

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



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*Director of Administration
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**Minutes of the Meeting of
July 20, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 PROCLAIM PRETRIAL PROBATION & PAROLE SUPERVISION WEEK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), proclaimed July 16-22, 2017, as Pretrial, Probation and Parole Supervision week in Lycoming County.

President Judge Butts made comments that exemplified the expertise of the adult probation officers. They are aggressive and active in programs and current with their training. She appreciates all the work they do.

Chief McCoy thanked the Commissioners for recognizing the officers. He read the following prepared statement.

Thank-You Commissioners

It is very seldom that Law Enforcement gets recognized for the job we do every day to protect the community in which we serve. At a time where Law Enforcement officers are being assaulted and killed at an alarming rate and being scrutinized under a micro-scope for split second decisions they make. It is deserving these officers be recognized.

Today in America, there are over 5 million adults on community supervision and most of these individuals are monitored by pretrial, probation, and parole officers. Monitoring may take the form of home contacts, drug testing, making sure the offender attends counseling sessions and helping offenders to find suitable housing and employment. Many officers also supervise offenders using electronic monitoring equipment which requires expert knowledge of newer technologies.

Budget shortfalls mean that community corrections professionals must be creative in finding solutions to make sure those they supervise have the support needed to find jobs, housing, and treatment. By collaborating with community leaders and volunteering their own time off work, many officers are making a difference while faced with expanding caseloads and additional responsibilities.

Again, I want to thank you for this recognition.

Chief McCoy, at the urging of Comm. Mussare explained that the state hired 150 new agents. These agents supervise on the average 50 parolees. The state continues to reduce the state prison population. Most of these individuals end up being supervised by county probation officers. Currently the average per officer is 120-140 per agent. One exception is that one agent supervises 500.

Mr. Mussare said that our probation does a fantastic job but we are on the verge of very difficult decisions.

Scott Metzger, Deputy Chief, said that 81% of probation people are under county supervision and only 19% are under state supervision.

Mr. Mussare said that leaves more of a burden for local tax payers.

Warden DeParlos added his thanks for the recognition and said we are blessed with our staff.

Mr. McKernan said thanks on behalf of the county citizens. PLEASE be careful.

Mr. Lauer said thanks as he received first hand knowledge of the positive influence the probation office had on his life.

2.2 APPROVE GRANT IN AID. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Grant-In-Aid Application and Funds Agreement and Supervision Fund Agreement from the PA Board of Probation and Parole.

2.3 APPROVE CJAB GRANT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the CJAB Technical Assistance and Training Grant application and award in the amount of \$1,440.

Mya Toon said this will be used for two students at Lycoming College to do a recidivism study.

2.4 APPROVE AMENDMENT TO AGREEMENT WITH SIEMENS HEALTHCARE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to agreement with Siemens Healthcare Diagnostics for Pre-Release Center.

Mya Toon explained this is for an expansion of the urinalysis testing and time extension through 12/31/17.

2.5 APPROVE CWS CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following Child Welfare Services contracts (7/1/2016 to 6/30/2017):

- Centre County Youth Service Bureau for emergency shelter and residential care services at per diem rates.
- Families United Network, Inc. for foster care and residential care services at per diem rates.
- Tioga County Department of Human Services for emergency shelter and residential care services at a per diem rates.
- Crossroads Counseling, Inc. to provide evaluation and counseling services for non-MA eligible clients.
- STEP Inc. increasing the Youth Workforce Development/Employment (YES) contract from \$65,000 to \$90,000.

2.6 APPROVE CWS CONTRACTS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following Child Welfare Services Contracts (7/1/2017 to 6/30/2018):

- John P. Pietrovito to serve as solicitor for Lycoming County Children and Youth Services at the all-inclusive rate of \$5,500/month.
- Angela C. Lovecchio to provide Guardian Ad Litem Services in the amount of \$3,200/month.
- Approve Trisha Hoover Jasper to provide Substitute Guardian Ad Litem services.
- Child Advocacy Center of the Central Susquehanna Valley to provide forensic child abuse interviews at \$100/interview.
- Crossroads Counseling, Inc. to provide evaluation and counseling services for non-MA eligible clients.

2.7 APPROVE PSA WITH DR. GAMBOSI. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Dr. Russell Gombosi, M.D. to serve as medical consultant to Lycoming County Children and Youth Services not to exceed \$15,000 for the period April 1, 2017 through June 30, 2018.

2.8 APPROVE CLEVELAND BROTHERS INVOICE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved final invoice from Cleveland Brothers Equipment Company for purchase and installation of a reconditioned transmission and related parts within a 2009 Caterpillar D8T Track Type Tractor in the total amount of \$81,291.53.

2.9 APPROVE PURCHASE FROM EAGLE EQUIPMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved purchase from Eagle Equipment Corporation off of CoStars Contract for 4 new 2017 recycling containers in the total amount of \$27,863.

2.10 APPROVE AGREEMENT WITH CONSTABLE DELANGE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved agreement with Constable Thomas W. DeLange for use of County police frequency 1.

2.11 APPROVE SUB AGREEMENT WITH WILLIAMSPORT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved subrecipient agreement with the City of Williamsport for 2015 PHARE (BNIP) in the amount of \$200,000.

2.12 APPROVE QUOTE FROM DOMINION VOTING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from Dominion Voting for purchase of voting machine batteries in the amount of \$25,650.

2.13 TABLE AGREEMENT WITH WEST BRANCH D&A. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), tabled the agreement with West Branch Drug & Alcohol not to exceed \$50,000 after the following discussion.

Chris Ebner explained that this is for inside the prison. Other Counties are doing this. This is in addition to volunteer programs and helps to further the re-entry reach by providing a service inside the prison.

Mr. Mussare asked a number of questions. He said this money is from County general funds. Is this the best way to be spending this money? He suggested tabling this item for further discussion.

Mr. Mirabito said that to have incarcerated people and not help them does not make sense. He agreed that Mr. Mussare raises an interesting point.

Mr. McKernan agreed to defer this.

2.14 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following personnel actions: (Lauren Bower)

PCD – Richard L. Heimbach II as full time replacement Zoning Officer - Pay grade 7 - \$35,289.56/annually effective 7/25/17.

DPS - Communications – promotion of Logan W. Laidacker as full time replacement Telecommunicator II - Pay grade 8 - \$20.05/hour effective 7/16/17.

Maintenance – Regina D. Rooker as full time replacement Custodial Worker - Pay grade 1 - \$10.84/hour effective 7/31/17.

Maintenance – Sergey A. Kulikov as full time replacement Custodial Worker - Pay grade 1 - \$10.84/hour effective 7/31/17.

Prison – Logan Bingaman as full time replacement Correctional Officer Relief - COI - \$16.01/hour effective 7/31/17..

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Todd Lauer of Jersey Shore read a prepared statement about Lycoming County.

He made several suggestions relating to implementing road use agreements. Mr. Lauer also asked when there would be a different time /venue for the public meetings.

Mr. McKernan explained that in-depth discussions are needed for certain topics and should not be fleshed out during a public meeting. Other meetings should be arranged in those instances.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, July 25, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:34 a.m.