

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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**Minutes of the Meeting of  
May 11, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Assistant Solicitor Wiley - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 PROCLAIM LETTER CARRIER FOOD DRIVE DAY. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed Saturday May 13, 2017, as Letter Carrier Food Drive Day.

***Mr. McKernan recessed the Commissioners' Meeting at 10:10 a.m.***

The Commissioners held an executive session to discuss legal matters.

***Mr. McKernan reconvened the Commissioners' Meeting at 10:21 a.m.***

2.2 ADOPT RESOLUTION 2017-12. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-12 appointing solicitors to the board of commissioners.

2.3 ADOPT RESOLUTION 2017-13. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-13 for amendment to agreement with PA Department of Transportation for Bridge 106 reimbursement.

Mark Murawski explained this is for the Marsh Hill bridge replacement project.

2.4 APPROVE MOU WITH IPPC TECHNOLOGIES. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), removed from the table & approved Memorandum of Understanding with IPPC Technologies, Inc. for the Adult Probation Office.

Mya Toon explained this is for the adult probation office internet supervision. It is at no cost to the taxpayers.

2.5 APPROVE AGREEMENT FOR NEXGEN 9-1-1. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreement for NexGen 9-1-1 & ESInet.

Mya Toon explained this is an eight county agreement.

Mr. Mussare said that many projects are occurring where multiple counties are investing together to save money.

Mrs. Toon agreed and said this is happening a lot in procurement.

Mr. Mirabito said that he had a tour of the 9-1-1 towers and it was very educational and a great experience. He added that another example of a project that affects more than just immediate citizens is the levee, and this is important for the public to see.

Mr. Mussare commented that a cost of \$5 million was spent for a microwave system. He gives credit to the staff as the project was complicated.

2.6 APPROVE AMENDMENT TO AGREEMENT WITH OASIS MANAGEMENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to agreement with Oasis Management Systems, Inc. for Commissary Services.

2.7 AWARD CONTRACT TO M&M PAVING. A motion by M Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contract to M&M Asphalt for paving project in the amount of \$26,000..

Mr. Mirabito said this was the lowest **responsible** bidder, with an emphasis on responsible.

Mrs. Toon explained the definition of **responsible** relating to bidding.

2.8 APPROVE GRANT APPLICATION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Williamsport Lycoming Community Fund grant application to the

First Community Foundation Partnership in the amount of \$89,610.00.

2.9 APPROVE AMENDMENT TO PSA WITH LUNDY CONSTRUCTION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to agreement with Lundy Construction Co Inc. for equipment rental on an as needed basis.

2.10 APPROVE PSA WITH WOLF'S LIQUID HAULING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Wolf's Liquid Hauling, LLC. on an as needed basis.

Jason Yorks explained that the large leachate tank is not available to use. So this is an option that is available should it need to be used.

2.11 APPROVE PSA WITH DEVNET. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with DevNet for Licensing/Maintenance for a period of three years.

2.12 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions: (Roxanne Grieco)

Pre-Release - Robert L. Squires III as full time replacement Resident Supervisor - Pay grade 6 - \$16.59/hour effective 5/22/17.

Pre-Release - Shawn E. Myers as full time replacement Resident Supervisor - Pay grade 6 - \$16.59/hour effective 5/15/17.

Pre-Release - Erin M. Reighard as part time replacement Pre-Release Driver - Pay grade 4 - \$12.96/hour effective 5/15/17, not to exceed 1,000 hours annually.

## **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Mya Toon announced that Lycoming County is requesting bids for Bread Products for the 2nd half of 2017.

## **6.0 COMMISSIONER COMMENT.**

Mr. Mussare explained that the Commissioners will be traveling to see the worst bridges in the county. This will show them the structural deficiencies.

Mr. Mirabito clarified that the leachate hauling contracts was due to the Lobar litigation regarding the tank they constructed that is still incomplete.

Mr. McKernan explained the unfinished business about the pulled invoices from payments to the airport authority. These invoices remain in a "hold" position. The airport authority

is holding a meeting tonight. There is no further comment on the invoices or the airport project.

**7.0 PUBLIC COMMENT**. Mr. McKernan opened the floor to public comment and the following were received:

Mike Marcasi of Tucker Street in Williamsport helped to raise money to purchase a fire trailer. He regrets giving the fire trailer to the county. He heard the trailer was going to be scrapped because it wasn't properly taken care of. He suggested asking the fire companies to see if anyone wants it first.

Mr. Mirabito said that if there is value to it, he will find a way.

Mrs. Toon explained this is not a county owned asset, but it belongs to the Fire Chiefs association.

Mr. Mirabito said that someone will check with the Association.

Fred Stahl asked about the items in the paper and withholding the \$80,000 from Billy Casper Golf who is running the golf course. He suggests creating an advisory committee of three people and not "your friends". The county has given more money to the golf course in three months than over a year when the authority ran it. Much money has been lost, and the Commissioners need to talk to the golfers. He said the greens are gorgeous but the sand traps are a mess. The tees are coming back. The refurbishing of the sand traps can be done for a lot less than the \$6,000/sand trap that is proposed.

Mr. Mirabito said that Mr. Stahl raises legitimate concerns and they are trying to make that asset better.

Mr. Stahl also suggested that the restaurant be leased out. There were two tournaments lost this year due to the restaurant.

Mr. Mirabito agreed that there needs to be a conversation to determine if our community can support a golf course.

**8.0 NEXT REGULARLY SCHEDULED MEETING**. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 23, 2017. There are no meetings May 16 & 18 due to elections

**9.0 ADJOURN COMMISSIONERS' MEETING**. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:07 a.m.