

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
May 4, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM CORRECTIONS PROFESSIONALS WEEK. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved Proclaim May 7-13, 2017, as Corrections Professionals Week.
- 2.2 APPROVE PROJECT MODIFICATION REQUEST. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved project modification request to PCCD for Intermediate Punishment Program grant.
- 2.3 APPROVE PO TRAINING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved sending to adult probation officers for Cyber Supervision training in the

amount of \$600, but tabled the memorandum of understanding portion.

2.4 APPROVE PSA WITH WATER WORKS TRANSPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Water Works Transport LLC.

2.5 TABLE PURCHASES FOR GOLF COURSE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), tabled the following purchases totaling \$80,950 after discussion:

- Toro 300 gallon sprayer from Finch Services, Inc. in the amount of \$30,000 (PA state contract).
- (2) Pro Gator heavy duty utility carts from Finch Services, Inc. in the amount of \$30,000.00 (PA state contract).
- (3) TX gator light duty utility carts from Finch Services, Inc. in the amount of \$4,000 (PA state contract).
- Landpride seeder from Jamco Products in the amount of \$6,955.
- Purchase of Soil Reliever deep tine aerifier from Jamco Products in the amount of \$9,995.

Mr. Mirabito suggested that the leadership look at borrowing items from other Billy Casper managed courses instead of buying these items.

Mr. Mussare agreed with Mr. Mirabito.

Mr. Mirabito voiced a concern that this is the last of the bond money, and the last thing he would want to occur is to spend taxpayer dollars on the golf course.

Mr. Mussare's concern depends on what the future holds for the golf course and being stuck with equipment that they can't unload.

2.6 APPROVE TDA UPDATE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved update to TDA eliminating the temporary Veterans Affairs Assistant position.

2.7 ACCEPT HR REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), accepted Human Resources Report through April 30, 2017.

2.8 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:

Conservation District - Sofia Luckenbill as part time West Nile Virus Technician - Pay grade 8 - \$18.40/hour effective 5/8/17, not to exceed 1,000 hours annually.

Controller - promotion of Sherrie L. Hook as full time replacement Administrative Specialist - Pay grade 6 - \$17.08/hour effective 6/4/17.

RMS - Resource Recovery - Gary O. Evans as full time replacement Truck Driver (Drop-off) - Pay grade 6 - \$16.59/hour effective 5/8/17.1

Mr. McKernan recessed the Commissioners' Meeting at 10:50 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 UPDATE SALARY SCHEDULE - A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (4-0), approved update to the salary schedule eliminating the temporary Veterans Affairs Assistant position.

3.3 ADJOURN SALARY BOARD. A motion by Mrs. Rogers and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:51 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:51 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Michele McDermott announced that Lycoming County is requesting bids for food products for the 3rd quarter 2017.

6.0 COMMISSIONER COMMENT. Mr. McKernan opened the floor to commissioner comment and none were received.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:
Dave Leshniak, Mayor of South Williamsport announced that today is International Fire Fighters Day. He offered his prayers to all fire fighters.
Larry Stout, Clinton Township Supervisor attended the PA State Association for Township Supervisors in Hershey. He commented on Act 172 that allows municipalities to offer rebate on property taxes for volunteer firefighters.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, May 9, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:00 a.m.