

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
August 24, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Absent

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and the following were received:

Todd Lauer of Jersey Shore asked about item 2.3.

Mr. Mussare explained these are court ordered and they are 'tools in the toolbox'.

2.0 ACTION ITEMS

2.1 ADOPT RESOLUTION 2017-20. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), adopted resolution 2017-20 accepting donation.

2.2 APPROVE CONTRACTS FOR SURPLUS ITEMS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved contracts for surplus items as follows:

Multigraphics Paper Cutter to Toni Taylor in the amount of \$61.

Pitney Bowes Mail Machine to Toni Taylor in the amount of \$31.

Misc. Computer Equipment to Clyde Monahan in the amount of \$797.

Misc. Computer Equipment to Clyde Monahan in the amount of \$1,275.

2.3 APPROVE PSA FOR JUVENILE PROBATION OFFICE. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the following professional service agreements for the Juvenile Probation Office:

Justice Works.

Diakon.

Pa Treatment and Healing.

BSI.

C. Townsend Velkoff, M.S.

Cornell Abraxas Inc.

2.4 APPROVE RENEWAL WITH EQUIVANT. Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved annual license renewal with Equivant for Northpointe in the amount of \$16,669.25.

Karl Demi explained this is software that is used by the prison and the adult probation office that determines the most appropriate treatment for the clients.

Mr. Mussare voiced his concerns with the licensing cost.

Karl Demi explained this is the most cost effective way to accomplish this, all alternatives were looked at and compared. He also clarified that this license fee is based on the total number of staff using it.

2.5 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (2-0), approved the following personnel actions:

District Attorney – Kacey L. Prichard as part time replacement Clerk I – Pay grade 2 - \$10.94/hour effective 9/6/17, not to exceed 1,000 hours annually.

Maintenance – Willie Terrell as full time replacement Custodial Worker – Pay grade 1 - \$10.84/hour effective 9/11/17.

Public Defender – reclassification of Elisabeth D. Frankel as full time Paralegal – Pay grade 7 - \$18.60/hour effective 8/27/17.

6.0 COMMISSIONER COMMENT.

Mr. Mussare talked about meeting with James Haywood and Theresa Kholer of PA Careerlink. He said there is a lot of information for the business community. They can benefit from two programs in particular: “On the job training” and “Paid work experience”. He detailed both of these programs.

Mr. McKernan talked about Amendment 3 to the GEO contract and that it will be on the agenda for action on Tuesday, August 29.

Mr. McKernan said that the Board is looking at Act 13 legacy funds and taking applications through planning for them.

Mr. Mussare voiced his opinion regarding Amendment 3 to the GEO contract. He feels that the county not allowing a business to exercise its right is ridiculous. He would never say “No, you can’t do that.”

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Todd Lauer said thank you, he appreciates you all.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, August 29, 2017.

9.0 ADJOURN COMMISSIONERS’ MEETING. A motion by Mr. Mussare and seconded by Mr. McKernan and passed (3-0), adjourned the Commissioners’ Meeting at 10:27 a.m.