

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
October 19, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 AWARD CONTRACT TO RK WEBSTER. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved CDBG-DR Engineering Services contract to RK Webster in the amount of \$14,000.

2.2 APPROVE CHANGE ORDER TO LANDFILL GAS PROJECT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved change order number-1 to the 2016 landfill gas system modifications project in the amount of \$3,764.25.

2.3 APPROVE PSA WITH DELL MARKETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Dell Marketing for a period of one year in the amount of \$6,135.

Jason Yorks explained this is the financial backbone for Resource Management Services.

2.4 APPROVE PERSONNEL ACTION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel action: RMS – Transfer Station – Curtis R. Welter as full time replacement Truck Driver – Pay grade 6 - \$16.59/hour effective 10/23/2017.

2.5 APPROVE SEPARATION AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved separation agreement for an individual at Resource Management Services.

2.6 APPROVE INVOICE FROM KBF PRINT TECHNOLOGY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved invoice from KBF Print Technology for water bottles in the amount of \$6,371.

This is to be paid out of Act 13 funds and reimbursed by a grant.

2.7 APPROVE AGREEMENT WITH THREE + ONE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement with three + one in the amount of \$9,900.

Mr. McDermott said that he has received positive feedback on this company from other counties. The company has found additional money in liquid income. Some counties said that if they had the software and time, it could be done in-house. The only way the county will be charged is if at least \$50,000 in new revenue is found.

2.8 APPROVE AGREEMENT WITH USI. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Business Associate Agreement with Jens Thorsen of USI.

Mr. Mirabito said this changes the way county health insurance will be paid for and the attempt is to reduce the total cost. The coverage will remain the same.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jason Yorks announced that LCRMS is requesting bids for Bottled Water Services.

6.0 COMMISSIONER COMMENT.

Mr. Mirabito reported on the water filtration plant naming event for William E. Nichols Sr. and about the citation the Commissioners presented to him (See attached).

Solicitor Smith said that Mr. Nichols was a well respected and active member in the McCormick Firm.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Larry Stout of the Webb Weekly asked about the public outreach meetings.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 24, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:28 a.m.

CITATION of RECOGNITION

Whereas, William E. Nichols, Sr., has been an active member of the Williamsport Municipal Water Authority and Williamsport Sanitary Authority Board of Directors since 1976, and served as Chairman of the Williamsport Municipal Water Authority for 38 years; and

Whereas, During Mr. Nichols tenure as Chairman, the design and construction of the Authority's state of the art water filtration plant was completed. This accomplishment assured the City of Williamsport and surrounding communities of high quality, reliable, and affordable water for decades to come; and

Whereas, Because of Mr. Nichols leadership, the Authority received the American Water Works Association Presidents Award, given to only select facilities that meet or exceed the high quality treatment standards set by American Water Works Association; and

Whereas, Mr. Nichols was the Founding Father of the Social Services Training and Education Program (STEP) in 1964 and served as its president for 5 years, and also served as President of Williamsport City Council; and

Whereas, Mr. Nichols was the first recipient of the William E. Nichols Community Service Award, established by the Lycoming Law Association to recognize outstanding community service and fostering the positive role of attorneys in the community beyond the practice of law; and

Whereas, Mr. Nichols was the driving force behind the planning, funding, and construction of the children's wing of the James V. Brown Library.

Now, Therefore, the Board of Commissioners of the County of Lycoming concludes that William E. Nichols, Sr., is an outstanding contributing member of Lycoming County, and the Board hereby recognizes the outstanding achievements of Mr. Nichols.

Signed and sealed this ___ day of _____, 2017.

R: Jack McKernan, Chairman

Tony R. Mussare, Vice Chairman

Richard Mirabito, Secretary

October 19, 2017