

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

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COUNTY of LYCOMING  
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**Minutes of the Meeting of  
April 6, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting 10:03 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 PROCLAIM CHILD ABUSE AWARENESS MONTH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), proclaimed April as "Child Abuse Awareness Month."  
The Commissioners also presented a certificate of recognition to Mark Egly and the staff at Children & Youth.  
Mr. Mussare said "thank you for everything you do."  
Mr. Egly offered his appreciation of the recognition. He said it belongs to the staff. They are knowledgeable and dedicated.  
He also thanked CASA and Judge McCoy as well as many others.  
Judge McCoy commented that this was the best Children and Youth agency in the state. The staff has longevity, turnover is low.

- 2.2 APPROVE PSA WITH BRUCE ANDERSON. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Bruce Anderson, M.A. Licensed Psychologist to provide mental health services to Lycoming County Children and Youth Services at the hourly rate of \$60, not to exceed \$10,000 for the period January 1, 2017 through June 30, 2017.
- 2.3 APPROVE PSA WITH EDUCATIONAL AND TREATMENT ALTERNATIVES. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Educational and Treatment Alternatives, Inc. to provide Aggression Replacement Training (ART) recertification to Lycoming County Children and Youth Service's Day Treatment staff on May 22, 2017 at the rate of \$2,500 plus travel expenses.
- 2.4 APPROVE HSDF CONTRACT WITH PROJECT COFFEEHOUSE. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved Human Services Development Fund contract with Project CoffeeHouse's Montgomery Summer Alive program in the amount of \$2,000 for the period July 1, 2016 to June 30, 2017.
- 2.5 APPROVE CDBG SUB AGREEMENT WITH MONTGOMERY VOLUNTEER FIRE DEPARTMENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved FFY 2015 CDBG subrecipient agreement with Montgomery Volunteer Fire Company in the amount of \$29,118.57.
- 2.6 AWARD CONTRACT TO BITTNER VENDING. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved contract for vending services to Bittner Vending.
- 2.7 APPROVE PSA WITH ANDREW FRANCE. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement for Chaplain Services with Andrew France for the Prison.
- 2.8 APPROVE PSA WITH WOODS CRW. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved professional service agreement with Woods CRW Corp. for preventive and scheduled maintenance, emergency repairs and certified equipment inspection work tasks.
- 2.9 ENACT PSA WITH LOGISYS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Logisys CAD 2 CAD interface not to exceed \$15,500.

2.10 APPROVE RERF GRANT APPLICATION. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved application for 2017-2018 Radiation Emergency Response Fund grant to PEMA in the amount of \$5,876.00.

2.11 APPROVE AMENDMENT 1 TO PSA WITH VALUE PAYMENT SYSTEMS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved amendment 1 to professional service agreement with Value Payment Systems, LLC for internet & phone payment.

2.12 APPROVE AGREEMENTS WITH PA BOARD OF PROBATION AND PAROLE FOR APO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved agreements for grant-in-aid funds and supervision funds with Pennsylvania Board of Probation and Parole for the Adult Probation Office.

2.13 APPROVE PSA WITH PATH. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with PATH for the Juvenile Probation Office.

2.14 APPROVE PSA WITH CROSSROADS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved professional service agreement with Crossroads for the Juvenile Probation Office.

2.15 APPROVE UTILITY REIMBURSEMENT AGREEMENT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved County Bridge 106 utility reimbursement agreement with Penn Electric Company.

2.16 APPROVE 2017 LIQUID FUEL ALLOCATIONS AS AMENDED. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved 2017 Liquid Fuel allocations to municipalities with the exception of Brown Township.

A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), amended the allocation list to remove Brown Township's allocation until additional information is provided.

Mr. Todd Louer of Jersey Shore asked about the liquid fuels money distributed to brown Township. He explained he felt the paperwork being submitted (by them) is illegal, and other illegalities are occurring with Denise Dieter, their solicitor. He said there is much controversy over who owns Slate Run Road.

Mark Murawski explained he is unaware of this issue. He went on to explain how allocations are determined.

Mr. Mirabito added that he would like to help get this resolved.

2.17 APPROVE DESIGNATION OF AGENT. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), designated Joshua Schnitzlein as agent for Hazard Mitigation Grant Program.

2.18 APPROVE PERSONNEL ACTION REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved personnel action report through March 31, 2017.

***Mr. McKernan recessed the Commissioners' Meeting at 11:28 a.m.***

#### **4.0 BOARD OF ASSESSMENT REVISION**

4.1 CONVENE BOARD OF ASSESSMENT REVISION. Mr. McKernan convened the Board of Assessment Revision at 10:16 a.m.

4.2 APPROVE REAL ESTATE REFUNDS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the following real estate refunds:

14-271-122 - Alan & Barbara McCoy - \$511.14.

26-331-207.B - Gail Myers - \$18.97.

14-250-125.F - Harvey Schefsky Et Al - 660.48.

09-303-110 - Michael & Susan Manzitti - \$2678.29.

4.3 APPROVE REAL ESTATE EXONERATIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the real estate exonerations:

28-243-125 Black Rock Gun Club 8864R Trout Run Rd.

61-001-304 Donald Durkin 1111 Washington Blvd .

02-371-105 Thomas Dincher & Susan Colberg 661 Sylvan Dell Park Rd.

31-306-107.A-001 Krag Hall 5813 Rt 287 Hwy.

26-331-207.B Gail Myers 1961 Walters Rd.

37-002-409 Barron Zimmers 112 W Penn St..

4.4 ADJOURN BOARD OF ASSESSMENT REVISION. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Board of Assessment Revision at 11:33 a.m.

***Mr. McKernan reconvened the Commissioners' Meeting at 11:33 a.m.***

#### **5.0 REPORTS / INFORMATION ITEMS.**

5.1 Kristin McLaughlin announced the draft FFY 2017 CDBG application preparation schedule.

5.2 Mya Toon announced that LCRMS is requesting bids for 2016 Landfill Gas System Modifications Project.

5.3 Mya Toon announced that Lycoming County is requesting bids for paving project at PRC & Lysock View.

5.4 Jenny Picciano announced Lycoming County's intent to apply for a grant for the Sylvan Dell Project.

**6.0 COMMISSIONER COMMENT.**

Mr. Mussare explained that there would be a briefing today regarding item 5.4.

**7.0 PUBLIC COMMENT.** Mr. McKernan opened the floor to public comment and none were received.

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, April 10, 2017. Town Hall meeting tonight at 6:00 p.m.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 11:45 a.m.