

Commissioners:

R. JACK MCKERNAN  
*Chairman*

TONY R. MUSSARE  
*Vice Chairman*

RICHARD MIRABITO  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

J. DAVID SMITH  
*Solicitor*

---

Telephone (570) 320-2124  
Fax (570) 320-2127

COUNTY of LYCOMING  
48 WEST THIRD STREET  
WILLIAMSPORT, PA 17701

---

www.lyco.org  
county.commissioners@lyco.org

**Minutes of the Meeting of  
March 16, 2017  
Board Room, Executive Plaza  
Pine Street, Williamsport**

Commissioner McKernan - Present  
Commissioner Mussare - Present  
Commissioner Mirabito - Present

Solicitor Smith - Present

**1.0 OPERATIONS**

- 1.1 CONVENE COMMISSIONERS MEETING. Mr. McKernan convened the Commissioners Meeting at 10:06 a.m.
- 1.2 APPROVE THE MINUTES OF THE PREVIOUS MEETINGS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved the minutes of the previous meeting as they are recorded.
- 1.3 RECEIVE PUBLIC COMMENTS (AGENDA ITEMS ONLY). Mr. McKernan opened the floor to public comment on agenda items only, and none were received.

**2.0 ACTION ITEMS**

- 2.1 APPROVE ACCOUNTS PAYABLE CASH REQUIREMENT REPORT. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved accounts payable cash requirement report through March 22, 2017, for payment on March 15, 2017, in the amount of \$840,933.79.

***Mr. McKernan recessed the Commissioners' Meeting at 10:10 a.m.***

***Mr. McKernan opened the TEFRA Hearing for GEISINGER***

Jim Kull, Lead Treasury Analyst, Treasury Operations, Don Zaycosky, General Counsel, Kate Mullally, Director, Facilities Operations, Lorien Beishline, AVP, Clinical

Operations, Mike Ferlazzo, Specialist II, and Joe Stender, Specialist, Corporate Communications, were all present to present information relating to the TEFRA hearing for Geisinger.

Mr. McKernan opened the floor to public comment, and none were received.

Mr. McKernan closed the public hearing at 10:22 a.m.

***Mr. McKernan Reconvened Commissioners' Meeting at 10:22 a.m.***

2.2 ADOPT RESOLUTION 2017-08. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adopted resolution 2017-08 for Geisinger TEFRA.

2.3 APPROVE PURCHASE OF UPS FROM SCHAEGLER YESCO. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the purchase in the amount of \$14,803 off COSTARS contract.

2.4 APPROVE PURCHASE OF REPLACEMENT GENERATORS. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the purchase of replacement generators for Pump Station and English Center from Generac in the total amount of \$29,508 off COSTARS contract.

2.5 APPROVE AGREEMENT WITH CONSTABLE GILBERT F. STULL. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved the use of Police Frequency 1 for Constable Gilbert F. Stull.

2.6 APPROVE GRANT RECEIPT FROM PCCD. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), approved grant receipt for RASA/VOJO Victim Witness Services in the amount of \$251,078.

2.7 APPROVE QUOTE FROM CLEVELAND BROTHERS EQUIPMENT COMPANY, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Cleveland Brothers Equipment Company, Inc. in the amount of \$36,393.28 for installation of reconditioned transmission for a 2009 Caterpillar D8T track type tractor.

2.8 APPROVE QUOTE FROM CLEVELAND BROTHERS EQUIPMENT COMPANY, INC. A motion by Mr. Mirabito and seconded by Mr. Mussare and passed (3-0), approved quote from Cleveland Brothers Equipment Company, Inc. in the amount of \$27,989.91 for undercarriage system of a Caterpillar D8T track type tractor.

2.9 APPROVE PSA GOLDMAN ASSOCIATES, INC. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approved a professional service agreement with with Goldman Associates on an as needed basis for 2017.

2.10 APPROVE DEP GRANT APPLICATION. A motion by Mussare and seconded by Mr. Mirabito and passed (3-0) approved DEP 903 recycling coordinator grant application in the amount of \$38,664.54.

2.11 APPROVE POLICY 107. A motion by Mr. Mirabito and seconded by Mr. McKernan and passed (3-0) approved the addition of Policy 107 - Conflicts of Interest - to the Lycoming County Policies and Procedures Manual.

2.12 APPROVE PERSONNEL ACTIONS. A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0) approved the following personnel actions:  
Pre Release - Mark J. Forward as full time replacement Resident Supervisor I - Pay grade 6 - \$16.59/hour effective 3/27/17, and  
Pre Release - James N. West as full time replacement Resident Supervisor I - Pay grade 5 - \$15.22/hour effective 3/20/17.

## 5.0 REPORTS / INFORMATION ITEMS.

5.1 Mya Toon announced that Lycoming County is requesting proposals for Zoning Hearing Board Solicitor Services.

## 6.0 COMMISSIONER COMMENT.

Commissioner McKernan noted that there will be a Town Hall Meeting on Thursday, April 6, 2017, at 6:00 p.m. in the Commissioner's Board Room with the topic of discussion being Act 89 \$5.00 registration fee. It will be for general discussion.

Commissioner Mirabito noted that the Annual Awards Banquet for the Lycoming County Conservation District and Penn State Extension will be held Tuesday, March 28, 2017, at 6:00 pm at the Muncy First United Methodist Church, 602 S. Market St., Muncy PA. The cost is \$15.00 per person. Call 570-433-3040 to make reservations.

Commissioner Mirabito also noted that he will be speaking at the New Covenant Church on Basin and Third Streets at 7:00 p.m. regarding the Affordable Care Act.

7.0 PUBLIC COMMENT. Mr. McKernan opened the floor to public comment and none were received:

**8.0 NEXT REGULARLY SCHEDULED MEETING.** Mr. McKernan announced the next regularly scheduled meeting as a work session on Tuesday, March 21, 2017.

**9.0 ADJOURN COMMISSIONERS' MEETING.** A motion by Mr. Mussare and seconded by Mr. Mirabito and passed (3-0), adjourned the Commissioners' Meeting at 10:55 a.m.