

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
November 14, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Absent  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. The meeting was convened at 10:02 a.m.

Bids were opened for the following:

- Processing & recycling of Ewaste (7 bidders).
- Aggregate cover material (3 bidders).
- Bottled water service (1 bidder).

**2.0 ACTION ITEMS**

2.1 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved accounts payable cash requirement report through November 22, 2017, for payment on November 15, 2017, in the amount of \$921,484.13.

2.2 APPROVE CASH REQUIREMENTS REPORT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved accounts payable cash requirement report through November 29, 2017, for payment on November 22, 2017, upon review and approval by commissioners.

2.3 APPROVE AMENDMENT TO AGREEMENT WITH WBRA. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment to subrecipient agreement with West Branch Regional Authority, extending it to December 31, 2017.

***Mr. McKernan recessed the Commissioners' Meeting at 10:56 a.m.***

**4.0 BOARD of ASSESSMENT REVISION**

**4.1 CONVENE BOARD OF ASSESSMENT REVISION.** Mr. McKernan convened the Board of Assessment Revision at 11:56 a.m.

**4.2 APPROVE 2018 TAX ROLES.** A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved tax roles:

Taxable Parcels:	51,992	Assessment:	\$5,734,856,896.
Exempt Parcels:	1,974	Assessment:	\$1,022,709,020.
Total Parcels:	53,966	Assessment:	\$6,757,565,916.

**4.3 ADJOURN BOARD OF ASSESSMENT REVISION.** A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), adjourned the Board of Assessment Revision at 11:02 a.m.

***Mr. McKernan reconvened the Commissioners' Meeting at 11:02 a.m.***

**6.0 COMMISSIONER COMMENT.** The floor was opened to commissioner comment and the following were received:

Mr. McKernan announced that from November 1 to December 15 the Health Insurance Marketplace is open. For those who do not have health insurance and need it, River Valley Health & Dental will help those who need assistance to sign up by appointment.

**7.0 PUBLIC COMMENT.** The floor was opened to public comment and none were received.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting to be held Thursday, November 16, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** The meeting was adjourned at 11:11 a.m.