

Commissioners:

R. JACK MCKERNAN
Chairman

TONY R. MUSSARE
Vice Chairman

RICHARD MIRABITO
Secretary



MATTHEW A. McDERMOTT
*Director of Administration
and Chief Clerk*

J. DAVID SMITH
Solicitor

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**Minutes of the Meeting of
April 13, 2017
Board Room, Executive Plaza
Pine Street, Williamsport**

Commissioner McKernan - Present
Commissioner Mussare - Present
Commissioner Mirabito - Present

Solicitor Smith - Present

1.0 OPERATIONS

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:04 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

2.0 ACTION ITEMS

- 2.1 PROCLAIM PUBLIC SAFETY TELECOMMUNICATIONS WEEK. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), proclaimed April 9-15 as Public Safety Telecommunications week in Lycoming County.
Mr. McKernan commented on the vital support the telecommunicators provide to the surrounding communities.
Mr. Mirabito conveyed his appreciation for them.
Mr. Mussare echoed the above sentiments.
- 2.2 PROCLAIM SAFE DIGGING MONTH . A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), proclaimed April as Safe Digging Month.

- 2.3 ADOPT RESOLUTION 2017-10. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-10 for transfer of two vehicles.
- 2.4 AWARD CONTRACT TO MATTHEW BALDWIN. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), awarded contract for custom crop farming to Matthew Baldwin in the amount of \$1,321.11 annually for a period of five years.
- 2.5 APPROVE QUOTE FROM HESCO. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved quote from Highway Equipment & Supply Company for repair of skid steer in the amount of \$13,764.79.
- 2.6 APPROVE AMENDMENT TO PSA WITH DON MARTINO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment to professional service agreement with Donald Martino, Esq for legal representation of Joe McCloskey, increasing it to a not to exceed amount of \$15,000.
- 2.7 APPROVE AMENDMENT TO PSA WITH PEARSON VUE . A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved amendment to professional service agreement with Pearson Vue for Exhibit B - additional testing site at LCP.
- 2.8 APPROVE LEASE AGREEMENT WITH LYCOMING HOUSING AUTHORITY. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved lease agreement with Lycoming County Housing Authority in the amount of \$2,877/month for a period of 36 months.
- 2.9 APPROVE PSA WITH CYBERGENETICS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Cybergenetics for the District Attorney's office.
- 2.10 AWARD MUNICIBID BIDS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved winning bids via Municibid auction below:
- | | | |
|---------------------|------------------------|-------------|
| Richard Strushensky | 2010 Chevrolet Equinox | \$5,000.00. |
| Kevin Huber | 2007 Chevrolet Impala | \$1,650.00. |
| Peter Beltrami | Western 8' Snow Plow | \$ 500.00. |
| Brian Farr | Hobart Food Slicer | \$ 162.00. |
| Toni Taylor | Alto-Sham Warmer | \$ 51.00. |
| Hugh Gross | AeroHot Steamtable | \$ 165.00. |
| Stephanie Tempesco | Garland Double Oven | \$ 111.00. |
| David Strayer | Generac Generator | \$1,740.00. |

2.11 APPROVE CONTRACT WITH CAC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved grant and monitoring contract with the Community Arts Center in the amount of \$75,000.

2.12 AWARD CONTRACT TO SUPPRESSION SYSTEMS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract for fire suppression system to Suppression Systems Inc. in the amount of \$149,900.

Mr. McKernan explained this will protect approximately \$2million worth of equipment.

2.13 APPROVE TDA UPDATE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved update to TDA - Veterans' Affairs - addition of temporary Veterans Affairs Assistant.

2.14 APPROVE PERSONNEL ACTIONS . A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following personnel actions:

RMS-Engineering - Kaelyn M. Koser as full time replacement Environmental Technician - Pay grade 7 - \$18.44/hour effective 4/23/17.

Veterans Affairs - Frank J. Passaniti as full time Veterans Affairs Assistant - Pay grade 6 - \$16.59/hour effective 4/17/17.

Sheriff - Jordan C. Baier as full time replacement Deputy Sheriff - Pay grade 7 - \$18.08/hour effective 5/7/17.

Pre-Release - Howard L. Williams as full time replacement Resident Supervisor/Cook - Pay grade 5 - \$15.22/hour effective 4/24/17.

Pre-Release - Tiara Gough as full time replacement Resident Supervisor - Pay grade 5 - \$15.22/hour effective 4/24/17.

Courts - Mandy Jo Myers as full time replacement Clerk III - Pay grade 4 - \$13.95/hour effective 4/17/17.

Mr. McKernan recessed the Commissioners' Meeting at 10:41 a.m.

3.0 SALARY BOARD

3.1 CONVENE SALARY BOARD. Controller Rogers was present.

3.2 UPDATE SALARY SCHEDULE - A motion by Mrs. Rogers and seconded by Mr. Mirabito and passed (4-0), approved update to Salary Schedule to include the addition of temporary Veterans Affairs Assistant.

3.3 ADJOURN SALARY BOARD. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (4-0), adjourned the Salary Board at 10:42 a.m.

Mr. McKernan reconvened the Commissioners' Meeting at 10:42 a.m.

5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting bids for Re-Entry Service Center.

6.0 COMMISSIONER COMMENT.

Mr. Mussare said that the county should education the public on various topics, including the proposed \$5 registration fee. The board is very aware that \$5 is a big deal. Taxes are not popular, and they come with many challenges.

Mr. Mussare also commented that if you mistrust someone and feel they are incapable of providing what we need you cannot accept them.

Mr. Mirabito said that the \$5 fee and the bridge bundling program are good ideas instead of local municipalities using property taxes to fix bridges. The current board is trying to spend public dollars in a responsible way.

Mr. McKernan shared his colleagues concerns.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and the following were received:

Steve Muthler of Nippenose Township, retired school teacher, voiced concerns about the hotel tax. He complimented the Commissioners on the meticulous job they do. He feels that the Commissioners should get a detailed list of the expenses for the hotel tax.

Mr. McKernan explained the Commissioners are given monthly statements.

Mr. Mirabito said he isn't satisfied with what the Commissioners are given. Most chambers are not the designated Tourist Promotion Agency due to conflict of interest.

Controller Rogers explained that her office will be doing an internal audit of the hotel tax.

Jim Dun from Armstrong Township thanked the Commissioners for the public information sessions, advocacy, and transparency, leadership and support. He suggested the hotel tax dollars be used toward the Community Arts Center.

8.0 NEXT REGULARLY SCHEDULED MEETING. Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 18, 2017.

9.0 ADJOURN COMMISSIONERS' MEETING. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:09 a.m.