

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
June 22, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Absent
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

2.1 APPROVE STATE FOOD PURCHASE PROGRAM GRANT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved Lycoming County State Food Purchase Program Grant Agreement Participation Statement for Fiscal Year 2017-2018.

Eric Orndorff from the Central PA Food Bank said this program makes up 30% of the food distributed in Lycoming County.

2.2 APPROVE AMENDMENT TO PSA WITH nCOURT. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment to professional service agreement with nCourt for online payment in Domestic Relations.

Paulette Clementoni explained this is a change in fee for online payments to 3% from 7%.

2.3 APPROVE PSA WITH PENN COLLEGE. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved professional service agreement with Penn College for Fire & Safety Consulting Training 2017-2018.

2.4 APPROVE AMENDMENT 1 TO PSA WITH CECI. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment #1 to 2015 CECI professional service agreement with Civil & Environmental Consultants, Inc. for evaluation of HDPE liner.

Jason Yorks explained this is a third party consultant to witness evaluation for finding leaks in the leachate tank relating to the Lobar litigation.

2.5 APPROVE PAYMENT FOR RECYCLING CENTER PAVING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved payment of in the amount of \$21,125.73 to Loyalsock Township for recycling center paving project.

2.6 AWARD CONTRACTS FOR SURPLUS USED RECYCLING CONTAINERS. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), awarded contracts for surplus used recycling containers as follows: (Jason Yorks)
Lot Number-5: Douglas Millheim; highest bid price offered at \$4,300.
Lot Number-6: Lardon Disposal; highest bid price offered at \$4,000.
Lot Number-7: Lardon Disposal; highest bid price offered at \$7,900.
Lot Number-8: Jon Yankelitis; highest bid price offered at \$3,700.

2.7 APPROVE AMENDMENT 3 TO PSA WITH BRINJAC ENGINEERING. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment #3 to professional service agreement with Brinjac Engineering for consulting engineer service.

Kurt Hausammann explained this is the primary engineer for the Planning Department, and this is a time extension to September 30, 2017.

2.8 APPROVE AMENDMENT 2 TO PSA WITH RETTEW ASSOCIATES. A motion by M Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment #2 to professional service agreement with Rettew Associates, Inc. for consulting engineer service.

Kurt Hausammann explained this is the secondary engineer for the Planning Department, and this is a time extension to September 30, 2017.

2.9 APPROVE AMENDMENT TO PSA WITH DEVNET. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment to professional service agreement with DEVNET for CAMA & wEdge software license 2017-2020.

Karl Demi explained this was a change in the contract due to an administrative error. This software is used by the Assessment office for records management.

2.10 APPROVE PURCHASE OF ISERIES HARDWARE. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved amendment to professional service agreement with DEVNET for CAMA & wEdge software license 2017-2020.

2.10 APPROVE PERSONNEL ACTION. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), approved the following personnel action: Information Services - Courtney English as full time replacement Assistant Printer – Pay grade 3 - \$12.83/hour effective 6/26/17.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County will be requesting bids for professional consulting engineering services.

5.2 The Commissioners recognized Paulette Clementoni on her retirement. President Judge Butts spoke of the positive impacts Paulette had during her tenure. She is sad to see her go, but also excited for her new opportunity. Judge Anderson, administrative judge for DRO, said that Paulette made his job very easy to do. She is professional and efficient. Lycoming County always ranks in the top 5 counties in Domestic Relations collections enforcement. Mr. McKernan thanked Paulette for her service. He said her dad would be proud. Mr. Mirabito thanked Paulette on behalf of the county. Paulette said she was very overwhelmed with the kind words from everyone. She said her career here was very fulfilling, enlightening, rewarding, and sometimes difficult. She reminded her coworkers that teamwork and compromise helps to reach goals.

6.0 COMMISSIONER COMMENT.

Mr. Mirabito voiced concerns about the budget. He encouraged constituents to contact their elected officials at all levels.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, June 27, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by M Mr. Mirabito and seconded by Mr. McKernan and passed (2-0), adjourned the Commissioners' Meeting at 10:40 a.m.