

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
September 14, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE PSA WITH AARON BIICHLE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Aaron Biichle, Esq. for conflict attorney services, not to exceed \$40,000/annually.

2.2 APPROVE PSA WITH ENGINUITY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Enginuity for valve replacement at the Prison in the amount of \$82,800 off of Costars contract.

Mya Toon explained this includes costs for prevailing wage.

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September 14, 2017

2.3 APPROVE JAG APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Justice Assistance Grant application in the amount of \$11,323 for drug-free water bottle program.

2.4 APPROVE MOU WITH CITY OF WILLIAMSPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Memorandum of Understanding with the City of Williamsport for the Justice Assistance Grant.

Mya Toon explained that a requirement of the JAG application includes this MOU since it is a disparate jurisdiction.

2.5 APPROVE GRANT IN AID DOCUMENTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Grant-In-Aid documents for the Juvenile Probation Office as follows:  
Equitable Compensation.  
Financial Statement.  
Grant Agreement.

2.6 APPROVE PSA WITH VALLEY YOUTH HOUSE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Valley Youth House for the Juvenile Probation Office.

2.7 APPROVE PSA WITH DIVERSIFIED TREATMENT ALTERNATIVES. A motion by A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Diversified Treatment Alternatives for the Juvenile Probation Office.

2.8 APPROVE PSA WITH OUTSIDE IN. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Outside In for the Juvenile Probation Office.

2.9 APPROVE PERSONNEL ACTION. A motion by A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel action:

PCD – Reclassification of Scott R. Williams as Transportation Planner – Pay grade 9 - \$44,963.93/annually effective 9/24/17.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mya Toon announced that LCRMS is requesting bids for GNSG Landfill Compaction System. Ms. Toon explained that this is a replacement compaction system since the current one is becoming obsolete.

**6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and the following were received:

Mr. McKernan commented on an article that was in today's paper with regard to the lawsuit against two of the commissioners, the Chamber of Commerce and Vince Matteo.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, September 19, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:33 a.m.