

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
June 8, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.

1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.

1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

2.1 APPROVE CHILD WELFARE SERVICES CONTRACTS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the following Child Welfare Services contracts for the period July 1, 2016 through June 30, 2017:

Adelphoi Village, Inc. at per diems ranging from \$75.82/day to \$283.43/day.  
Youth Services Agency at per diems ranging from \$155.00/day to \$175.00/day.  
The Christian Home of Johnstown at the per diem rate of \$142.85/day..

2.2 APPROVE PSA WITH STEPHANIE ELLISON. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service

agreement with Stephanie Ellison not to exceed \$5,000 for the period March 1, 2017 through June 30, 2017.

2.3 APPROVE PSA WITH PRAED FOUNDATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with the Praed Foundation not to exceed \$6,320 from April 1, 2017 through June 30, 2018.

Mark Egly explained this was for training and development for about 16 staff. It will also train four trainers. This is 95% paid by state funding.

2.4 APPROVE AMENDMENT TO PSA WITH MAILROOM SYSTEMS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with MailRoom Systems for the period 2017 – 2020 for mail processing.

Leslie Kilpatrick explained that there is about a \$400 savings per month.

2.5 APPROVE KEYSTONE GRANT RECEIPT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Keystone Grant receipt in the amount of \$40,000 from the Department of Education for the James V. Brown Library.

2.6 APPROVE HUMAN RESOURCES REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Human Resources Report through 5/31/17.

2.7 APPROVE TOLLING AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Tolling Agreement with Cummings & Smith, Inc.

Matt McDermott explained that this is regarding the litigation against Lobar.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 The Commissioners recognized the SPCA for 125 years of service and presented Victoria Stryker, Andy Gallagher and Mindy Lyon with a citation.

5.2 The Commissioners recognized Craig Altemose on his retirement, and presented him with a citation.

Craig Altemose thanked the Commissioners for the recognition and said he is going to miss working with those in this county.

The Commissioners thanked him for his service.

5.3 The Commissioners presented the following Service Awards:

10 years

Barb Davenport	Ag Ext.
Lacy Swain	Prison.
Tammy Stidfole	PRC.
Charles Opp	RMS.

20 years  
Harry Rogers Jr.                  Prison.

5.4 Mya toon announced Lycoming County is requesting bids for repairs for Bridges 111 and 113 (2<sup>nd</sup> bid).

**6.0 COMMISSIONER COMMENT.** Mr. McKernan opened the floor to commissioner comment and the following were received:  
Mr. McKernan reminded the public that the vote for the Act 89 \$5 registration fee ordinance will be held on June 15.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and the following were received:  
Todd Lauer from Jersey Shore wants copies of all the invoices for maintenance and repair for the past 18 months for the heavy equipment at the landfill. Mr. Lauer asked several questions regarding the RACP grant requests that were submitted. He suggested instead of using the money for those requests that money be used toward the deficient bridges in the County.  
Mya Toon explained that the RACP grants must be used for promoting economic development.  
Mr. Mirabito explained the RACP grant process. He also brought up Act 89 and the need to look for additional sources of revenue for funding the bridges.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, June 13, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:57 a.m.