

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
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COUNTY of LYCOMING
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**Minutes of the Meeting of
October 12, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:02 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Todd Lauer of Jersey Shore asked if anyone reviewed the contract for Assistant District Attorneys and the Assistant Public Defenders with the Teamsters. Solicitor Smith responded that yes they did review it, that is why it was tabled previously.

Mr. Mirabito explained that most of the language in the agreement is very similar to language in other agreements.

Mr. Lauer provided the Commissioners with a hand written document regarding item 5.1 (Attachment A).

Mr. McKernan recessed the Commissioners' Meeting at 10:07 a.m.

Mr. McKernan opened the Final Public Hearing for 2017 CDBG and turned the meeting over to Kristin McLaughlin of SEDA COG. She went over the CDBG information (attached).

The floor was opened to public comment and the following were received:

Todd Lauer of Jersey Shore asked about the CDBG process.

Kristin McLaughlin explained that and the administration fee.

Mr. Mirabito said that the CDBG process is a huge bureaucratic process that is best to have experts such as SEDA COG ensure proper compliance.

Mr. McKernan suggested that if the government made the process easier it would be more efficient. The bureaucracy should be cut out.

Mr. McKernan closed the CDBG Hearing at 10:27

Mr. McKernan reconvened the Commissioners' Meeting at 10:27 a.m.

2.0 ACTION ITEMS

2.1 APPROVE 2017 CDBG ITEMS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following Community Development Block Grant documents:

- Approve projects and allocations for FFY 2017 CDBG funding consideration as presented.
- Adopt Resolution 2017-27 to submit FFY 2017 Community Development Block Grant application to the Pennsylvania Department of Community and Economic Development.
- Adopt resolution 2017-28 for Fair Housing.
- Adopt resolution 2017-29 for CDBG Plan Readoption.
- Adopt resolution 2017-30 for Section 504 Officer Designation.
- Approve Section 504 Grievance Procedure Policy
- Approve CDBG Program Income Reutilization Policy
- Approve CDBG Procurement Policy
- Approve CDBG Financial Management Plan

2.2 APPROVE MATP AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Medical Assistance Transportation Program participation grant agreement.

2.3 ADOPT RESOLUTION 2017-26. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-26 for purchase of a new UPS unit at Armstrong Tower site due to a lightning strike on August 21, 2017.

2.4 APPROVE PSA WITH JULIAN ALLATT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Julian Allatt, Esq for conflict attorney services in the amount of \$40,000/annually.

2.5 APPROVE AMENDMENT 3 TO AGREEMENT WITH PA DEPT. OF HEALTH. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 3 to the grant agreement with the PA Department of Health for the Lycoming Tigoa and Sullivan EMS program region.

2.6 APPROVE MOA WITH LEVEE MUNICIPALITIES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved memorandum of agreement for cost sharing with levee municipalities.

Mr. Mirabito said it is important to work together on a regional basis.

Mr. Mussare said that the county has a lot of confidence in this consultant.

Mr. McKernan said that ACT 13 money will be used for this.

2.7 APPROVE 2017 PHARE APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved 2017 PHARE Grant Application to PHFA in the amount of \$500,000.

Kim Wheeler explained this is an application for funding for three separate projects.

Mr. Mirabito said that it is important to keep people in their homes and help with senior housing.

2.8 APPROVE NAWCA GRANT SUBMISSION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved submittal of the Small North American Wildlife Conservation Association grant for the Sylvan Dell conservation project to the Fish and Wild Life Service.

Josh Billings explained this will be used for habitat restoration and preservation.

Mr. Mirabito explained this would allow access to the river and give people a reason to stay in our hotels. Hopefully this will assist in spurring economic development.

Mr. McKernan said that hopefully the municipalities will understand the urgency of putting together an MOU for future ownership.

Mr. Mussare clarified this is just an application.

Todd Lauer of Jersey Shore asked for clarification on this action.

Mr. Mirabito clarified the process for land purchase.

2.9 APPROVE AMENDMENT 1 TO PSA WITH SEEDWAY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment 1 to professional service agreement with Seedway LLC, extending it for one year.

2.10 APPROVE MINOR PERMIT MODIFICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved minor permit modification submission to DEP.

Michael Hnatin explained this is a permit for temporary storage of contaminated soil.

2.11 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: District Attorney – Full time replacement Assistant County Detective – NEU – union - \$18.305/hour effective 10/23/17.
Prison – Iesha Leatherbury – Glover – Full time LPN – Pay grade 6 - \$21.00/hour effective 10/22/17.
Prison – Andrea R. Hoover – Full time LPN – Pay grade 6 - \$21.00/hour effective 10/22/17.
Prison – Erin M. Dvorscak – Full time LPN – Pay grade 6 - \$21.00/hour effective 10/22/17.
Prison – Nicole D. Dawson – Full time LPN – Pay grade 6 - \$21.00/hour effective 10/22/17.
Prison – Beverly V. Agnoni – Full time LPN – Pay grade 6 - \$21.00/hour effective 10/22/17.
Roxanne Grieco explained that the nurse position rate changes at the prison are for retention and recruitment purposes.

2.12 REMOVE FROM TABLE AND APPROVE COLLECTIVE BARGAINING AGREEMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved from table and approve collective bargaining agreement with the Teamsters Local union 764 for the Assistant District Attorneys and the Assistant Public Defenders for the period January 1, 2017 to December 31, 2021.
Mr. Mussare said that there are a few provisions in the agreement that were compromised on to get this concluded. He doesn't feel that taxpayers should be paying for collection of the collective bargaining unit dues.
Solicitor Smith said it is not a legal requirement to do this.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michael Hnatin announced LCRMS is requesting bids for protective cover aggregate material.

5.2 The Commissioners recognized Karla Hanner on her retirement. Dan Knerr spoke about Karla's responsibilities with the Pre Release Center. She was solely responsible for the female work crew. Kevin DeParlos said that Karla has an outstanding work ethic. She touched a lot of lives.
Ms. Hanner said that Pre Release personnel is her family and she will miss them all.

6.0 COMMISSIONER COMMENT.

Mr. Mussare commented on the flood insurance affordability act of 2014. He asked Fran McJunkin to provide an update.
Mr. Mussare said there is significant impacts to property values because of this.

Mr. Mussare spoke about the phone calls he is getting from constituents regarding a chicken farm in the valley, and the excessive flies it has created. He pleads with the Health Department and the DEP to do something to deal with this problem. It has been going on for three years. It is the result of bad management practices. It is incomprehensible that people have to live like that.

Mr. Mirabito said that other chicken farms do not have this issue. This is only at this one farm. He is determined to “not let this fly away”.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Scott Miller of Tucker Street provided a written statement regarding tourism and advertising (Attachment B).

Mr. McKernan said he would personally support the Williamsport School District if they live up to the commitment regarding the drum and bugle corps.

Mr. Lower asked about the tower grounding agreement, and if the county is paying twice.

Mr. Mirabito explained we are not.

Mr. Lauer asked if the Commissioners have discussed his proposal regarding roads and bridges and weight restrictions.

Fran McJunkin explained that the county has no county roads, only bridges.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, October 17, 2017.

9.0 ADJOURN COMMISSIONERS’ MEETING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), adjourned the Commissioners’ Meeting at 11:22 a.m.

FINAL PUBLIC HEARING

**COUNTY OF LYCOMING, AND
COUNTY OF LYCOMING COUNTY ON BEHALF OF
JERSEY SHORE BOROUGH, MONTOURSVILLE BOROUGH,
AND SOUTH WILLIAMSPORT BOROUGH
FFY 2017**

COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

**OCTOBER 12, 2017
10:00 AM**

AGENDA

- | | |
|--|-----------------------------|
| I. Review of FFY 2017 | Total Allocation \$ 520,356 |
| Projects Selected for Funding: | |
| COUNTY OF LYCOMING | Total Allocation \$ 247,101 |
| 1. Franklin Township – Lairdsville Sanitary Sewer | \$ 130,901 |
| 2. STEP, Inc. Homes in Need | \$ 72,000 |
| 3. Administration | \$ 44,200 |
| JERSEY SHORE BOROUGH | Total Allocation \$ 85,006 |
| 4. Meadow Alley Reconstruction | \$ 69,716 |
| 5. Administration | \$ 15,290 |
| MONTOURSVILLE BOROUGH | Total Allocation \$ 87,045 |
| 6. Curb Cuts Phase III | \$ 46,385 |
| 7. Homeowner Sidewalk Reconstruction | \$ 25,000 |
| 8. Administration | \$ 15,660 |
| SOUTH WILLIAMSPORT BOROUGH | Total Allocation \$ 101,204 |
| 9. Church Street Reconstruction | \$66,557.35 |
| 10. West Second Avenue Playground | \$16,436.65 |
| 11. Administration | \$ 18,210 |
| II. Review of Resolution to Submit FFY 2017 CDBG Application | |
| III. Review of Fair Housing Resolution (Attached) | |
| IV. Public Comment | |

Thursday, October 12, 2017

For guideline estimations only!

Todd
Lauer

RE: LCRMS protective cover aggregate material bid

All figures are estimated for legal Penn Dot regulations falling under Title 75 of the PA. Vehicle Code sub-section 4941 (C) pertaining to maximum gross weight

All estimations are for tri-axle transport only

Maximum legal gross weight	: 73,280 lbs.
Pounds per ton	: $\div 2,000$ lbs.
Maximum gross weight in tons	: 36.64 tons
Est. avg. tare weight at 30,000 lbs.	: -15.00 tons
<u>Net weight total per load</u>	: 21.64 tons

Total estimated aggregate needed	: 71,000 tons
Avg. estimated tonnage per load	: $\div 21.64$ tons
Total estimated loads	: 3281 loads
Estimated freight fee per load	: $\times \$125$ per load
Estimated total delivery fees	: \$410,125 total

Total estimated aggregate needed	: 71,000 tons
Estimated price per ton	: $\times \$6$ per ton
Estimated total fee for aggregate	: \$426,000 total
Estimated total delivery fee	: $+ 410,125$ trucking
EST AGGREGATE TOTAL →	\$835,875

10-12-2017 Thursday

- 1.) All bids should reflect PennDot weight compliance
- 2.) We are spending \$18,000,000⁽⁺⁾ on bridge repairs under the bridge bundling deal with PennDot as we speak
- 3.) Licensed registered vehicles in Lyc. Cnty. have been Assesed a \$5 per vehicle fee for registered vehicles
- 4.) It seems ~~to~~ not only fair and responsible to all in Lyc. Cnty., but also would help to curtail excessive + pre-mature roadway damage but also save taxpayer dollars
- 5.) Lastly, I'm sure the commissioners do not wish to give the impression of "looking the other way" or openly allowing clear violations of the Pa. vehicle code pertaining to weight ~~to~~ limits

Scott Miller

Tourism and advertising

I am a believer in a pro-growth, Grow the economy kind of person. And I have long wondered why Williamsport and Lycoming county doesn't do the same, more, and/ or a better job of advertising. My family and I visited Williamsport 15 years ago and we moved here 12 years ago, because we thought it was so beautiful here and a great place to raise our daughter.

A few weeks ago I was down in the Washington DC area and was watching the morning news. Flipping channel to channel I came across a commercial for Asheville, N.C. It was a beautifully done commercial and it got me to wondering where are the advertisements for Williamsport and Lycoming county?

Where are our tourism dollars being spent to grow the economy? The only advertisement I have ever seen was a few years back. A billboard in Union county. Is that really our target audience?

I came and spoke to County commissioner Rick Mirabito about this and he told me me was unsure of where our tourism dollar's were being spent and on what types of advertising we were doing.

Now I took a peek in the local phone books and found ads for Rainbow carpet and The Williamsport moving and storage company. So obviously two of you believe in advertising enough that you will spend your personal money on advertising. Why aren't we, Lycoming county, advertising to our target audience's?

So I really would like to know exactly who, where, and on what are we spending our tourism dollars on. Please find out for me and let me know.