

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
August 17, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:05 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved, approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE AMENDMENT 3 TO PSA WITH BASTIAN TIRE & AUTO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 3 to professional service agreement with Bastian Tire & Auto Center to extend the current contract until December 31, 2017.

2.2 APPROVE AMENDMENT TO PSA WITH DSI-ITI LLC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with DSI-ITI, LLC. Inmate Telephone Services for secure messaging.

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- 2.3 APPROVE SUB CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient monitoring contract with West Branch D&A in the amount of \$954,631 for the Intermediate Punishment Program.
- 2.4 APPROVE SUB CONTRACT WITH WEST BRANCH D&A. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved subrecipient monitoring contract with West Branch D&A in the amount of \$215,234 for the Act 152 & in the amount of \$507,485 for Behavioral Health Services Initiative Grant.
- 2.5 APPROVE AMENDMENT TO PSA WITH LOIUUSE LUCK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Louise Luck not to exceed \$20,000.
- 2.6 APPROVE FORM SUBMISSION TO DEP. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Air Quality form submission to PADEP.
- 2.7 APPROVE INVOICE FROM CLEVELAND BROTHERS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved final invoice from Cleveland Brothers Equipment Company in the amount of \$16,139.84 for rebuild of hydraulic cylinder.
- 2.8 AWARD SURPLUS LOTS . A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), awarded surplus lots as follows:
Lot Number-9 to Richard Carson in the amount of \$2,200.
Lot Number-10 to Jack Northcutt in the amount of \$2,200.
Lot Number-11 to John Bower in the amount of \$3,600.
Lot Number-12 to Lardon Disposal in the amount of \$1,700.
Lot Number-13 to Martin Novey in the amount of \$1,550.
- 2.9 APPROVE AMENDMENT TO PSA WITH STEINBACHER ENTERPRISE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Steinbacher Enterprise.
- 2.10 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:
RMS – reclassification of Charles H. Opp as full time Work Crew Forman – Pay grade 6 - \$20.22/hour effective 10/8/17.
Courts – promotion of Stephanie L. Snyder as full time replacement Clerk IV – Pay grade 5 - \$17.47/hour effective 8/27/17.
Prison – Connor D. Cosentine as full time replacement Correctional Officer Relief – COI - \$16.01/hour effective 8/28/17.

Prison – Travis J. Hartman as full time replacement Correctional Officer Relief – COI - \$16.01/hour effective 8/28/17.
Prison – reclassification of Michael Jason Hill as full time Sergeant/Relief – Pay grade 9 - \$26.59/hour effective 9/24/17.
District Attorney – reclassification of Sherri Jackson as full time Clerk II – Pay grade 3 - \$13.00/hour effective 9/10/17.
Prothonotary – reclassification of Dale E. Schenck as full time Clerk II – Pay grade 3 - \$13.00/hour effective 10/22/17.

2.11 APPROVE UPDATE TO COUNTY POLICY AND PROCEDERS MANUAL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved update to Lycoming County Policy & Procedures Manual by removing Policy 507 – Lycoming County Retirement System and update policy 506 – Retirement Highlights.

2.12 APPROVE PSA WITH ESSENTIAL MANAGEMENT SOLUTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved agreement with Essential Management Solutions for 9IMS System Maintenance & Licensing in the amount of \$18,504.

2.13 APPROVE PEMA GRANT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved grant from PEMA in the amount of \$356,907 for the North Central Task Force for the period 2017-2020.

2.14 APPROVE LOGISTIC SYSTEMS, INC INVOICE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved invoice from Logistic Systems, Inc. for CAD software in the amount of \$39,941.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Jim Yogheimer, CEO of River Valley Health and Dental presented information on National Health Center Week.

5.2 The following discussion occurred regarding the amendment to GEO contract:

John Hogan from Geo explained the amendment. He said it outlines the ability to get referrals from the state. The county would be reimbursed \$5 for each person serviced. The term would begin upon agreement signing and go until 12/31/17. The GEO staff provide a monthly open meeting for the community to answer and resolve any concerns.

Mr. Mirabito said he has concerns with conditional wording in the amendment. He asked to see a copy of the contract between the state and GEO.

Mr. Hogan said that it was done with a purchase order, there is no contract.

Mr. Mirabito asked the rate the state will pay.

Mr. Hogan responded that they pay differently for different services.

Mr. Mirabito clarified that the county is only getting \$5 of it. The county's rate is based on inclusion of utilities and rent. The state does not have to pay that. This is not fair to taxpayers.

Mr. Hogan said that taxpayers get the benefit to getting a reduction off the overall bill. When the amendment would terminate, you can see if there needs to be a restructure of benefits.

Mr. Mussare asked what is being done with other counties?

Mr. Hogan said that similar scenarios occur with similar payments in other counties.

Mr. Mussare asked if the inflow of clients from the state could reduce cost to the county.

Mr. Hogan said that it can be taken into considerations. This can be evaluated and adjusted at the end of the contract period.

Mr. Mirabito said that the Department of Corrections should contract with the county, not with GEO.

Mr. Mussare explained that he disagrees with Mr. Mirabito, and does not think the state is having the county subsidize the re-entry program.

Mr. Hogan said that there would be currently 15-20 people using the facility from the state.

Mr. McKernan said that if it were 15 people, that would annualize to about \$11,000/annually.

Mr. Mirabito said this is more of a benefit to GEO than to the County. He asked about how liability is addressed.

Mr. Hogan said that liability is addressed in the original contract.

Adrienne Stahl said that as a citizen, she realizes the program helps the courts and reduces the prison population. She feels it helps the community in general, by assisting the person to become a productive and positive member of society. It isn't about \$5, GEO provides quality service. She is both a resident of the county and of the state.

Todd Lauer of Jersey Shore asked about what happens to the individuals that are in the program if the county decides to end it.

Mr. Hogan said they will still be supervised by the state board of probation and parole.

Mr. Mirabito asked what would happen if they violate?

Ed McCoy detailed the different scenarios should a violation occur. He added that Lebanon County Deputy Chief Probation Office came to visit to see how our reentry program is doing. He also explained the difference between probation (never went to jail) and parole (released from jail).

John Stahl talked about the Reentry Services. On July 17 he authorized GEO to move forward. Currently there are 22 cases being serviced. He would like to provide direction to the vendor as to what to do with them.

Mr. Mussare says he feels the responsibility to check with downtown businesses to see what concerns they may have and to calm any doubts.

Mr. Mirabito was confused with what motion was passed on Tuesday.

Mr. Mussare voiced his concern about the number of participants.

Mr. McKernan recessed the Commissioners' Meeting at 11:03 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 11:23 a.m.

Mr. McKernan said that there will not be any action on this currently. He needs more time to think about what was presented. The action taken on Tuesday stands. Those who are currently being supervised from the state need to be deferred. This will be on the agenda the week after next.

Mr. Mussare said the intent of the motion on Tuesday was to not allow the state to utilize GEO services in our facility.

Mr. Hogan asked if they can have until close of business tomorrow evening, and was granted that.

5.3 The following discussion occurred regarding the prison water reduction system:

Mr. McKernan said that there were complications related to the equipment for installation at the prison. Because of that, an outside vendor may need to be used. This project, when complete, will result in a significant savings on the water bill on a quarterly basis.

Mr. Mirabito said that the Engenuity quote was chosen as a result of comparing three quotes.

Brad Shoemaker said that Montgomery County was receiving significant savings after they installed this equipment.

Mr. McDermott clarified that most of the equipment has been purchased, but some additional pieces will be needed.

Mr. Mirabito asked if there is any reason to not move ahead with this project. The money can be taken from contingency.

Mr. McKernan said that Engenuity is a Costars vendor. The cost of installation will be about \$83,000. The cost of the equipment was about \$80,000 to \$82,000. The projected savings, conservatively, will be about \$60,000/year.

5.4 Mya Toon announced that Lycoming County is requesting bids for James V. Brown Library Remodel Project.

5.5 The Commissioners presented the following service awards:

10 years:

Dane Dowling	Prison.
John Lavelle III	PCD.
Diane Day	Maintenance.
Diana Richardson	Collections.
Sharon Bailey	Transfer Station.

6.0 COMMISSIONER COMMENT.

Mr. McKernan mentioned the Act 13 legacy fund and the plans to open it up for applications.

Mr. McKernan commented on the KOZ area that Montgomery School District voted to continue. This will need to come to the county eventually.

Mr. McKernan talked about Project Bald Eagle requesting county help financially, and that there will be something on an upcoming agenda.

Mr. McKernan talked about the MS4 issues.

Mr. Mussare said that once something is put in the hands of an authority it is no longer under the control of government/elected officials.

Mr. Mirabito talked about Camp Steam and its purpose.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Todd Lauer asked about the multiple phone service contracts. He also asked about a \$6000 postal bill.

Mr. McKernan addressed his concerns and explained that the postal bill was a “preloading” of the mail system.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, August 22, 2017.

9.0 ADJOURN COMMISSIONERS’ MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners’ Meeting at 12:00 p.m.