristin McLaughlin from SEDA COG detailed the project. The floor was opened to public comment and none were received.

Mr. McKernan reconvened the Commissioners' Meeting at 10:10 a.m.

2.0 ACTION ITEMS

- 2.1a APPROVE SOUTH WILLIAMSPORT CDBG PROGRAM. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved FFY 2017 County of Lycoming OBO South Williamsport Borough CDBG program as follows: (Kristin McLaughlin)
- Church Street Reconstruction \$66,557.35
 - Seventh Avenue Reconstruction \$16,436.65
 - Administration \$18,210.00
- .
- 2.1b APPROVE THE FFY 2016 SUBRECIPIENT AGREEMENT WITH SOUTH WILLIAMSPORT FOR THE CHURCH STREET RECONSTRUCTION PROJECT IN THE AMOUNT OF \$84,039. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this agreement.
- 2.2 ENACT ORDINANCE 2017-04. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), enacted Ordinance 2017-04 for bond in an amount not to exceed \$11,000,000.
- 2.3 AWARD CONTRACT TO TETRA TECH FOR THE MUNCY RESILIENCE PLAN IN THE AMOUNT OF \$250,000. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this contract.
- 2.4 APPROVE AMENDMENT TO THE AGREEMENT WITH DNA DISGNOSTICS CENTER INC FOR PARENTAGE TESTING TO EXTEND AGREEMENT UNTIL 12/31/18. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this amendment to extend the length of the agreement.
- 2.5 APPROVE AMENDMENT TO AGREEMENT WITH CHAPLAIN ANDREW FRANCE EXTENDING THE AGREEMENT UNTIL 12/31/18. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the amendment to extend this agreement.
- 2.6 APPROVE PROFESSIONAL SERVICE AGREEMENT WITH PENN COLLEGE FOR CONSTRUCTION OF PRE-RELEASE CENTER GARAGE/SHED. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this PSA.
- 2.7 APPROVE SUB RECIPIENT MONITORING AGREEMENT WITH LYCOMING COUNTY UNITED WAY FOR THE HOMELESS ASSISTANCE PROGRAM IN THE AMOUNT OF \$153,114. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this pass through monitoring agreement.

- 2.8 APPROVE SUB RECIPIENT MONITORING AGREEMENT WITH STEP FOR MATP IN THE AMOUNT OF \$1,778,827. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this pass through monitoring agreement.
- 2.9 APPROVE AMENDMENT TO PROFESSION SERVICE AGREEMENT WITH ROGERS UNIFORMS FOR CORRECTIONAL OFFICER'S UNIFORMS EXTENDING THE AGREEMENT THROUGH 12/31/2018. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this extension of the PSA.
- 2.10 APPROVE AMENDMENT TO PROFESSIONAL SERVICE AGREEMENT WITH WEST BRANCH DRUG AND ALCOHOL EXTENDING THE AGREEMENT THROUGH 12/31/18. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0) approved this extension of the PSA.
- 2.11 APPROVE GRANT AGREEMENT FOR FY 2017/2018 HAZARDOUS MATERIAL RESPONSE FUND IN THE AMOUNT OF \$17,961.33. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this agreement.
- 2.12 AWARD CONTRACT FOR AGGREGATE MATERIAL TO GLENN O. HAWBAKER, INC IN THE AMOUNT OF \$1,018,140. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the award of this contract to Glenn O. Hawbaker.
- 2.13 APPROVE FIELD 12 AIR QUALITY PLAN SUBMISSION TO DEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this action.
- 2.14 APPROVE THE FOLLOWING PERSONNEL ACTIONS:
- Sheriff – Roxanne N. Myers as full time replacement Clerk III – Pay grade 4 - \$13.95/hour effective 12/3/17.
Veterans Affairs – reclassification of Frank J. Passaniti as full time Veterans Affairs Assistant – Pay grade 7 - \$18.08/hour effective 12/3/17.

Mr. McKernan recessed the Commissioners' Meeting at 11:01 a.m.

4.0 BOARD of ASSESSMENT REVISION

- 4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 11:01 a.m.

4.2 APPROVE REAL ESTATE TAX REFUND FOR PARCEL 26-329-171.A A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the \$479.65 refund to Stephen Hensler.

4.3 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:03 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:03 a.m.

6.0 COMMISSIONER COMMENT.

With regard to item 2.1, after much discussion and many motions that were made, but rescinded, it was decided to amend the agenda to reflect the correct action requested for the two items that were presented by Kristin McLaughlin.

Commissioner Mirabito explained that with regard to the “pants” issue, the controller was only doing what she was supposed to do; watch over expenditures and follow county policy and procedures.

Both Commissioners McKernan and Mussare feel that the \$60 should have simply been paid to avoid this situation.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Todd Lauer- Jersey Shore – with regard to the 2018 budget Mr. Lauer questioned the following and expressed his feelings regarding these expenditures:

1. Mr. Lauer disagrees with the county paying for counseling for inmates.
2. Mr. Lauer disagrees with paying for postage for the Sheriff to send out permit renewal reminder.
3. Mr. Lauer also questioned why notices are sent out both certified and regular mail.
4. Mr. Lauer questioned why, when there is a federal prison so close by, would Lycoming County Prison house federal inmates.
5. Mr. Lauer questioned the purchase of weapons for the prison.
6. Mr. Lauer expressed his dissatisfaction with the DA getting less money this year for the drug unit.

Unrelated to the budget, Mr. Lauer raised the issue of an incident that occurred at the landfill where an employee damaged county equipment, a customer's vehicle, and

jeopardized the safety of this customer. Mr. Lauer wants to know who is responsible for paying for the damage and whether the employee will be disciplined

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting is Thursday, December 7, 2017. Nicki Collins reported that there will be a bid opening on Tuesday, December 5, 2017 in the Commissioner's Board Room.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:32 a.m.