

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
November 2, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:08 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received.

Todd Lauer of Jersey Shore provided the attached regarding the 2018 budget. Scott Miller of Williamsport advises the Commissioners to spend wisely and noted that he would rather have small tax increases over the years rather than one large tax increase all at once.

Todd Lauer also noted with regard to item 2.1, that he doesn't feel the current board of commissioners should pass contracts that extend past their term.

2.0 ACTION ITEMS

2.1 APPROVE AGREEMENT WITH CONDUENT ENTERPRISE SOLUTIONS, LLC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved agreement for information technology products and services through July 31, 2022.

2.2 APPROVE PURCHASE FROM DRS IMAGING GROUP OF MICROFILM

SCANPRO 2200--2018. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this purchase in the amount of \$12,263.85.

2.3 APPROVE QUOTE FROM CLEVELAND BROTHERS EQUIPMENT COMPANY,

INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the quote for replacement parts and labor in the amount of \$13,112.29.

2.4 APPROVE PSA WITH KOURT SECURITY PARTNERS LLC DBA SELECT

SECURITY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved this professional service agreement with Kourt Security partners for keyless entry at the Lysock View Complex in an amount not to exceed \$17,253.

2.5 APPROVE GRANT APPLICATION TO THE EPA FOR REVOLVING LOAN FUND

IN THE AMOUNT OF \$1,000,000. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the grant application.

2.6 APPROVE CO-LOCATION AGREEMENT WITH ZITO MEDIA FOR A PERIOD

OF 10 YEARS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved this agreement.

2.7 APPROVE EQUIVANT LICENSE ADJUSTMENT. A motion by Mr. Mirabito

and seconded by Mr. Mussare and passed (3-0), approved the adjustment resulting in a credit due to Lycoming County.

2.8 APPROVE THE FOLLOWING PERSONNEL ACTIONS. A motion by Mr.

Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions:

Adult Probation – promotion of Erin L. Crist as full time replacement Administrative Case Officer – Pay grade 6 - \$16.59/hour effective 11/19/17.

Sheriff – Ericka M. Heath as full time replacement Deputy Sheriff – Pay grade 7 - \$18.08/hour effective 11/6/17.

Prison – Danielle M. Brion as full time replacement LPN – Pay grade 6 - \$21.00/hour effective 11/13/17.

Maintenance – Donald L. Webb as full time replacement Custodial Worker – Pay grade 1 - \$10.84/hour effective 11/6/17.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is request bids for food products for the 1st quarter 2017.

5.2 Beth Johnston announced the 2018 budget display. Beth also noted at this time that there is an outreach meeting to discuss the budget in Jersey Shore on Thursday, November 9, 2017.

6.0 COMMISSIONER COMMENT.

Mr. Mirabito made a motion for the Lycoming County Commissioners to commit to reduce staff by 20 in 2018 (attached), and Mr. McKernan seconded the motion and it passed (2-1, Mussare).

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Scott Miller of Williamsport said he feels the county should promote local tourism for Lycoming County by advertising outside of our geographic area. He noted that he has seen a lot of tourism advertisements throughout our state for other counties and businesses. He feels strongly that we need to invest in our community by bringing people to our area through advertisements.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, November 14, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mirabito adjourned the Commissioners' Meeting at 12:12 p.m.

Attachment A

Todd Lauer 11/2

Nov. 2 2017

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So, once again we arrive at that time of year for budget approval by our county commissioners, for all citizens of Lycoming county. These (3) commissioners here before us today, have unequivocally been attempting, and working indefatigable to not only lower expenditures, but at the same time increase revenues to the county in hopes of some future timespan of coming up with a somewhat balanced budget for taxpayers, while continually keeping in mind that their constituents are and should be first and foremost in this process while putting themselves under extreme pressure, and duress to accomplish this task.

I have attended the two public meetings arranged by the commissioners for public comment and input concerning Lycoming county's upcoming fiscal budget plan. I was not only appalled, but quite frankly bewildered by the amount of attendance at these meetings. The Hughesville meeting had a crowd of approximately thirteen in attendance. Even more astounding, and to be put bluntly "frightening" to only have an attendance of approximately seven attendees, was the meeting here at the commissioners building, now the less the county seat in Williamsport.

I am awestruck with the citizens of Lycoming county, that when over \$100,000,000 of taxpayer funding is being discussed that such a small attendance is present, especially when these meetings are held in the evening hours, so citizens have a much greater chance

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being able to attend these meetings.

With that being said, now ~~I~~ ^I move to the flipside. When commissioners bring about for discussion for a \$5 increase in registered vehicle fees for bridge repairs within the county, it seems like the entire county population is in attendance. Every seat in the house was occupied, constituents were lined up along the wall, the entrance was full, it was standing room only. Constituents became upset, made accusations, but eventually came to a peaceful close.

Not only am I "baffled" about "this" scenario, but also about the recipients of these millions of taxpayer dollars. So far, correct me if I'm wrong, but in the (7) months of my habitual attendance to these meetings, I have yet to witness just once, any of recipients, whether they are contractors awarded bids, victims of a crime, abused women, elderly, handicapped, victims of domestic violence, STEP, YWCA, womens advocate groups, children + youth, domestic relations, overdose victims whose lives were saved by EMS, law-enforcement, the list goes on and on, attend a meeting or give regular updates on where, when, and how our tax dollars are being put to good use, and the results of our commissioners efforts to further their cause, yet they keep returning for more.

At the present moment there is not much outcry about the budget, but I jest you not, once these commissioners put pen to paper on this budget, their

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the commissioners don't care about of us, who do they think they are, they are a bunch of idiots, impeach them now, etc.

Commissioners McKernan, Mussare, Mirabito,
I say to you, When you are in charge its easier to say yes. This is why leaders who are effective, must not, and cannot concern themselves with being unpopular in ~~the determination~~ declining the proposals of their constituents. I have faith you will not hesitate to handle the task before you with great care.

Thank You
Dwight Ammer

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1.) With the commissioners term to expireⁱⁿ 2019, I feel that any agreement beyond that timeframe should be more thoroughly discussed, in the case of not being re-elected as to prevent any pitfalls being passed on to the next board of commissioners. I am referring to today's items being brought forth concerning Conduent Enterprise solutions, along with Zita Media.

2.) I am curious about the similarities between Conduit and DRS imaging group, as they both deal with microfilm, why the need for the scan-pro 2200 P at the same time as the contract with conduit? What is wrong with the existing device? I feel this should be discussed further, and held off on approval until after passing of budget!

3.) Cleveland Bros. quote of \$13,112.29 for pad replacement on dozer #23, is that locked in, or is it an open quote?

Also, if the machine is in your shop, and Glenn Butterff, or whoever ^{are} the mechanics Cleveland Bros. dispatches for this work order, and they remove the tracks on your location why not just repair them on-site, not only to save transportation fees, but you will be available for immediate inspection and if needed, you can make the call on changes?

Attachment B

COMMISSIONER RICK MIRABITO

NOVEMBER 2, 2017

As we know, the budget is scheduled to be voted on December 7, 2017. That is approximately 5 weeks from now.

As I reflect on the budget situation, I have concluded that the only way we will get the deficit under control is through disciplined planning and execution of our proposals.

I also am convinced that we need the participation and cooperation of the Department Heads and Elected Officials in this process.

I am equally concerned about the urgency of this action. In order to gain these savings for fiscal year 2019, we need to complete these actions in 2018.

I make a motion today that in order to effectuate the staff reduction which is an important component of our deficit reduction plan we take the following actions:

1. Send tomorrow, November 3, 2017, by written communication to all Department Heads and Elected Officials notification for them to identify at least two positions which they would eliminate in the next calendar year based on attrition or reorganization of their departments.
2. Inform the Department Heads and Elected Officials that we need this information from them by November 22, 2017.
3. The Commissioners will take this information and draft a written plan to reduce the number of employees in calendar year 2018.